



**EAST (INNER) AREA COMMITTEE**

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**Meeting to be held in SHINE, LS8 5HS on**

**Thursday, 22nd March, 2012 at 5.00 pm (Map attached)**

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**MEMBERSHIP**

Councillors

R Pryke	-	Burmantofts and Richmond Hill;
A Khan	-	Burmantofts and Richmond Hill;
R Grahame	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
A Taylor	-	Gipton and Harehills;
K Maqsood	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

Co-optees

Lizz Johnson	-	Richmond Hill Forum
Rod Manners	-	Killingbeck & Seacroft CLT
Phil Rone	-	Burmantofts Forum

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**Agenda compiled by:**  
**Helen Gray**  
**Governance Services Unit**  
**Civic Hall**  
**LEEDS LS1 1UR**  
**Tel: 24 74355**

**Area Leader:**  
**Rory Barke**  
**Tel: 33 67627**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>MAP OF VENUE</b></p> <p><b>PROCEDURAL BUSINESS</b></p> <p style="text-align: center;"><b>PROCEDURAL BUSINESS</b></p> <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	

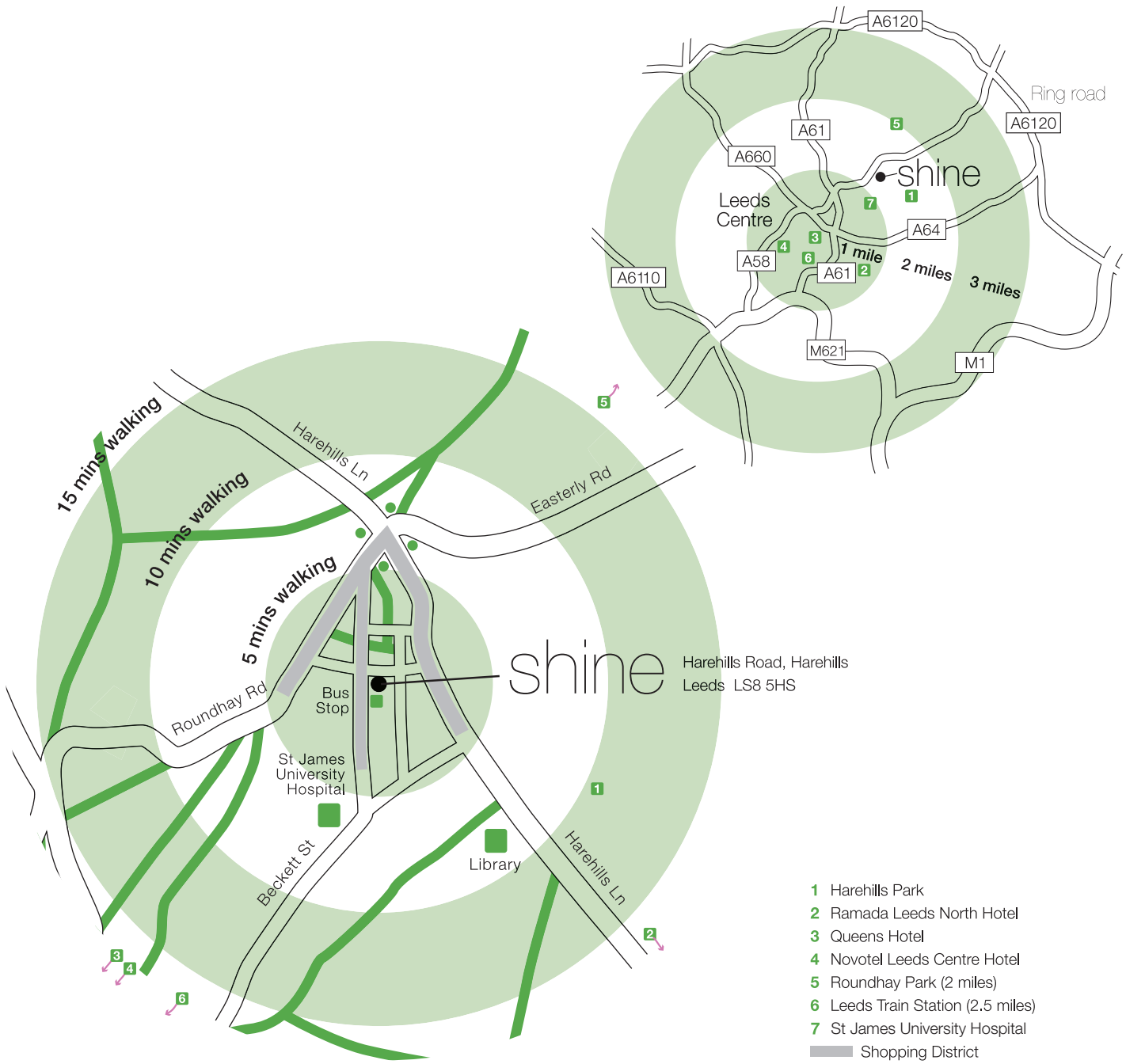
Item No	Ward/Equal Opportunities	Item Not Open		Page No
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair <b>Time – 10 minutes</b></p>	
7			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 2<sup>nd</sup> February 2012 as a correct record</p> <p>(Copy attached) <b>Time – 5 minutes</b></p>	3 - 12
8			<p><b>MINUTES OF THE AREA CHAIRS FORUM</b></p> <p>To note the minutes of the Area Chairs Forum meeting held 13<sup>th</sup> January 2012</p> <p>(Copy attached)</p> <p style="text-align: center;"><b><u>EXECUTIVE BUSINESS</u></b></p>	13 - 22
9	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft;		<p><b>WELL BEING REPORT</b></p> <p>To consider the report of the ENE Area Leader providing an overview of spending to date, the spending plan for 2012/13 and presenting project proposals</p> <p>(Report attached) <b>Time – 15 minutes</b></p>	23 - 52

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10	Beeston and Holbeck; Gipton and Harehills; Killingbeck and Seacroft;		<p><b>ENVIRONMENTAL SERVICES - CONSULTATION OF THE 2012/13 SERVICE LEVEL AGREEMENT</b></p> <p>To consider the report of the Director of Environment &amp; Neighbourhoods on proposals to establish a number of Environmental Improvement Zones with the priority neighbourhoods and include additional services within the SLA for 2012/13. The report also consults on updated priorities to be addressed in the 2012/13 SLA</p> <p>(Report attached) <b>Time – 15 minutes</b></p>	53 - 70
11	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft;		<p><b>ACTIONS AND ACHIEVEMENTS REPORT</b></p> <p>To consider the report of the ENE Area Leader presenting an overview of the work undertaken in the Inner East Area during 2011/12 and providing an update on the latest Neighbourhood Index profiles</p> <p>(Report attached) <b>Time – 15 minutes</b></p> <p style="text-align: center;"><b><u>COUNCIL BUSINESS</u></b></p>	71 - 148
12			<p><b>ADULT SOCIAL CARE - PROPOSAL TO DEVELOP INTEGRATED HEALTH AND SOCIAL CARE TEAMS</b></p> <p>To consider the report of the Director of Adult Social Services on proposals to develop integrated health and social care teams</p> <p>(Report attached) <b>Time – 15 minutes</b></p>	149 - 158
13			<p><b>CHILDREN'S SERVICES UPDATE - CHILDREN'S SERVICES PERFORMANCE REPORT TO AREA COMMITTEES</b></p> <p>To consider the report of the Director of Children's Services providing an update on the key developments taking place within Children's Services</p> <p>(Report attached) <b>Time – 15 minutes</b></p>	159 - 192

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14	All Wards;		<p><b>LDF CORE STRATEGY - PUBLICATION DOCUMENT</b></p> <p>To consider the report of the Director of City Development on the broad scope of the LDF (Publication Draft) and the consultation now being undertaken and seeking comments from the Area Committee in response to the consultation</p> <p>(Report attached) <b>Time – 10 minutes</b></p>	193 - 212
15	All Wards;		<p><b>WELFARE REFORM PROJECT TEAM - EAST NORTH EAST WELFARE REFORM PROJECT TEAM</b></p> <p>To consider the report of the ENE Area Leader summarising the work undertaken within the east north east area in preparation for the welfare reform changes due to come into effect in April 2013</p> <p>(Report attached) <b>Time – 10 minutes</b></p>	213 - 238
16	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft;		<p><b>UPDATE ON LEEDS CITIZENS PANEL</b></p> <p>To consider the report of the ENE Area Leader providing an update on the progress of the Leeds Citizens Panel</p> <p>(Report attached) <b>Time – 5 minutes</b></p>	239 - 252
17	Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft;		<p><b>AREA COMMITTEE FORWARD PLAN 2012/13</b></p> <p>To consider the report of the ENE Area Leader providing an update on the reports expected to be presented to the Area Committee during the 2012/13 Municipal Year</p> <p>(Report attached) <b>Time – 10 minutes</b></p>	253 - 258

Item No	Ward/Equal Opportunities	Item Not Open		Page No
18			<p><b>DATES TIMES AND VENUES OF AREA COMMITTEE MEETINGS FOR THE 2012/13 MUNICIPAL YEAR</b></p> <p>To consider the report of the Chief Officer (Democratic and Central Services) setting out proposed meeting dates for the Area Committee for 2012/13 and seeking consideration of the current meeting venue arrangements</p> <p>(Report attached) <b>Time – 5 minutes</b></p>	259 - 264
19			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next meeting as <b>Wednesday 16<sup>th</sup> May 2012 at 5:00 pm</b> in the Civic Hall, Leeds</p>	





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## EAST (INNER) AREA COMMITTEE

THURSDAY, 2ND FEBRUARY, 2012

**PRESENT:** Councillor G Hyde in the Chair

Councillors A Hussain, R Pryke, V Morgan,  
A Khan, R Grahame and K Maqsood

In attendance Mr R Manners – Killingbeck  
and Seacroft CLT  
Mr P Rone – Burmantofts  
Forum

### 69 Late Items

The Chair admitted one late item to the agenda, minute 76 refers. The report required urgent consideration as is related to clarification of grant expenditure approved by East Inner Area Committee at its meeting on 8<sup>th</sup> September 2011 which was now due to be released. A copy of the report had been circulated prior to the meeting

Whilst not formal late items, the following information was circulated at the meeting for consideration:

Joint Strategic Needs Assessment and Area Profiles – a revised report was submitted which removed the reference to Crossgates and Killingbeck at paragraph 3.4 and included Seacroft North (minute 79 refers)

Health and Wellbeing Partnership – statistical information and a case study on the benefits of exercise for sufferers of COPD with details of activities available in the Inner East area (minute 80 refers)

### 70 Election of Chair

As Councillor Hyde had indicated he would be delayed, a decision was taken to elect a Chair to commence the meeting. Following nominations and voting, Councillor Khan was elected to Chair the meeting

Councillor Khan welcomed everyone to the meeting and introductions were made

### 71 Declaration of Interests

The following Members declared personal/prejudicial interests for the purposes of Section 81(3) of the Local Government Act 2000 and paragraphs 8-12 of the Members Code of Conduct

Councillor Khan declared a personal interest in following reports: Joint Strategic Needs Assessment and Area Profiles; Health and Wellbeing

Partnership – Area Update and Integrated Health and Social Teams as a family member worked for the NHS (minutes 79, 80 and 81 refer)

Councillors Grahame, Morgan and Pryke declared personal interests as Members of the East North East Homes Leeds in respect of the Welfare Reform Update (minute 84 refers)

## **72 Apologies for Absence**

Apologies for absence were received from Councillor Selby, Councillor Taylor and Lizz Johnson

Apologies were given by Phil Rone who would need to leave the meeting early

At this point, Councillor Hyde joined the meeting and assumed the chair

## **73 Open Forum**

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules the Chair allowed members of the public to make representations on matters within the terms of reference of the Area Committee

Helen Collins from Women's Health Matters attended and referred to the late item (minute 76 refers). Members were informed of the work being undertaken by the Rainbow Hearts Women's Group which had been allocated funding from the Area Committee's Wellbeing Fund and that rather than an administrative error in the minute on this decision, it had been the Area Committee's intention to award the full amount of funding, rather than just 50% of the funding, with this being split equally between the Gipton and Harehills ward and the Burmantofts and Richmond Hill ward

Sarah Covell referred to the future of Gipton Fire Station and whether it would close. Mr Head of West Yorkshire Fire Service who was in attendance stated that nothing had been confirmed in respect of this

Ms Covell referred to two former day centre buildings in the area which had been boarded up and then sold. As these buildings were attracting anti-social behaviour and becoming an eyesore the Area Committee was asked to look into any proposals to develop these for the benefit of the community

Concerns were also raised about the future use of Richmond Court which had closed and had been boarded up. On this matter the Area Committee heard from Elaine Wyatt who was accompanied by her son, Joshua. Elaine outlined the possibility of using the building to create a community of people living together comprising families, people with additional needs and carers providing a safe, secure environment for children and young adults with profound complex needs. The scheme would also be able to provide wider community benefits by inviting day visitors to join in activities and accessing services

The Chair requested the Area Leader, Rory Barke, co-ordinate the proposals now presented in relation to Richmond House and to bring a report to a future meeting, with the Area Committee agreeing to this course of action

#### **74 Minutes**

That the minutes of the East Inner Area Committee meeting held on 1<sup>st</sup> December 2011 be approved

#### **75 Matters Arising**

Further to minute 62 – Employment and Skills – Services and Opportunities – the Area Leader stated that partnership working had commenced to establish a Job Shop at Lincoln Green

Councillor Khan requested an update on the travellers on the Primrose site

#### **76 Late item - Correction to the signed minutes of the East Inner Area Committee meeting held on 8th September 2011**

Members considered a report of the Chief Democratic and Central Services Officer seeking approval to a correction being made to the signed minutes of the Area Committee's meeting held on 8<sup>th</sup> September 2011

The Area Committee was informed that following its deliberations on grant applications from the Wellbeing Fund, it resolved to agree the award of £4,962 to the Rainbow Hearts Women's Group, with this amount being split equally between the Gipton and Harehills ward and the Burmantofts and Richmond Hill ward

Whilst the published decision schedule had recorded this decision correctly, the minute stated incorrectly that the whole amount of funding the group was seeking - £9,925 – was awarded

The Clerk advised that having reviewed her notes of that meeting, that the decision schedule was correct, so necessitating a correction to the minutes

The Area Committee discussed the report; the possibility of providing the additional funding to Rainbow Hearts Women's Group and the information provided by Helen Collins in the Open Forum. Members were referred to the Wellbeing budget position for each of the three wards comprising Inner East Area Committee, as set out in the Wellbeing Fund report (minute 78 refers)

**RESOLVED** - To approve the amendment to the formal minutes of the meeting held on 8<sup>th</sup> September 2011 as set out in paragraph 2.2 of the submitted report so that the full resolution for minute 33 therefore would read:

**RESOLVED** - To note the contents of the report and

a) To note the benefits of the capital wellbeing fund

b) To note the spend to date and current balances for the 2011/2012 financial year

c) To note the awarding of small grants

- d) To endorse the decisions for spending proposals delegated to officers as
  - Activities for Young People (Youth Service) £1260.00
  - Harehills Youth in Partnership £8747.00
- e) To approve the award of the following grants:
  - Keep Safe and Sussed (Getaway Girls) £4424.00
  - Signage for Seacroft Methodist Church £398.99
- f) To approve a grant for the Rainbow Hearts Women's Group in the following way – to award 50% (£4962.50) of the grant requested to be split equally between the Gipton and Harehills and the Burmantofts and Richmond Hill wards and to review the success of the scheme in due course
- g) To thank Mr McKenzie for his presentation and to note the update on the Garden Gang project

(Under Council Procedure Rule 16.5 Councillor Pryke required it to be recorded that he voted against this decision to approve the amendment to the formal minutes)

## 77 Area Chairs Forum Minutes

The East Inner Area Committee considered a report of the Assistant Chief Executive (Planning, Policy and Improvement) providing background information on the Area Chairs Forum meetings and including the minutes from that meeting which was held on 11<sup>th</sup> November 2011

**RESOLVED** – To note the report and the minutes

## 78 Wellbeing Fund

East Inner Area Committee considered a report providing an overview of spending to date and presenting updates on completed and/or projects which were being progressed along with proposals for three existing projects

In relation to the Sing on the Green event, Members were advised that improved monitoring would be undertaken and that there would be better scrutiny of events funded through the Area Committee's Wellbeing Fund

The funding of litter bins and concreting an alleyway on Cherry Row was raised with concerns that this area of land fell within the City and Hunslet ward. The Chair asked that discussions between Officers and Ward Members take place to resolve this matter

**RESOLVED** - To give in principle approval, subject to the 2012/2013 well-being budget, to the award of grants as set out below:

Neighbourhood Manager posts (x2)	£60,000
CCTV	£14,109.76
Community Payback	£15,000

## 79 Joint Strategic Needs Assessment and Area Profiles

Draft minutes to be approved at the meeting  
to be held on Thursday, 22nd March, 2012

Members considered a report of the Consultant in Public Health for the East North East area providing information on the Joint Strategic Needs Assessment (JSNA). Appended to the report was the area profile for the East Inner Area which provided detailed information on population, rates of obesity and smoking, mortality rates and rates of specific long term and serious medical conditions

The Area Committee welcomed Lucy Jackson and Nichola Stephens from the NHS who presented the report

Members were informed that the JSNA was the key document for assessing need and that as part of the refresh of the JSNA, 108 data packs had been compiled which provided extensive social and medical information to help inform commissioners of health services of areas of priority and need

Members welcomed the report and commented on the following matters:

- the need for fuel poverty to be addressed and that data from a recent Scrutiny Inquiry could be provided
- the levels of NEET and that further information could be provided
- the proposals for a Recycling and Energy Recovery Facility (RERF) in the Inner East area; concerns about possible health issues arising from such a facility; that data on this matter should form part of the information provided to Members considering the planning application and that the Health Authority should be consulted on proposals for any major developments which could impact on people's health
- the importance of Wellbeing budgets in addressing issues of deprivation and the need for greater levels of expenditure to be available to those areas in the greatest need
- the need to ensure that geographic areas not specifically defined in the report are included in terms of provision and access to services

The Area Leader stated the importance of the report in helping to identify policies and actions and establish partnership working to address the needs of the area in an integrated way and whilst some work had commenced in particular the investment made by the Area Committee into Neighbourhood Management, more work was needed and that people were being brought together to start to address some of the issues and to spread good practice

**RESOLVED -**

- i) That the contents of the report and appendices be noted and welcomed
- ii) That the Area Committee notes the prioritisation of action in line with the diverse needs within the population
- iii) That further consideration be given to each of the MSOA profiles – especially for the 10 within the most deprived quintile and the specific issues that need to be addressed in these areas in line with the present actions taking place within this area by all partners

- iv) That consideration be given to developing a mechanism to help the Area Committee shape the future iterations of the MSOA profiles and JSNA
- v) That Officers be requested to explore further how it might develop a process to enable health professionals, voluntary sector and Councillors to work together to utilise the information contained in the MSOA profiles to shape and monitor the health landscape

## 80 Health & Wellbeing Partnership - Area Update

The Area Committee considered a report providing information on how the national agenda was shaping the work of the East North East Health and Wellbeing partnership and providing a progress report on how key health issues were being addressed within the Inner East area

Liz Bailey presented the report and Members received further information from Nichola Stephens and Lucy Jackson

Members were informed of the three priority areas being worked on, these being child poverty; chronic obstructive pulmonary disease (COPD) and raising physical activity levels

Work on raising the awareness of free school meals had been undertaken, with positive results

Awareness work on COPD in the Seacroft area was outlined with Members being informed that a screening event had led to increased calls to the Quit Smoking helpline. A DVD aimed at providing information and best advice on use of inhalers would be rolled out in March

That several sessions of falls prevention work had been undertaken in the area which had also proved to be a success

Whilst the first priority would be to address smoking, diabetes, alcohol and families with complex needs would be the subjects of further plans and projects

Members welcomed the report and commented on the following matters:

- the need for improved links between agencies and greater co-ordinated work to help address issues quickly
- the success of the 'Cough campaign'
- the role of Councillors in relation to the health and wellbeing agenda
- data relating to diabetes and how this could be broken down further to target those most susceptible to this condition
- the need for closer working with Children's Services and the clusters
- the need to tailor plans and projects to the specific needs of the area and to ensure the resources were directed to where the need was. On this point, Nichola Stephens stated that health checks, where people over 40 were invited for screening for a range of conditions were being rolled out initially in the most deprived areas of the city and that in terms of smoking cessation clinics, a larger number of these existed in the Burmantofts and



Richmond Hill ward to help address the problem in this area and that the opening hours were tailored to the needs of the community, with longer hours and week-end opening being provided

- that a longer-term report, ie over a year, setting out the different projects and campaigns running in the Inner East area and their take up rates would be useful and would help the Area Committee to use their resources to the best effect

The Inner East Area Leader agreed to work with Liz Bailey on this and outlined the important role Environmental Enforcement Officers could have in recognising and identifying different needs and making the necessary links with other agencies

**RESOLVED** – To note the report, the comments now made and the suggestions for building on and further developing health improvement work in Inner East Area, particularly in relation to the links between health and wellbeing and housing and that the Area Leader submit a further report on this to a future meeting

## **81 Proposal to develop Integrated Health and Social Teams**

As the Lead Officer for this item, John Lennon, Chief Officer Access and Inclusion, was unable to attend the meeting, the Chair proposed to defer this report to the next meeting

**RESOLVED** - That the report be considered at the March meeting of Inner East Area Committee

## **82 Area Update Report**

Members considered a report of the East North East Area Leader providing information on progress made in relation to priorities set out in the area committee business plan together with draft new priorities which would form part of the Inner East 2012/2013 Business Plan, for approval together with a recommendation for the production of a Community Charter and details of a draft consultation strategy

**RESOLVED** -

- i) To note the report and the progress made to deliver the priorities set out in the Area Committee Business Plan and community engagement plan
- ii) To agree the draft priorities and charter production for 2012/2013 and to approve the draft consultation strategy for the area

## **83 Developing a Locality Approach between LCC Services and the Neighbourhood Policing Teams**

Further to minute 60 of the Inner East Area Committee meeting held on 1<sup>st</sup> December 2011 where consideration of a report on developing a locality

Draft minutes to be approved at the meeting  
to be held on Thursday, 22nd March, 2012

approach between the Council and the Neighbourhood Policing Teams was deferred, the Area Committee considered a further report

The Chair welcomed Beverley Yearwood, the Area Community Safety Co-ordinator who presented the report and provided the following information:

- that the review of the priorities agreed in October/November 2011 would be undertaken to examine their success
- that all Police Inspectors had been briefed about the role of PCSOs in respect of the environmental agenda, with this being positively received
- that the involvement of PCSOs in tackling environmental crime had already yielded results in the Inner East area
- that progress was being made on how best to use the available data more efficiently to deliver on priorities

In response to a question from Councillor Grahame, Beverley stated that PCSOs would not be involved in tackling dog fouling offences and that this decision had been taken at an Executive level

**RESOLVED -**

- i) To note the report and the progress being made to develop more joined up working within localities between LCC services and Neighbourhood Police Teams/PCSOs
- ii) To note the comments now made on closer working and invite Member influence on local environmental priorities

#### **84 Welfare Reform Update**

East Inner Area Committee considered a report of the Director of Housing Services, East North East Homes providing information on the Government's Welfare Reform programme. Appended to the report was a timetable showing the planned benefit changes and the likely impact of these in the city

Jill Wildman, the Director of Housing Services at East North East Homes, presented the report and outlined the work being done to ensure Ward Members, staff and partner agencies were fully aware of the changes in order to advise constituents and customers

In presenting the report, Jill Wildman provided the following information:

- that under-occupation was a key issue in the area, affecting approximately 3000 people in the Inner East area and that this would have a impact on lettings
- the numbers likely to be affected by the Universal Credit
- that expectation by the DWP that housing benefit would be paid directly to the claimant into a bank account, with issues needing to be addressed for those people who did not have this facility. Work with the Credit Union was being undertaken on this issue
- the expectation by the DWP that 85% of claimants would be online and that work was being done with IT services to consider additional computer outlets and training
- the amount of benefit paid out weekly in the Inner East area

- the work to be undertaken in the next 12 months to ensure the preparation, targeting, working with partners and providing appropriate access points for customers were in place

(At this point, Councillor Pryke left the meeting)

Members commented on the following matters:

- the impact of the changes on lone parents and where they would find employment. Jill Wildman stated that consideration would be given on how to generate employment, including training opportunities and work placements together with work to raise awareness and help with budget management
- the possibility of the Lincoln Green Centre which had some computer provision working with East North East Homes

Members supported the following comment made by Councillor

Grahame ' You cannot balance the books on the backs of the poor'

**RESOLVED** - To note the report and the comments now made and that regular update reports be provided to the Area Committee

## **85 Date and Time of next Meeting**

Thursday 22<sup>nd</sup> March 2012 at 5.00pm at SHINE

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**Report of** The Assistant Chief Executive (Planning, Policy and Improvement)

**Report to** Inner East Area Committee

**Date:** 22<sup>nd</sup> March 2012

**Subject:** Area Chairs Forum Minutes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

1. This report formally notifies members of the decision made by full council that Area Chairs Forum minutes should be considered by Area Committees as a regular agenda item at future Area Committee meetings.
2. The report also includes background information regarding the Area Chairs Forum meetings.

## Recommendations

3. The Inner East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to formally notify Members that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

## **2 Background information**

- 2.1 Area Chairs Forum meetings take place on a bi-monthly basis and are chaired by the Deputy Leader of Council and Executive Member for Neighbourhoods, Housing and Regeneration.
- 2.2 Meetings are attended by the ten Chairs of the Area Committees, the Assistant Chief Executive (Planning, Policy & Improvement), the three Area Leaders and the Neighbourhood Services Co-ordinator in Leeds Initiative.
- 2.3 Agenda items focus on issues relating to services delegated to Area Committees, future delegations of services, locality working and any other issues that can be influenced by, or have an impact on, Area Committees.

## **3 Main issues**

- 3.1 Following recommendations by the General Purposes Committee, full council approved on 26<sup>th</sup> May 2011 that minutes of the Area Chairs Forum meetings should be considered by Area Committees, and that this should be a regular agenda item for Area Committee meetings.
- 3.2 Area Chairs Forum minutes will only be available to be considered by Area Committees once they have been agreed as an accurate record by the subsequent Area Chairs Forum meeting.
- 3.3 The scheduled Area Chairs Forum meeting dates for 2011 / 12 are:
  - Friday 17<sup>th</sup> June 2011, 10:00am – 12:00pm
  - Monday 5<sup>th</sup> September 2011, 10:00am – 12:00pm
  - Friday 11<sup>th</sup> November 2011, 9:00am – 11:00am
  - Friday 13<sup>th</sup> January 2012, 10:00am – 12:00pm
  - Friday 2<sup>nd</sup> March 2012, 10:00am – 12:00pm
- 3.4 Attempts will be made to include Area Chairs Forum minutes in papers issued prior to Area Committee meetings, however due to some tight deadlines between meetings, it may be necessary to table the minutes at certain Area Committee meetings.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 There has been no need to publicly consult on the inclusion of Area Chairs Forum Minutes on Area Committee Agendas, however the matter has been discussed by the General Purposes Committee.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 There are no equality and diversity issues in relation to this report.

## **4.3 Council Policies and City Priorities**

4.3.1 The inclusion of Area Chairs Forum minutes on Area Committee Agendas is a revision to the Area Committee Procedure Rules within the Constitution agreed by full council on 26<sup>th</sup> May 2011.

## **4.4 Resources and Value for Money**

4.4.1 There are no resource implications as a result of this report.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

## **4.6 Risk Management**

4.6.1 There are no risk management issues relating to this report.

## **5 Conclusions**

5.1 Full Council has approved the recommendations of the General Purposes Committee to include the Area Chairs Forum minutes as a regular item at future Area Committee meetings.

## **6 Recommendations**

6.1 The Inner North East Area Committee is asked to note the contents of the report and to consider the minutes from the Area Chairs Forum meetings at this and future Area Committee Meetings.

## **7 Background documents**

7.1 Minutes of the Full Council Meeting held on 26<sup>th</sup> May 2011

7.2 Council Constitution

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**Area Chairs Forum  
Monday 13<sup>th</sup> January 2012  
Committee Room 4, Civic Hall**

**Attendance:**

Councillors: P. Gruen (Chair), G. Hyde, G. Hussain, G. Wilkinson, K. Parker, R. Finnigan, G. Latty, T. Hanley, D. Blackburn

Officers: J. Rogers, R. Barke, S. Mahmood,

Minutes: S. Warbis

Officers attending for specific items: J. Harwood, C. Dickinson, M. Lund, H. Freeman

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b>Apologies</b>	
1.1	Cllr A. Gabriel, J. Maxwell, B. Logan	
<b>2.0</b>	<b>Minutes and Matters Arising</b>	
2.1	The minutes of the previous Area Chairs Forum meeting on 11 <sup>th</sup> November 2011 were agreed as an accurate record.	
2.2	<u>3.0 of previous minutes – Implications of the Welfare Reform Bill</u> An update paper was provided by Steve Carey, Chief Officer Revenues and Benefits. It was noted that elected members will be kept informed through monthly welfare reform briefing bulletins commencing in February.	
2.3	<u>6.0 of previous minutes – Community First Programme</u> It was noted that the Executive Board had been critical of the way that the funding had been calculated and allocated. It was raised that the funding was not aligned and provided little additionality and that the executive board were looking at ways of mitigating this.	
<b>3.0</b>	<b>Localism Act – Feedback from Area Committee Meetings</b>	
3.1	Jane Harwood, Corporate Policy and Performance Officer, attended to discuss feedback from Area Chairs regarding the discussions around the Localism Act at the previous round of Area Committees.	
3.2	The act received royal assent on 15 <sup>th</sup> November 2011. A number of Area Committees had indicated that they felt it was too early to discuss the implications of the act and were looking to set up working groups to monitor and discuss its implications.	
3.3	A paper will be going to Corporate Leadership Team, hopefully in February, which will incorporate views and comments from the Area Committee meetings.	
3.4	It was stated that some aspects of the act will come into effect in April, with other aspects likely to be delayed, and that there is need for clarity on the Authority's response and approach to the act.	
3.5	There was a view expressed that the Area Committee structure did not allow them to react quickly and may not be best placed to lead on the response to the localism act. Area Committees were however able to be facilitators and may be able to help local people take a lead.	
3.6	It was pointed out that various initiatives and structures were in place in neighbourhoods which had potential links to the localism agenda but that these	

	needed to be linked in more closely to the authority's thinking.	
3.7	It was pointed out that the Outer North East area has funded a Localism Officer who is working at a parish level, particularly on neighbourhood planning issues. It was mentioned that costs for neighbourhood plans were prohibitive and that the Community Infrastructure Levy is not yet accessible at a local level and would not cover the costs for neighbourhood plans.	
3.8	It was mentioned that details of the regulations in the localism act are not explicit and that this makes it difficult to plan and determine how the authority will operate. There are uncertainties around how groups will react to the Community Right to Challenge and how central planning regulations will affect local regulations. The council will need to be in a position to respond when these issues become clearer.	
3.9	It was mentioned that the length of time between Area Committee meetings sometimes made it difficult for Area Committees to respond as issues such as new regulations were developing. It was suggested that the political parties needed to be developing their own response to the localism act.	
3.10	The question was raised as to how prepared Leeds City Council was in comparison to other local authorities. The view was that all authorities were having to wait for the detail to come out, but in fact Leeds has been looking at the localism agenda for over 10 years and is in some ways ahead of the game, although there was still work to be done to embed this across all services. It was suggested that the authority could have bid earlier for the Neighbourhood Planning pilots, but actually had not had a response to the 4 bids that it did submit in December, which was frustrating.	
3.11	Officers need to be looking at how existing processes can cope with the proposed changes without adding in more bureaucracy. Area Committees are well placed to deal with neighbourhood related issues and need to facilitate cohesion and participation in neighbourhoods.	
3.12	Neighbourhood Forums and Parish Councils will have more influence / power as a result of the localism act and the local authority should take the opportunity to steer and guide this process of change and Area Committees could be the channel and link to these groups. Area Committees do not have a formal role in Neighbourhood Planning but could potentially have a scrutiny role in the process.	
3.13	Local planning has caught the imagination of local people and groups and it was suggested that councillors should in some sense be distanced from this and that it should be people that are the driving force. It was mentioned that Leeds is not totally parished and in some areas there will be a reliance on driven individuals to take a lead, but in some areas these individuals may not be there. Elected Members have a key role in stimulating and encouraging local activity.	
3.14	It was mentioned that the Inner East area has a community leadership team that links local groups together and that the Area Committee has a key role in tying things together in an area through Neighbourhood and Area Action Plans. There is also a role in ensuring that communities take the lead and are not manipulated by developers or other groups with conflicting interests.	
3.15	Morley has an active Town Council and has parishes but these do not cover all areas. The Area Committee has a vital role in providing structure where no parishes exist and in building community capacity where there are no other options in place.	
3.16	It was important that members and officers consider the opportunities to change the way they operate and how council business is carried out. Debates	

	need to happen in the appropriate places to bring about real change. It was stated that elected members need to be aware of plans as they are being developed and implemented.	
3.17	It was mentioned that a power point presentation has been produced which details the work going on within the council to anticipate the localism act and it was agreed that this would be circulated to Area Chairs.	<b>JR</b>
3.18	It was suggested that Area Chairs should liaise with the Area Leaders to be kept up to date with developing structures in their areas.	
<b>4.0</b>	<b>Citizen's Panel – Feedback from Area Committee Meetings and Next Steps</b>	
4.1	Chris Dickinson, Area Management Officer, and Matt Lund, Corporate Consultation Manager attended to discuss feedback from Area Chairs regarding the discussions around the Citizen's Panel at the previous round of Area Committees, and provided a paper detailing feedback already received.	
4.2	There was a discussion around representation on the Citizen's Panel and reference was made to the report and appendices detailing the current recruitment profile and where significant gaps were emerging as the panel was being recruited to.	
4.3	The question was raised as to why people under the age of 18 were not included on the panel. It was explained that the views of 16-18 year olds were gathered through other focused work, including Breeze, and that their views would not be ignored.	
4.4	The question was asked as to when we were likely to have a full membership on the Citizen's panel. Currently 35% of the panel has been filled through a variety of methods with a focused mailing initiative about to start which is hoping to recruit up to 6,000 members. The profile of the panel membership is being tracked at an Area Committee level and officers are able to react where there is a projected under representation of specific groups of people.	
4.5	It was pointed out that the three Area Committees with the lowest percentage of their membership level at present were all inner areas with Inner East having the lowest percentage. It was acknowledged that consultation can be more problematic in the inner areas and that attempts were being made to avoid drawing panel members from residents who were already actively involved in engagement.	
4.6	It was suggested that the Citizen's Panel could be used to influence the priorities for targeting wellbeing spending. There were mixed views over the suitability of this with some Area Chairs seeing the value of an annual report to inform priority setting and others not convinced that the panel would be capable of delivering this for some time. It was generally agreed that the Citizen's Panel could be used to influence the business plan.	
4.7	A short consultation on events relating to the Olympic Games is taking place with the current Citizen's Panel members numbering approximately 2,000 people. It was pointed out that any results should have a health warning as the panel is not representative of the Leeds population at the moment. The resident's survey will also feed into opinions and results should be available in the next couple of months. The next consultation is likely to take place in the spring.	
4.8	The question was raised as to how under representation in terms of faith and ethnicity was being addressed. It was pointed out that much of the recruitment to date has been carried out through the media and that direct contact through local representative groups would become a greater part of the recruitment	

	process moving forward.	
4.9	It was also mentioned that the use of advocates in the third sector to represent people with learning difficulties or language barriers was being looked into to ensure that these groups were effectively represented. The question was raised as to how the views of smaller groups of the population, such as those with learning difficulties, would not become lost. It was explained that statistical work can be carried out to weight responses and that the percentage of the population in each Area Committee is taken into account and is addressed in the target numbers for panel members in each area.	
4.10	It was agreed that the Citizen's panel would be a welcome addition to the toolbox for engagement. There has been significant progress in recruitment and that the Area Leaders could help to address shortfalls in certain groups within their areas. A range of organisations are carrying out engagement in the areas. A pilot is being developed for a patient's panel for example and there are risks that this could be a counter process if it is not linked up. It was pointed out that the Citizen's Panel is a partnership exercise, for example the ALMOs are included, so that issues such as tenure and employment status are known which would mean that engagement with specific sub groups such as council tenants would be possible.	
<b>5.0</b>	<b>Area Management Restructure Update</b>	
5.1	A paper was provided by the Area Leaders showing the current picture of staff locations in the Area Teams and vacancies following the restructuring process.	
5.2	The process of exploring the talent pool had taken place and discussions were taking place with Human resources to release remaining vacancies to the city wide council staff.	
5.3	Area chairs noted the progress made.	
<b>6.0</b>	<b>Environmental Delegation – Current Progress and Future Options</b>	
6.1	Helen Freeman attended to provide an update on the Environmental Services delegation and to explore views on the future options for the delegation.	
6.2	The delegation came into operation in September and a report on progress was taken to all Area Committees in the December cycle of meetings. Meetings have also taken place with Area Committee Environmental Champions. There have been no major criticisms of the delegation, although some snagging has been necessary, and there is an appetite within the Area Committees to discuss what comes next. A report was provided which gave a summary of the feedback from the Area Committees.	
6.3	Services such as ginnel and gully cleansing, graffiti removal, needle picking and public convenience cleaning have been referenced as potential services to include in the delegation. These services have been moved from city wide teams to locality teams with effect from 3 <sup>rd</sup> January 2012 and are therefore in a position to be included in the next delegation. Further member input is required to agree the way forward.	
6.4	A report is going to the Executive Board in February which will give a client side perspective of how the delegation has performed so far, incorporating views from services and councillors.	
6.5	It was pointed out that the delegation was a change in the way services are delivered but largely the public are not aware of the changes. It was suggested that the need for a communication strategy should be included in the report that was going to executive board.	

6.6	Helen Freeman mentioned that as well as the need to inform the public of how the service has changed, locality teams were focusing on developing civic pride in an area and increasing peer pressure within communities to look after their areas.	
6.7	It was suggested that there needs to be a balance between education and enforcement and that the balance needs to be appropriate for particular areas. Targeted enforcement may be necessary for certain areas such as around parades of shops and it needs to be demonstrated that action will be taken where it is needed.	
6.8	Area Chairs were asked to provide feedback from their Area Committees on how the delegation had been received and how they felt the new arrangements were working. There was a common view that the delegation was going well with the following additional comments: <ul style="list-style-type: none"> <li>o The committees have an ability to influence the delegation but would like further input into the type of machinery used and where it is deployed</li> <li>o Doubts had been expressed over the efficacy of having spare days in scheduled work but these were seen to be working well in picking up issues as they arise</li> <li>o Early signs were good but there needed to be efforts to maintain the current performance</li> <li>o There were still concerns over the amount of down time and the most effective use of appropriate depots</li> <li>o The reaction to de-leafing and other seasonal problems had been good</li> </ul>	
6.9	Praise was given to the efforts of the three Locality Managers in Environmental Services and in particular their creativity in addressing local issues.	
6.10	The Area Leaders commented that they were also pleased with the progress of the delegation and that comments from Area Chairs and other ward members will be incorporated into the report that is going to the Executive Board.	
6.11	It was agreed that the draft report to Executive Board on the Environmental Delegation would be circulated to Area Chairs for comment and amendments.	<b>SM</b>
<b>7.0</b>	<b>Any Other Business</b>	
7.1	<u>Area Committee Budgets</u> Cllr Gruen mentioned that the budget setting process is ongoing and that during the process they will be looking at the current levels of spending for each Area Committee. The question was raised as to whether there would be capital funding for 2012/13 but it was stated that it was too early in the process to give a definite answer to this.	
7.2	<u>Luncheon Clubs</u> A query was made on the progress made relating to luncheon club funding arrangements with the new financial year approaching. Shadowing of the budget arrangements by Area Team staff had taken place and, as agreed at the previous Area Chairs Forum, work will take place during the year to explore the feasibility of changing arrangements for the 2013/14 funding applications.	
<b>8.0</b>	<b>Date of Next Meeting</b>	
8.1	Friday 24 <sup>th</sup> February 2012, 10am, Committee Room 4, Civic Hall.	

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**Report of ENE Area Leader**

**Report to Inner East Area Committee**

**Date: 22<sup>nd</sup> March 2012**

**Subject: Wellbeing Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Killingbeck & Seacroft, Gipton & Harehills, Burmantofts & Richmond Hill	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Summary of main issues**

1. This report provides an overview of spending to date, and presents for consideration a number of new project proposals requesting funding for 2011/12.
2. The report also sets out a spending plan for 2012/13 together with a number of new project proposals for 2012/13.

**Recommendations**

3. The Area Committee is asked to note the spend to date and current balances for the 2011/12 financial year, and to agree a spending plan for 2012/13.
4. The Area Committee is asked to consider the following grant proposals and agree, where appropriate, the amount of grant to be awarded:

<u>From the 2011/12 budget</u>	
RHEA activities for elderly people	£987
Chapel FM (East Leeds FM)	£5,500
Gipton South Community Centre furniture	£2,500
Kitchen at Henry Barren Community Centre	£4,000
Fearnville Football Project	£1,049

#### From the 2012/13 Budget

Harehills Mini Olympics	£1,886
Youth Service Tradex Sports Project	£3,000
Harehills DPPO	£4,000
Lark in the Park	£1,000
Killingbeck & Seacroft Gala	£1,500
Gipton Gala	£1,000
Oz Box	£2,356
Summer Holiday Activities	£28,000
Harehills Binyard project	£2,000

## **1 Purpose of this report**

- 1.1 The purpose of this report is to provide details of the 2011/12 well being fund spend to date, including details of new projects for consideration. It also sets out a proposed spending plan for 2012/13 for members to consider and includes details of new projects to be considered for 2012/13.

## **2 Background information**

- 2.1 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board
- 2.2 The Area Committee wellbeing fund is used to commission activity and projects to support the Neighbourhood Improvement Plans and promises in the community charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Neighbourhood Improvement Plans and Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed

## **3 Main issues**

### **Wellbeing Fund 2011/12**

- 3.1 The council agreed the revenue allocations for each of the 10 Area Committee Wellbeing funds for 2011/12 in April 2011. The allocations were based on the 2010/11 formula of 50% population/ 50% disadvantage and the carry over of uncommitted Wellbeing funds from 2011/12.
- 3.2 This funding is used to support activities in the Neighbourhood Improvement Plans which in turn support the overarching priorities of the Community Charter, and the themes of the Leeds Strategic Plan.
- 3.3 Appendix A to this report shows spend to date and current balance for the revenue budget
- 3.4 **Small Grants**

Community organisations can apply for a small grant to support small scale projects in the community. A maximum of two grants of up to £500 can be



awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by ward members and details of spend since the last meeting is included in appendix B

### 3.5 **Community Engagement**

The Area Committee has included in the 2011/12 spending plan an amount of £6,000 for Community Engagement, Details of spending to date under this heading are included in Appendix C

### 3.6 **Crime and Grime Tasking**

Each of the priority neighbourhoods in the Inner East Area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. £6,500 has been set aside for each tasking team in the Wellbeing spending plan. Details of spending under this heading are included in appendix D.

### 3.7 **Project Updates**

Projects which are awarded wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved. Appendix E to this report provides information on projects awarded funding during 2011/12

From 2012/13 funded projects may also be subject to a spot visit to ensure that the agreed priorities are being met.

### 3.8 **New Projects for Consideration 2011/12**

**Ward:** Gipton & Harehills

**Project:** Gipton South Community Centre Furniture

**Organisation:** Area Support Team

**Amount applied for:** £2,500

Community Centres are part of the functions delegated to the Area Committee. A working group, lead by the Area Support team, is currently working on refurbishing and improving the viability of the Community Centres in the Inner East.

The Gipton South Community Centre has recently undergone a period of refurbishment making it a more attractive and useable space to encourage lettings. The Centre now needs a package of furniture to compliment this refurbishment and ensure that the centre starts to achieve an income via lettings.

**Area Committee priority met:** Support the physical regeneration of East Leeds

**Ward:** Gipton & Harehills

**Project:** Henry Barren Centre Kitchen

**Organisation:** Area Support Team

**Amount applied for:** £4,000

Community Centres are part of the functions delegated to the Area Committee. A working group, lead by the Area Support team, is currently working on refurbishing and improving the viability of the Community Centres in the Inner East.

The Henry Barren Centre has many potential uses but without a functioning kitchen cannot achieve its full letting potential. This funding is requested to purchase and fit a kitchen for the centre.

**Area Committee priority met-** Support the physical regeneration of East Leeds

**Ward:** Burmantofts & Richmond Hill  
**Project:** RHEA activities for elderly people  
**Organisation:** RHEA  
**Amount applied for:** £987

Richmond Hill Elderly Action provide support and activities to elderly people in the area. This funding is requested to run two activities for the elderly people from Richmond Hill Community Centre, Zumba and a Cinema Club.

**Area Committee priority met-** Work with communities to organise events and activities that bring people together.

**Ward:** Gipton & Harehills  
**Project:** Fearnville Football project  
**Organisation:** LCC Youth Service  
**Amount applied for:** £1,059

The grant will be used to provide payment towards the hire of the Fearnville Leisure Centre astro turf pitch and flood lights. We have been working with a group of young people from the Gipton area playing football, this has developed considerably where workers alongside young people wish to develop the provision into a league consisting of existing users, other local youth groups, and street teams

**Area Committee priority supported-** Provide a range of activities for young people to enjoy in their local neighbourhood

**There is an under spend in the overall wellbeing budget due to some funds being allocated as a 'contingency' fund for any eventualities or overspend. If the Area Committee agrees to fund the following project it will be taken from this under spend, and not from individual ward pots, as the project benefits the whole Inner East.**

**Ward:** All wards in IE  
**Project:** Chapel FM  
**Organisation:** Heads Together Productions (East Leeds FM)  
**Amount applied for:** £5,500

Heads Together have been fundraising to develop Seacroft Methodist Chapel into a bespoke home for East Leeds FM and the first dedicated arts centre in East Leeds.

Developing Seacroft Methodist Chapel into ChapelFM offers the potential for excellent creative engagement and personal development for a significant profile of participants and listeners in East Leeds. They will be able to increase their output of work, particularly with young people, and increase their inter-generational activities.

The scheme proposes to completely renovate the Chapel, providing a small 'theatre in the round' on the first floor, with a renovated chapel organ; a bespoke broadcast studio; one medium and one large room for rehearsals/performance/recording/training etc. In addition, there will be toilets, storage and a kitchen fitted. The budget includes a large pull-down screen and a projector for screening films – an idea is to offer 'silver screenings' during the afternoon for older members of the community.

Heads Together have raised £485,000 so far and have another two applications pending which could bring in another £345,000. Heads Together has been successful in being awarded £50,000 from WREN Landfill Communities Fund. A condition of this fund is that they secure £5,500 from a Third Party Funder in order to release the £50,000 from WREN. This application is for £5,500 in order to achieve their £50,000 grant from WREN

**Area Committee priority met-** Support the physical regeneration of East Leeds.

### 3.9 **Wellbeing Fund 2012/13**

3.10 The Council has agreed the revenue allocations for each of the 10 Area Committee Well Being funds for 2012/13 based on the current formula of 50% population / 50% disadvantage. Any unspent funds from 2011/12 will also be carried over to the new financial year and split three ways.

3.11 The allocation for the Inner East Area Committee for 2012/13 is £261,760, the same allocation as in the previous year.

3.12 If all of the projects in section 3.8 are approved then there will be an under spend of £18,308.01 to be carried forward to 2012/13, making a total allocation of £280,068.01.

3.13 At the last meeting of the Area Committee in February 2012 Members agreed to continue to fund the two Neighbourhood Manager posts (£60,000), CCTV (£14,109.76) and a Probation Supervisor (£15,000), subject to a new budget being awarded in 2012/13.

3.14 Since this meeting, East North East Homes have agreed to fund a community payback team for 2012/13 to cover all ENEHL managed greenspace and highways. It is therefore suggested that rather than still having a community payback team for both Inner East and Inner North East they combine their funding and have one team to cover both areas.

3.15 The tasks probation were given that covered East North East Homes properties will now be picked up by their team and the other sites by the Area Committee team. This should work out that there is still effectively a team in each area. The saving that this would make (£7,500) could then be earmarked to fund an

apprentice (£6,240pa), subject to a detailed report being submitted to Committee on apprenticeships.

3.16 If approved the SLA with probation will be amended to reflect these points, this will be a revised single SLA to cross both INE and IE and work with the ENEHL contract

3.17 It is proposed that members also agree to top slice £3,000 from the new budget for a Community Engagement 'pot', with the remaining amount being split three ways as ward pots.

The Community Engagement funding will be used by the Area Support team to pay for the costs relating to venue hire, publicity and auxiliary items for events designed to engage and consult the community on issues that affect them.

3.18 If the proposals in both 3.14 and 3.17 are agreed to, then the amount remaining in the Inner East budget is £189,218.25 to be split three ways.

3.19 This would mean that each ward is allocated a budget of £63,072.75 to be spent on projects which support the priorities of the Neighbourhood Improvement Plans and Community Charter.

3.20 As part of this ward allocation it is recommended that Ward Members reserve a budget for Small Grants and a budget for Crime and Grime Tasking for their ward and spend against these sub- budgets will be reported to Area Committee.

### 3.21 **New Projects for Consideration 2012/13**

**Ward:** All wards

**Project:** Summer Holiday Activities

**Organisation:** Area Support Team

**Amount applied for:** £28,000 (£10,000 G&H, £10,000 K&S and £8,000 B&RH)

The Area Support team have been working with the Extended Services Cluster Managers, who support the schools in the area, to look at improving the way in which we commission Summer Holiday Activities. In previous years a topsliced allocation for summer holiday provision has been made to Youth Services with a view to them offering provision on behalf of the Area Committee, as well as funding other project ideas which have come to Committee for consideration.

In order to ensure value for money and to avoid duplication with the holiday provision offered by Extended Services, we propose advertising a commissioning opportunity to youth work providers in the area (including Youth Services). We will work with the Cluster Managers and the providers to set up a programme of activities throughout the full 6 weeks which supports the priorities of the Neighbourhood Improvement Plans, actively targets young people who we would like to see diverted into positive activities, and includes families who need additional support.

This programme of activities will be advertised to every child in the Inner East through a booklet given to them at school. The Cluster Managers will match fund money allocated by the Area Committee, and a report detailing the outcomes of the programme on ASB levels, and case studies on how each activity has influenced individual children, will be brought to Area Committee in October

**Area Committee Priority met-** Provide a range of activities for young people to enjoy in their local neighbourhood, Reduce crime and fear of crime

**Ward:** Gipton & Harehills

**Project:** Harehills Mini Olympics

**Organisation:** Harehills Youth Strategy

**Amount applied for:** £1,886

The Harehills Youth Strategy Group was established as a result of the community unrest last summer and members include the Area Support Team, Sports Development, ENEH, Cluster Coordinators and third sector organisations from the area who work with local young people. The aim of the group is to improve community cohesion and establish joined up working between all providers in the area to create opportunities and positive diversions for the young people.

To coincide with the passage of the Olympic torch through Harehills the group has been working on a week of Olympic themed activities to take place in the week proceeding the torches arrival, including a football tournament and swimming sessions and culminating in a family funday on the Sunday the torch will be passing through. Activities at the funday include; athletic competitions; cricket competitions; and breeze inflatables and there will be an Olympic medals ceremony held for the winners of different competitions. This funding is to pay for coaches, room hire, bronze, gold and silver effect medals, swimming sessions for 20 ladies and a St Johns ambulance for the funday.

**Area Committee priority met-** Provide a range of activities for young people to enjoy in their local neighbourhood **and** Work with communities to organise events and activities that bring people together.

**Ward:** Gipton & Harehills

**Project:** Youth Service Tradex Project

**Organisation:** LCC Youth Service

**Amount applied for:** £3,000

The funding will be used to provide an additional youth work session at the Tradex Centre, once a week for the next 12 months. This session has been funded by the Area Committee for 2011/12 and this funding request is to continue the session in the new financial year.

The project is focused around sport and they will make use of the multi sports facilities such as astro-turf pitch, badminton / cricket pitch, and small games area, however this forms the foundation as we also provide a range of personal, social and educational activities for young people aged 11-19years that will develop young people's experiences both culturally and educationally

**Area Committee priority met-** Provide a range of activities for young people to enjoy in their local neighbourhood

**Ward:** Gipton & Harehills

**Project:** Harehills DPPO

**Organisation:** Safer Leeds

**Amount applied for:** £4,000

There is currently a Designated Public Places Order covering the Gipton area of the ward, this funding is to extend that order so that the whole of Gipton & Harehills is covered. A DPPO gives the police the power to confiscate any alcohol seen being consumed on the street, or in outdoor public spaces, covered by the order. This will make a big improvement to anti social behaviour and petty crime issues in Harehills as alcohol is known to be a large factor in public order offences in the area.

**Area Committee priority met-** Reduce crime and fear of crime.

**Ward:** Burmantofts & Richmond Hill

**Project:** Lark in the Park

**Organisation:** Friends of East End Park

**Amount applied for:** £1,000

Lark in the Park is a one day event for all of the community. The event will provide a number of activities for all the family to participate in. All the activities are free in order to encourage as many families and young people as possible to attend.

The event will provide DJ and art workshops, sporting activities, circus skills classes, musical performances, food stall and community stalls providing information about activities going on in the neighbourhood

The Area Committee has provided funding for this event for a number of years.

**Area Committee priority met-** Work with communities to organise events and activities that bring people together.

**Ward:** Killingbeck & Seacroft

**Project:** Killingbeck & Seacroft Gala

**Organisation:** LS14 Trust

**Amount applied for:** £1,500

This grant is to support the annual Killingbeck and Seacroft Gala, a free event for all of the community to attend. The event will include funfair, stalls, sports, information stalls from service providers and voluntary/community organisations, performers etc.

The Area Committee has supported this event for a number of years.

**Area Committee priority met-** Work with communities to organise events and activities that bring people together.

**Ward:** Gipton & Harehills

**Project:** Gipton Gala

**Organisation:** GIPSIL

**Amount applied for:** £1,000

The funding will be used to support Gipton's Community Gala, bringing young and old together for a fun day and a day of community information and consultation. The Gala will help raise money to support the Gipton Together Youth Activities.

There will be information stall from local service providers including ENEHL, WYFS, WYP, Credit Union, Youth Service, Learning Partnerships etc. Other activities will include a fun fair, performances, displays etc.

The aim of the gala is to bring the local community together and extend the welcome to neighbouring communities.

**Area Committee priority met-** Work with communities to organise events and activities that bring people together.

**Ward:** Gipton & Harehills

**Project:** Oz Box

**Organisation:** Deen Enterprises

**Amount applied for:** £2,365

The project aims to engage groups of young people from all backgrounds, but specifically those known to the workers and staff from other agencies, who are involved in anti social behaviour and inter racial tensions in Chapeltown and Harehills.

Oz Box is a boxing based exercise session which has been used elsewhere in the country to try to combat ASB. There will be two sessions per week (one at Mandela centre and one at Tradex/ Bilal Centre initially, though other venues such as Bangladeshi Centre may be used for some sessions) for 12 weeks. From January there will be one Boxercise session per week for 8 weeks at Allerton Grange and Carr Manor Schools.

The activity encourages and promotes self discipline and self respect, those engaged will also be supported to work with other participants from different backgrounds, encouraging cohesion and break down of barriers.

The applicants are requesting half of the funding, nmatch funding has already been agreed from INE Area Committee and ENE Homes.

**Area Committee Priority met-** Support young people to improve their behaviour, school attendance and achievement;

**Ward:** Gipton & Harehills

**Project:** Harehills Binyards project

**Organisation:** Area Support Team

**Amount applied for:** £2,000

The ownership and maintenance of bin yards in Harehills is an ongoing issue, they are habitually fly tipped in and it is the owners responsibility clear it as it is private land, but ownership is hard to establish and often split between many different parties who do not live near by as they rent the properties out.

A multi agency group has been established to look at solutions to this using best practice from similar situations across the city, they have decided to start making improvements in a trial area and work has been done to identify ownership of bin yards in this trial area, the group is now looking to carry out improvement and security work to those bin yards and the funding is requested to pay for this.

**Area Committee priority met-** Improve the cleanliness and condition of our neighbourhoods.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 In order for ward members to make an informed decision on wellbeing spending they are provided with details of the projects and the opportunity to discuss them at ward member meetings. The Neighbourhood Managers are also consulted to assess how the project supports the relevant Neighbourhood Improvement Plans

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 All projects funded by the Area Committee must demonstrate:

- Equality and diversity issues have been considered in the planning of the event
- How equality and diversity issues have shaped the project delivery
- What the impact of the project will be on different groups
- How the project will promote good community relations between different groups and how barriers that might prevent their involvement will be overcome.

### **4.3 Council policies and City Priorities**

4.3.1 Wellbeing funding is used to support the priorities set out in the Inner East Community Charter which are agreed with the local communities of Inner East and key stakeholders. More detailed action plans, Neighbourhood Improvement Plans (NIPs) are prepared for each priority neighbourhood. Both the Charter and the NIPs support the Vision for Leeds

### **4.4 Resources and value for money**

4.4.1 Spending and monitoring of the Wellbeing budget is administered by the Area Management Team in accordance with the decisions made by this Area Committee.

### **4.5 Legal Implications, Access to Information and Call In**



4.5.1 The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue well being budgets within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000

4.5.2 There is no exempt or confidential information in this report

4.5.3 Decisions on wellbeing funding are delegated to the Area Committee from the Council's Executive Board, therefore they are subject to call in.

#### 4.6 Risk Management

4.6.1 All wellbeing funded projects must demonstrate that they have identified any potential risks for the project and what action would/will take to avoid or minimise them. Details of the risk assessments individual projects are available from the author of this report

### 5 Conclusions

5.1 The well-being fund provides financial support for projects in the Inner East Area which support the priorities of the Community Charter and Neighbourhood Improvement Plans

### 6 Recommendations

6.1 The Area Committee is requested to consider the following project proposals and consider where appropriate the amount of grant to be awarded:

#### From the 2011/12 budget

RHEA activities for elderly people	£987
Chapel FM (East Leeds FM)	£5,500
Gipton South Community Centre furniture	£2,500
Kitchen at Henry Barren Community Centre	£4,000
Fearnville Football Project	£1,049

#### From the 2012/13 Budget

Harehills Mini Olympics	£1,886
Youth Service Tradex Sports Project	£3,000
Harehills DPPO	£4,000
Lark in the Park	£1,000
Killingbeck & Seacroft Gala	£1,500
Gipton Gala	£1,000
Oz Box	£2,356
Summer Holiday Activities	£28,000
Harehills Binyard project	£2,000

## **7 Background documents<sup>1</sup>**

Report to Inner East Area Committee, 23 June 2011, Area Committee Roles 2011/12

Report to Executive Board, 11 February 2011, Revenue Budget 2011/12 and Capital Programme.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Budget Summary	B & RH	G & H	K & S	Top Sliced	Not Allocated
Balance b/f 2010-11				102,662.70	16,229.30
Schemes Approved from 2010-11 budget to be spent in 2011-12				102,662.70	
Amount of b/f budget available for new schemes 2011-12					16,229.30
New Allocation 2011 - 2012	46,000.00	46,000.00	46,000.00	120,705.00	3,055.00
Total Available for new schemes	46,000.00	46,000.00	46,000.00	120,705.00	19,284.30

**2010-11 Schemes to be paid for in 2011-12**

Getaway Girls Fusion Project Q2 (Mar 2011)					-
Leeds Credit Union - Harehills & Seacroft Q2 (Mar 11)					-
World of Work					-
Space 2 - Mind, Body & Soul Project Q1 (April 11)					-
Space 2 - Mind, Body & Soul Project Q2 (July 11)					-
Space 2 - Mind, Body & Soul Project Q3 (Oct 11)					-
CCTV at Bellbrookes (Safer Leeds & LCC)					-
Bangladeshi Centre Development Worker					-
East Leeds FM Heads Together Next Generation Q1 (May 11)					-
East Leeds FM Heads Together Next Generation Q2 (Jul 11)					-
East Leeds FM Heads Together Next Generation Q3 (Nov 11)					-
East Leeds FM Heads Together Next Generation (Q4 Mar 12)					-
Connect Housing Sing For Joy Q1 (May 11)					-
Connect Housing Sing For Joy Q2 (March 12)					-
Teen Pregnancy - Women's Health Matters Q3					-
Zest Healthy Families (May 11)					-
Space 2 - Breathing Buddies					-
NHS Falls Prevention Project					-
Workers Education Authority - Making Moves (Jul 11)					-
Relocation of concrete boulders - Knowsthorpe Crescent					-
Signage - Henry Barren Community Centre					-
Signage - Lincoln Green Community Centre					-
Furniture - Gopak Folding Tables x 21					-
Furniture - Gopak Table Trolley x 3					-
Furniture - Steel Folding Chairs x 100					-
Furniture - Upholstered Chairs x 60					-

Furniture - Low Hanging Chair Trolley x 4				-
Henry Barren - Painting Hall and High Areas				-
Henry Barren - Removal of kitchen				-
Henry Barren CC - Blinds & Reflective Film				2,103.00
Domestic Violence Carry Forward to 2011/12				-
Richmond Hill Event - March 11				-
IE.10.17.LG - Garden Gang (ENEh) (31 Mar 11)				-
Relocation of Grit Bin to Dolphin Court				-
Gipton Noticeboard Installation				429.45
TEN License for Harehills Festival 16/07/11				-
H16 10/11 - Hovingham Primary				-
St Aiden's Church, Elford Place				-
Brooklands Lane (end of Ginnel, end Easdale Road)				-
Lyme Chase Parking Scheme				-
East Leeds ARFLC Renovations				6,464.58
<b>Total of Schemes approved</b>	-	-	-	<b>8,997.03</b>

#### Approved 2011-12 Schemes

CCTV				16,205.00	2,095.24
Community Engagement				7,000.00	1,529.53
Probation				2,500.00	863.48
Neighbourhood Manager Posts (x2)				60,000.00	
Community Payback Q1				7,500.00	
Community Payback Q2				7,500.00	
Youth Service - Holiday Activity Programme				15,000.00	
Community Sports Holiday Activity Programme				6,000.00	
Small Grants	1,500.00	2,325.00	5,060.00		
Ward Pots	28,219.58	8,314.58	10,107.66		
Tasking - Burmantofts & Lincolns	6,771.96				
Tasking - Richmond Hill	3,986.00				
Tasking - Gipton		3,353.33			
Tasking - Harehills		5,323.00			
Tasking - Killingbeck & Seacroft			9,408.00		
Killingbeck & Seacroft Gala 2011			1,000.00		
Safe & Sussed (Getaway Girls) Spilt with Harehills		2,212.00			
Youth Service Tradex Project		1,260.00			
Harehills Youth In Partnership		8,747.00			
Safe & Sussed (Getaway girls) Spilt with Gipton		2,212.00			
Signage for Seacroft Methodist Church			398.00		
CCTV for Seacroft			19,602.00		
<b>Total of Schemes approved</b>	<b>40,477.54</b>	<b>33,746.91</b>	<b>45,575.66</b>	<b>121,705.00</b>	

<b>Grand Total Projected Spend</b>	<b>40,477.54</b>	<b>33,746.91</b>	<b>45,575.66</b>	<b>130,702.03</b>	
<b>Budget</b>	<b>46,000.00</b>	<b>46,000.00</b>	<b>46,000.00</b>	<b>223,367.70</b>	
<b>Remaining Budget</b>	<b>5,522.46</b>	<b>12,253.09</b>	<b>424.34</b>	<b>92,665.67</b>	<b>18,284.30</b>

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**Inner East Area Committee 2011-12  
Well-being Small Grants**

**Appendix B**

Project Name	Organisation	Amount Requested	Project Summary
Harehills Opportunities Fair	Harehills Healthy Living Group	£450.00	The funding will support a drop in day at the Compton Centre, for members of the community to gain advice and support with job hunting and benefits, plus the opportunity to become involved in local creative projects, i.e. Harehills back to Front project. The event also allows agencies working in the area to network.
Tradex Sports Project	LCC Youth Service	£300	To continue the provision of a multi sports youth session at the old Tradex building which is currently operating on two evenings per week. The project is already funded by the Area Committee but there was a short fall in funding to take the sessions to the end of the financial year.

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# Community Engagement WB spend 2011-12

## Appendix C

Item	Actual Spend	Commitments	Earmarked 11-12	Total
Getaway Girls Fusion Project Q2 (Mar 2011)	5,883.83			5,883.83
East Leeds ARFLC Renovations	6,464.58			6,464.58
Leeds Credit Union - Harehills & Seacroft C	5,000.00			5,000.00
World of Work	3,600.00			3,600.00
Space 2 - Mind, Body & Soul Project Q1 (April 11)	3,480.67			3,480.67
Space 2 - Mind, Body & Soul Project Q2 (July 11)	3,480.67			3,480.67
Space 2 - Mind, Body & Soul Project Q3 (Oct 11)			3,480.66	3,480.66
CCTV at Bellbrookes (Safer Leeds & LCC)			2,096.00	2,096.00
Bangladeshi Centre Development Worker	6,216.00			6,216.00
East Leeds FM Heads Together Next Gene	2,500.00			2,500.00
East Leeds FM Heads Together Next Gene	2,500.00			2,500.00
East Leeds FM Heads Together Next Generation Q3 (Nov		2,500.00		2,500.00
East Leeds FM Heads Together Next Generation (Q4 Mar		2,500.00		2,500.00
East Leeds FM Heads Together Next Generation (Third Qtr) duplicate needs cancelling		2,500.00		
Connect Housing Sing For Joy Q1 (May 11	2,000.00			2,000.00
Connect Housing Sing For Joy Q2 (March 12)			520.00	520.00
Teen Pregnancy - Women's Health Matters Q3			365.44	365.44
Zest Healthy Families (May 11)	2,000.00			2,000.00
Space 2 - Breathing Buddies			3,000.00	3,000.00
NHS Falls Prevention Project			3,760.00	3,760.00
Workers Education Authority - Making Move	2,000.00			2,000.00
Relocation of concrete boulders and soil - H	1,699.20			1,699.20
Signage - Henry Barren Community Centre			304.01	304.01
Signage - Lincoln Green Community Centre			344.00	344.00
Furniture - Gopak Folding Tables x 21			1,890.00	1,890.00
Furniture - Gopak Table Trolley x 3			588.00	588.00
Furniture - Steel Folding Chairs x 100			2,000.00	2,000.00
Furniture - Upholstered Chairs x 60			2,280.00	2,280.00
Furniture - Low Hanging Chair Trolley x 4			1,268.00	1,268.00
Henry Barren - Painting Hall and High Areas	4,740.70			4,740.70
Henry Barren - Removal of kitchen	1,141.47	2,600.00		3,741.47
Henry Barren CC - Blinds & Reflective Film	2,103.00			2,103.00
Domestic Violence Carry Forward to 2011/12 (Bev Yearwood)			1,400.00	1,400.00
Richmond Hill Event - March 11			500.00	500.00
IE.10.17.LG - Garden Gang (ENEh) (31 Mar 11)			13,000.00	13,000.00
Relocation of Grit Bin to Dolphin Court		160.00		160.00

Gipton Noticeboard Installation		429.45		429.45
TEN License for Harehills Festival 16/07/11		21.00		21.00
H16 10/11 - Hovingham Primary	2,500.00			2,500.00
St Aiden's Church, Elford Place	110.00			110.00
Brooklands Lane (end of Ginnel, end Easd:	110.00			110.00
Lyme Chase Parking Scheme	2,935.11		1,380.09	4,315.20
	<b>60,465.23</b>	<b>10,710.45</b>	<b>38,176.20</b>	<b>106,851.88</b>

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## Tasking Budgets

Appendix I

Burmantofts and Lincoln Green	Actual Spend	Commitments	Earmarked 11-12	Total	Remaining
Skips	-	1,500.00	-	1,500.00	
Contribution to Operation Butter	350.00			350.00	
Two Litter Bins for Cherry Row / M	800.00			800.00	
Room Hire/Refreshments Op Cha	36.00		164.00	200.00	
Nowells Litter Bins			760.00	760.00	
Concreteing of alleyway on Cherry Row			750.00	750.00	
Cohesion Event at ICO			500.00	500.00	
8 Self closing devices for Nowells Alleygates		1,040.00		1,040.00	
Four full grit bins for Shakespeares area		871.96		871.96	
				-	
	<b>1,186.00</b>	<b>3,411.96</b>	<b>2,174.00</b>	<b>6,771.96</b>	<b>- 271.96</b>

Richmond Hill	Actual Spend	Commitments	Earmarked 11-12	Total	Remaining
Skips	-		-	-	
Self Closers on Alleygates Crossg	320.00			320.00	
Contribution to Operation Butter	350.00			350.00	
Cross Green Litter Bins	758.90			758.90	
Cross Green Litter Bins	- 758.90			- 758.90	
Knowsthorpe Crescent - Planters	200.00			200.00	
Anti Fire Paint for 115 Osmondtho	200.00			200.00	
St. Hilda's Church Insurance Payments			200.00	200.00	
Grit bins for Dolphin's x 2			436.00	436.00	
				-	
				-	
				-	
	<b>1,070.00</b>	<b>-</b>	<b>636.00</b>	<b>1,706.00</b>	<b>2,514.00</b>

Harehills	Actual Spend	Commitments	Earmarked 11-12	Total	Remaining
Skips	0.00	1500.00	0.00	1500.00	
Railings Back Chatsworth Road	148.00			148.00	
Harehills Festival			500.00	500.00	
Sheeting of binyard - 78-80 Baysw	100.00			100.00	
Dispersal Order			2450.00	2450.00	
Sheeting of binyard - 77-79 Bayswater Mount			100.00	100.00	
3 litter bins Harehills			525.00	525.00	
				0.00	
	<b>248.00</b>	<b>1500.00</b>	<b>3575.00</b>	<b>5323.00</b>	<b>677.00</b>

Gipton	Actual Spend	Commitments	Earmarked 11-12	Total	Remaining
Skips	0.00	1500.00	0.00	1500.00	
Dog Fouling Signs x10		250.00		250.00	
No Tipping Sign		203.33		203.33	
Alleygates			1400.00	1400.00	
				0.00	
				0.00	

				0.00	
	0.00	1953.33	1400.00	3353.33	2646.67

<b>Killingbeck &amp; Seacroft</b>	<b>Actual Spend</b>	<b>Commitments</b>	<b>Earmarked 11-12</b>	<b>Total</b>	<b>Remaining</b>
Skips	-	2,000.00		2,000.00	
Waste Bin on Station Road			400.00	400.00	
6 DPPO Signs		360.00		360.00	
Dog Fouling signs x10		250.00		250.00	
CCTV for Seacroft £26,000 in total (Other £19,602 from Large Projects			6,398.00	6,398.00	
				-	
	-	2,610.00	6,798.00	9,408.00	2,592.00



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## Monitoring returns on wellbeing projects

<b>Project: Garden Gang</b>	
<b>Lead organisation: The Avalon Group/ ENEH</b>	<b>Wellbeing Funding: £10,000</b>
<p>Due to Job Centre Plus and BEST, two of the partner agencies working with The Garden Gang, requiring nationally recognised qualifications be achieved by their participants in the project, they have had to unexpectedly spend time applying for Centre Accreditation through the ASDAN awarding body. Therefore the start date for the project has been significantly delayed. The project is now due to commence in February 2012 and they will be awarding 'Personal and Social Development at Entry level 2 and 3' to all NEET participants who complete the required tasks. This is a 6 month delay on the proposed start date.</p>	
<b>Charter Priority-</b>	

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Originator: John Woolmer  
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**Report of the Director of Environment and Neighbourhoods**

**East (Inner) Area Committee**

**Date: 22nd March 2012**

**Subject: Environmental Services – Consultation on the 2012/13 Service Level Agreement**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of the Main Issues**

This report provides Members with information about services to be added to the Locality Team’s portfolio and therefore included in the Service Level Agreement (SLA) for 2012/13. The report consults on updated priorities the Area Committee would like to see addressed in the new SLA, to be presented for approval at the June meeting. The report also asks for approval to establish a number of Environmental Improvement Zones within its priority neighbourhoods for which a more targeted approach will be developed and set out in the new SLA.

**Recommendations**

The Area Committee is asked to:

- a. Note the addition of further services to the delegation as approved by Executive Board on 10<sup>th</sup> February 2012.
- b. Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on the newly delegated elements, additional delivery capacity, responses to Olympic and Queen’s Jubilee events and refreshed Elected Member and Area Committee local priorities.
- c. Approve the establishment of new Environmental Improvement Zones within its priority neighbourhoods as defined in appendix B.

## **Purpose of this report**

- 1 The purpose of this report is to:
  - a) provide Members with an update on services previously managed at a city wide level that are to be delegated to the Area Committee to oversee and managed through the Locality Team;
  - b) confirm the local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement (SLA) to be agreed between the new service and the Inner East Area Committee at the June meeting;
  - c) seek approval to establish a number of Environmental Improvement Zones within the area's priority neighbourhoods for which a more targeted approach will be developed and set out in the new SLA.

## **Background information**

- 2 At its meeting of 30<sup>th</sup> March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 3 The Executive Board approved further delegations to be covered by this Function Schedule at its meeting of 10<sup>th</sup> February 2012: these being "Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing". The additional elements to be included in the SLA for 2012/13 are described in section 26 of this report and the amended Function Schedule is provided as Appendix A of this report.
- 4 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
  - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
  - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 5 Services included in the original delegation are:
  - Street cleansing (mechanical and manual);
  - Leaf clearing;
  - Litter bin emptying;
  - Dog warden services (still managed at a city level);
  - Littering & flytipping regulation;
  - Domestic & commercial waste (storage & transportation issues);

- Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
- Graffiti enforcement; and
- Overgrown vegetation controls.

- 6 The delegation of the specified environmental services to Area Committees means that service resources, mainly staffing, which were previously managed centrally, are now devolved and managed by Locality Managers.
- 7 To enable this to happen, a restructuring of the previous Streetscene service was undertaken. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 8 These resources are organised into three locality based teams for East North East, South East and West North West. They are geographically aligned to and work closely with the new Area Support Teams (formerly Area Management).
- 9 The Service Level Agreements set out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets.
- 10 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to Executive Board.
- 11 Following extensive work with Elected members and consultation through the Area Committee, the 2011/12 SLA for Inner North East Area Committee was approved on 8<sup>th</sup> September 2011.
- 12 The new Locality Team went live as a service in early September 2011.
- 13 A preliminary progress report was provided to Area Committee at its 1st December 2011 meeting.

### **Progress made in the first six months of delegation**

- 14 Half-year updates will be provide to the Area Committee at all future November/Dec and June meeting cycles and at the Environmental Sub Groups meetings. This year, the Area Leader also presented a client-focused report at the February meeting to assess progress so far from a Member perspective.
- 15 A senior manager from the Locality Team will always attend Ward Members meetings where required to focus in on more local issues.
- 16 The most significant of the successes and lessons learnt so far in the first 6 months of the delegation in the Inner East area are:
- a. Successes:

- Established a good relationship with Members with increased confidence and trust that the service will deliver as promised and respond to issues as they arise
- Introduction of a new “capacity day” on mechanical routes has enable the majority of missed routes (e.g. to unplanned leave, bad weather etc) to be recovered and for ad-hoc referrals to be responded to.
- Introduction of a cleaning programme for guided bus routes/lanes (i.e. A64 in Inner East)
- Significant number of successful enforcement actions taken resulting in prosecutions and financial penalties/fines.
- 30 new litter bins installed across the Area Committee

b. Lessons learnt:

- Quicker response to requests for new (and repairs to) litter bins needed
- We have not been able to respond adequately to litter on arterial routes where additional health and safety precautions/procedures are necessary
- Still some occasions where litter bins are overflowing
- Need better cover or recovery arrangements for instances where street attendants in particular are off work for significant periods of time

17 The current structure for the Locality Team for the ENE area together with the associated budget for 2012/13 will be provided at the meeting.

### **2012/13 Service Level Agreement**

18 This section sets out the various considerations for the development of the new SLA for 2012/13. These include new elements to the service, greater capacity in the locality team to commit to more specific actions, significant events to be held in Leeds during 2012, views expressed by Elected Members through Executive Board and a refreshed set of SLA principles.

19 The Area Committee is asked to consider these and agree which elements it would want to see included and prioritised in the new SLA for 2012/13.

#### ***(a) New Locality Managed Services for 2012/13***

20 The following additional services are to be delegated to Locality Teams to manage and held accountable through the SLA between the team and the Area Committee in 2012/13:

- Gully cleaning
- Graffiti removal



- Needle removal
- Ginnel clearance
- Dog Wardens (included in the 2011/12 SLA but now to be managed in the Locality Teams)

**(b) Increased Service Commitments for 2012/13**

21 The Locality Team has developed its capacity and learnt lessons from its first half year of delivering services through a SLA with the Area Committee. It is proposed that the SLA for 2012/13 will include more specific commitments around such issues as:

- Specified priority ginnels for programmed cleansing/maintenance
- Cleaning around recycling (e.g. bottle banks) facilities
- Cleaning of guided bus lanes
- Cleaning of arterial routes (in conjunction with the new grounds maintenance contract with Continental Landscapes)
- Litter bin replacements/new sites
- Targeting of zero tolerance enforcement (geographical and issue based) with a focus on supporting intervention in the proposed Environmental Improvement Zones (as described in the next section).

**(c) Environmental Improvement Zones (EIZs)**

22 At its December 2011 meeting the Area Committee asked its Environmental Sub Group to work up proposals for new Environmental Improvement Zones. These would be small groups of streets or specific public locations where environmental conditions have not improved despite often a disproportionate use of resource and where it is felt a more targeted and sustained approach, based mainly around greater education and enforcement, may change behaviours and support an improvement in conditions.

23 With support from Area Support Team colleagues, the Locality Team gathered evidence and views from a variety of sources; including ward members, local tasking partners, neighbourhood managers, street cleansing and enforcement staff and statistical information such as relevant neighbourhood indices. From this a number of “zones” were arrived at and presented to the sub group for discussion. The sub group agreed a collection of primary zones as a good starting point for developing a new approach and to recommend them to the Area Committee for approval. A further set of secondary zones was also identified for a future focus when capacity allows.

24 The primary zones agreed by the sub group are geographically defined in Appendix B and listed below. The approach will sit within the Area Committee’s Neighbourhood Improvement Plans as a key contributor to improving environmental conditions in those neighbourhoods. The zones will provide a focus for local tasking teams in problem solving long standing environmental issues and sharing intelligence on cases that are having the greatest negative impact.

<b>Burmantofts &amp; R’mond Hill</b>	<b>Gipton &amp; Harehills</b>	<b>Killingbeck &amp; Seacroft</b>
Bellbrookes	Back Hilltop Mount	Boggart Hill Drive Shops
Cross Green	Bayswaters	Ramshead Hill Shops

Ivy Street Shops	Coldcotes Shops	South Parkway Shops
Kitsons/Dents/Clarks/Oxleys	Hovinghams and Dorsets	
Lincoln Green Square	Karnacs, Rossalls & Nices	
Nowells	Lambtons	
	Sandhursts	

- 25 Neighbourhood Managers will work closely with the Locality Team to support the development of preventative approaches in these zones to complement the zero tolerance enforcement work.
- 26 The Area Committee is asked to approve the zones so that officers can work on the first phase of these EIZs (i.e. those identified as “primary” EIZs on the maps) to be included in the new SLA. Initial work will be to gather baseline info, building an intelligence picture, reshape the enforcement staff in the team and start some targeted enforcement. The SLA will set out how the approach will be developed during 2012/13, what resources the Locality Team will put into it and how impact/success will be measured and reported through the sub group.

***(d) Planning for Olympic and Diamond Jubilee Year***

- 27 The coming year is also a particularly historic one, with hugely significant events to be hosted across the city and potentially impacting on the locality. The SLA for 2012/13 will therefore also include specific commitments/plans to deal with the impact of:
- Olympics – hosting of visiting teams (in particular the Chinese team)
  - Olympics – visits to Leeds of the Olympic torch
  - Queens Diamond Jubilee – Royal visits to Leeds and street parties

***(e) Inner East Elected Member expectations***

- 28 Elected Members have been consulted about their particular priorities and expectations for further improvements in the 2012/13 SLA. The following is a summary of their views:
- more proactive/planned publicity to provide residents with information about what is being done locally, to give the message that enforcement action is being taken against offences (such as littering, dog fouling/orders and flytipping/waste in gardens) and to support local, resident led campaigns against littering etc.
  - clarity about how staffing resources are redeployed locally when bad weather prevents normal duties
  - better programmed cleaning of arterial routes and subway areas.
  - A more coordinated approach to tackling bin-yard problems
  - Ideally some sort of dedicated resource/crew that could “deep clean” grotspot areas over and above the programmed, standard mechanical/manual service.

***(f) Executive Board expectations***

- 29 In addition, a report presented to Executive Board by the Assistant Chief Executive (Customer Access and Performance) on 10<sup>th</sup> February 2012 included the following

summary of feedback from Elected Members on issues they would like to see addressed in the new SLA for 2012/13:

- An account of what the service is doing to become more efficient and effective and how it will evidence productivity gains to Area Committees.
- Strengthening the education and enforcement strategy of the service.
- Improving the reporting of progress to area committees that minimises jargon, uses plain English, describes outcomes and includes resident satisfaction measures.
- Providing for a robust community engagement strategy that draws on intelligence gathering from and feedback to the community.
- Strengthening and providing consistency in the involvement of Police Community Safety Officers in enforcement action.
- Deepening the engagement of Parish and Town Councils in the delegation.
- Providing clarity on the resources and approach applied to binyards and how a range of local resources will be aligned to tackle the problem.
- Providing clarity on the resources and approach applied to ginnel and gully cleansing and graffiti and how a range of local resources will be aligned to tackle the problem.
- Improving the levels of coordination for white bag collection.
- Providing clarity on the role of the Community Payback Team in environmental improvement programmes.
- Addressing the lack of litter bins near bus stops.
- Addressing the approach to orphan land and private estates.

30 The Inner East Area Committee is asked for a view on the above city wide summary of Elected Member comments/ideas and to identify those which it particularly wants to see addressed in the 2012/13 SLA.

***(g) Inner East SLA – Refreshed Overall Principles***

31 The following are the proposed refreshed principles to form the basis for the development of the Inner East SLA for 2012/13:

*a. Outcome focused:*

The ENE Locality Team will focus on delivering the best outcome for residents across the Inner East area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard. It is this equality of standard that every resident will be entitled to, not necessarily the same quantity of service. For example, not everyone will get their street swept every x weeks, but everyone will be entitled to get their street

swept as and when needed if it is the best solution to making sure it doesn't fall to an unacceptable standard of cleanliness.

- *Responsive to local needs:*

The service will be more responsive to local needs. There will be greater capacity built in to react to current grotspots, plan for known local events that may effect the cleanliness of neighbourhoods and go where the problem is at that time. We will respond to all requests for new litter bins or relocating existing ones to more effective locations, if the requests can not be met we will explain why.

- *Common sense approach:*

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

- *Working as a team in our priority neighbourhoods:*

The service will work as part of the "team neighbourhood" approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of Burmantofts, Gipton, Harehills, Richmond Hill and Seacroft. We will provide a lead at tasking meetings on environmental crime/asb issues and make sure coordinated action is being taken against the local priority. We will target enforcement activity at the streets causing the greatest problems within these priority neighbourhoods, primarily as identified through the proposed new Environmental Improvement Zones.

- *Supporting community action:*

We will closely with and support local community based organisations (such as In Bloom/Friends of groups) that: add value to what we do, provide eyes and ears, contribute towards making our streets and neighbourhood cleaner and have a role to play in making our service more accountable.

- *Education and Enforcement:*

We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems. For example; we will develop a better relationship with schools to work together to prevent litter on school routes, and, have a clearer policy around the cleaning of shop frontages that works in partnership with local businesses to make local shopping centres/main streets clean and pleasant places to visit.

- *Working with ENE Homes, Parks and Countryside and the Police to deliver more effectively:*

We will work in partnership with ENE, P&C and the Police to make more effective and efficient use of our combined resource; focusing on joint approaches to cleaning open land/spaces, maintaining ginnels, sharing facilities and working together to enforce against environmental crime/offences.

- *Planning for seasonal and annual events:*

We will help clean up after significant community events planned during the year, for example the community galas held throughout Inner East in summer. During 2012 this will include preparations and aftermath Olympic related events that may be held in the

community and local events in celebration of the Queen's Diamond Jubilee (e.g. street parties). We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn.

## **Implications For Council Policy and Governance**

- 32 The Council's Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26<sup>th</sup> May 2011, to include the environmental services delegation within the Area Committee Function Schedule.
- 33 Amendments were also made at that time to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Neighbourhoods.
- 34 At its 10<sup>th</sup> February 2012 meeting, the Executive Board approved the following further additions to the delegation: "Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing".
- 35 The delegation of environmental services to Area Committees significantly contributes towards the Stronger Leeds section of the Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to '*ensure that local neighbourhoods are clean*' will be much more achievable.

## **Legal and Resource Implications**

- 36 The SLA for 2012/13 will be delivered mainly through the resources delegated to the Locality Manager to manage across the East, North-East area. A summary of the approved 2012/13 Locality Team budget will be provided at the meeting.
- 37 It is anticipated that further resources will be allocated at a locality level during the financial year once work has been completed on how best to split and reshape those services previously managed at a city level (e.g. the dog wardens, ginnel/bush, car parks, graffiti and gulley crews).
- 38 The SLA will also set out how partnership resources will complement and add value to the Locality Team resources in helping jointly deliver the outcome of cleaner streets and neighbourhoods. For example closer working with the Parks and Countryside service on sharing facilities, addressing problem ginnels/rights of ways and litter bins around park perimeters, and, work with ENE Homes on coordinated enforcement activity and sharing responsibility for collection of white bags.

## **Recommendations**

- 39 The Area Committee is asked to:
- a. Note the addition of further services to the delegation (see section 26) and the required amendment to the Street Cleansing & Environmental Enforcement Services section of the Area Committee Function Schedule as approved by Executive Board on 10<sup>th</sup> February 2012 (see Appendix A).

- b. Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on:
  - i. the inclusion of the additional services (see section 20)
  - ii. the inclusion of the specific service commitments on issues that improved capacity achieved through more efficient working and a flexible local management of resources/budget now allows (see section 21)
  - iii. the inclusion of local service responses to challenges presented by the hosting of Olympic teams, visits to the city by the Olympic torch (and other local Olympic related events) and local events associated with the Queen's Diamond Jubilee celebrations (e.g. street parties)
  - iv. the ENE Locality Team's responses to addressing the Area Committee Member's local priorities (see section 24)
  - v. the ENE Locality Team's responses to expectations for further improvements raised by Elected Members across the city as presented through Executive Board in February (see section 25)
  - vi. the refreshed service principles (see section 27)
  
- c. Approve the establishment of a number of Environmental Improvement Zones within the priority neighbourhoods, as geographically defined in appendix B and initially focusing on those identified as primary zones as listed in section 24. To delegate responsibility to the Environmental Sub Group to monitor progress made improving cleanliness in the approved zones and report half yearly to the Area Committee.

**Background Papers**

*Leeds City Council Constitution*

*Report: Delegation of Environmental Services. To Area Committees, Jan/Feb cycle 2011.*

*Report: Delegation Of Executive Functions In Relation To Street Scene Management To Area Committees. To Executive Board. 30<sup>th</sup> March 2011*

*Report: Delegation of Environmental Services. To Area Committees, March cycle 2011.*

*Report: **Environmental Services Delegation – Update and Progress, to Area Committee 23rd June 2011***

*Report: Delegation of Environmental Services – Service Level Agreement, to Area Committee 8<sup>th</sup> September 2011*

*Report: **Environmental Services - Performance Update on the Service Level Agreement, to Area Committee 1st December 2011***

*Report: Towards More Integrated Locality Working 2: An early review of the Environmental Services delegation. To Executive Board, 10<sup>th</sup> February 2012*

# APPENDIX A

## SECTION 3D: AREA COMMITTEE FUNCTION SCHEDULES

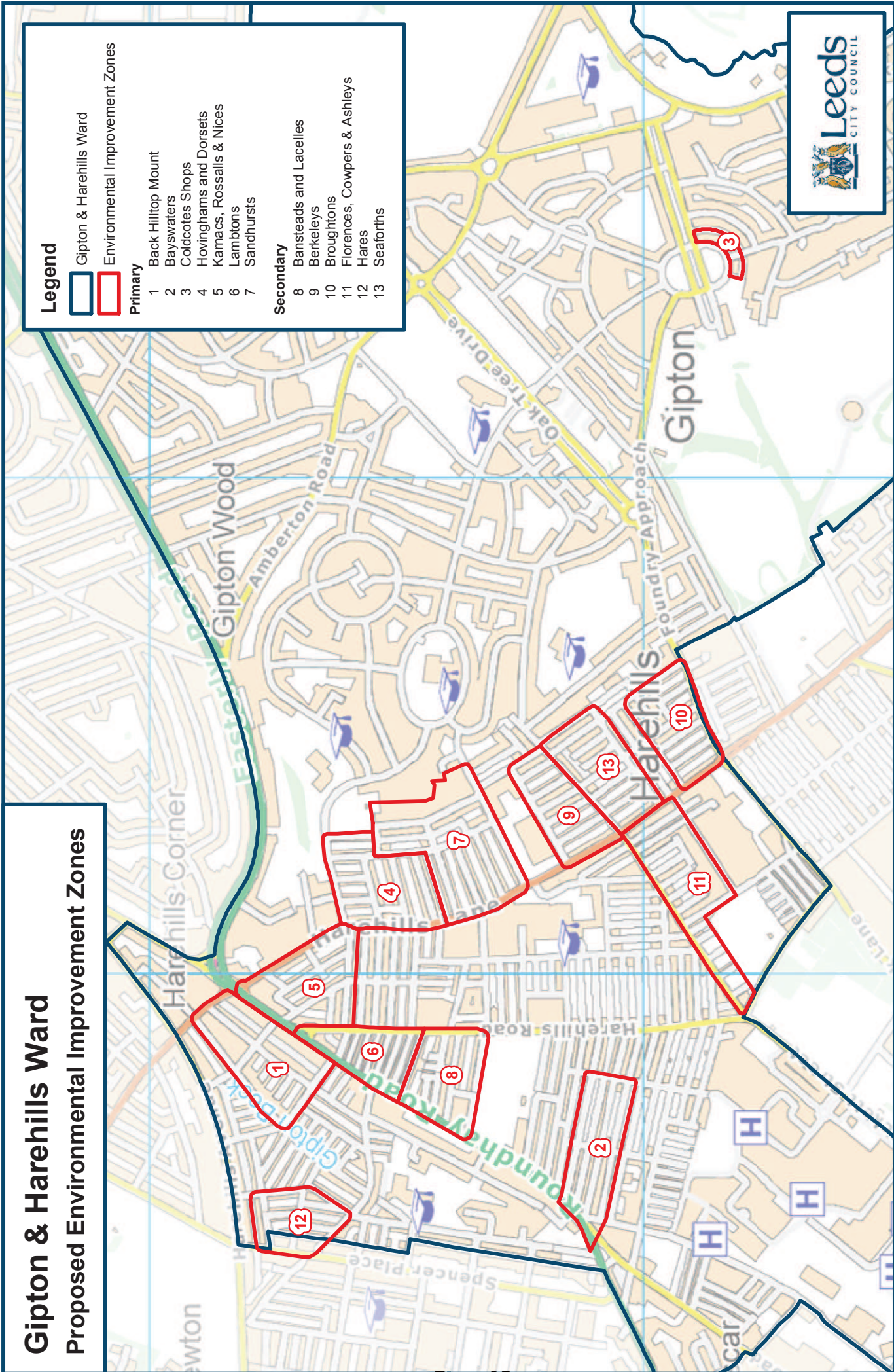
Well-Being Schedule	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area.	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

Area Functions Schedule	
Function	
Community Centres	In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to: <ul style="list-style-type: none"> <li>oversee controllable revenue budgets, operational arrangements and the use of the centres;</li> <li>agree and implement a schedule of charges and discounts for directly managed centres;</li> <li>make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.</li> </ul>
CCTV	To maintain an overview of the service in the Committee's area and receive regular information about it.
Neighbourhood Management Co-ordination	In relation to the Committee's area: <ul style="list-style-type: none"> <li>to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and</li> <li>to agree and monitor Neighbourhood Improvement Plans for the Committee's area.</li> </ul>
<b>Street cleansing &amp; Environmental Enforcement Services:</b> <ul style="list-style-type: none"> <li>Litter bin emptying</li> <li>litter picking and associated works</li> <li>Street sweeping and associated works</li> <li>Leaf clearing</li> <li><b><u>Ancillary street cleansing functions including Graffiti</u></b></li> </ul>	To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by: <ul style="list-style-type: none"> <li>the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)</li> <li>The agreement of the most appropriate</li> </ul>

<p><b><u>removal, Gully and Ginnel cleansing.</u></b></p> <ul style="list-style-type: none"> <li>• Dog Controls (fouling, straying, dogs on leads, dog exclusions)</li> <li>• Fly tipping enforcement</li> <li>• Enforcement of domestic &amp; commercial waste issues</li> <li>• Litter-related enforcement work</li> <li>• Enforcement on abandoned &amp; nuisance vehicles</li> <li>• Overgrown vegetation</li> <li>• Highways enforcement (placards on streets, A boards, cleanliness)</li> <li>• Graffiti enforcement work</li> <li>• Proactive local environmental promotions.</li> </ul>	<p>approaches to be taken to achieve local environmental cleanliness and quality.</p> <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>
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# Gipton & Harehills Ward Proposed Environmental Improvement Zones



## Legend

- Gipton & Harehills Ward
- Environmental Improvement Zones

### Primary

- 1 Back Hilltop Mount
- 2 Bayswaters
- 3 Coldcotes Shops
- 4 Hovinghams and Dorsets
- 5 Karnacs, Rossalls & Nices
- 6 Lambtons
- 7 Sandhursts

### Secondary

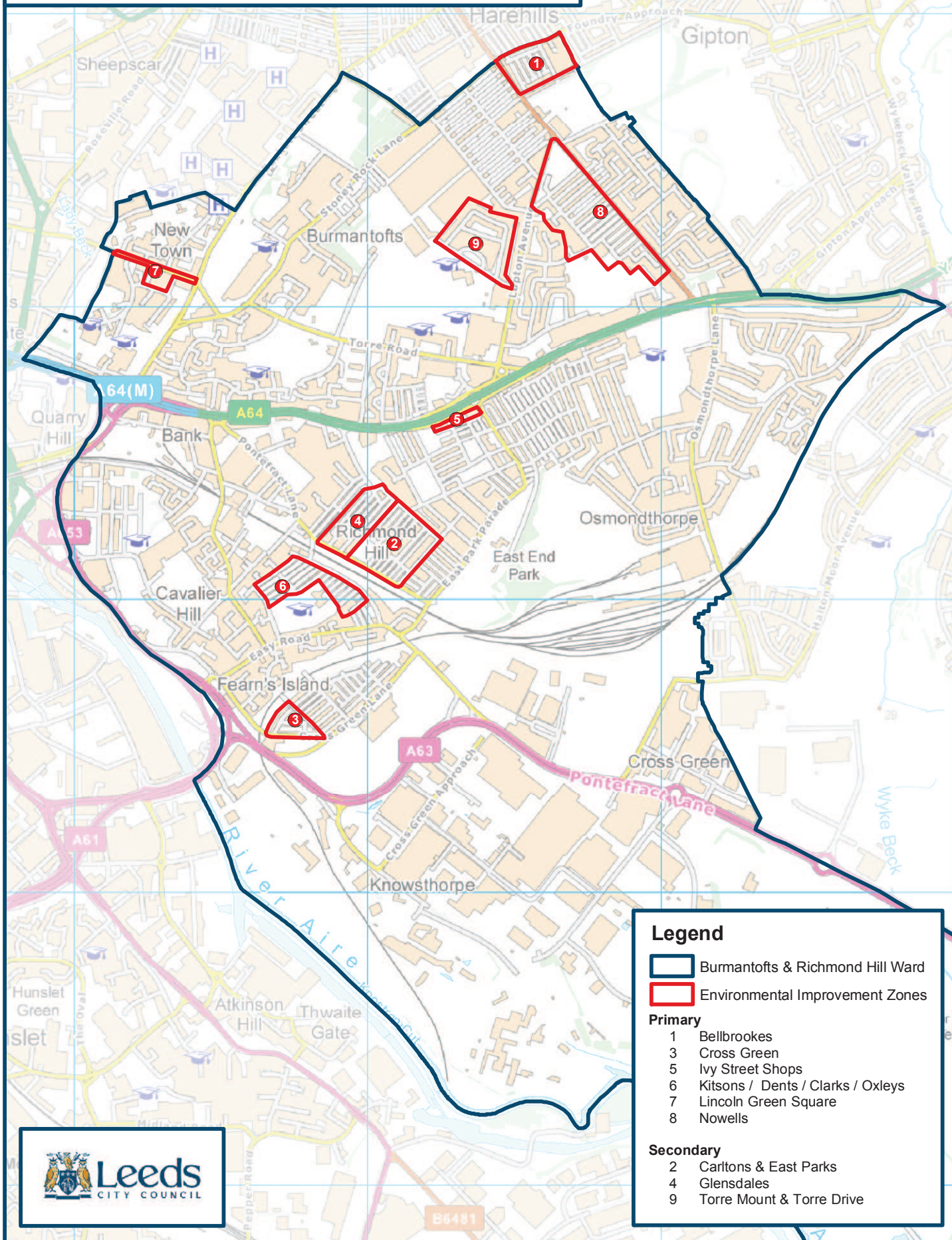
- 8 Bansteads and Lancelles
- 9 Berkeleys
- 10 Broughtons
- 11 Florences, Cowpers & Ashleys
- 12 Hares
- 13 Seaforths



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# Burmantofts and Richmond Hill

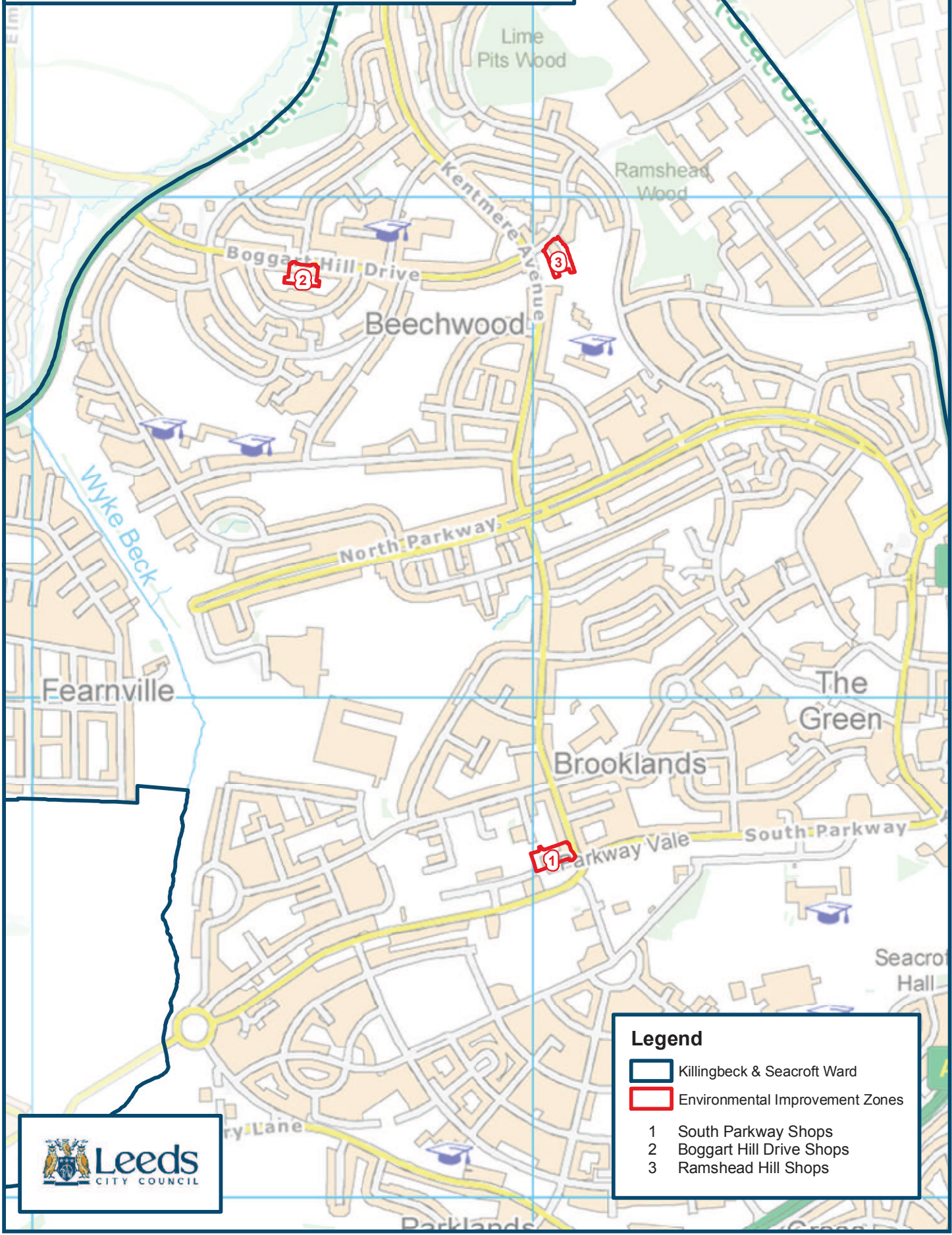
## Proposed Environmental Improvement Zones





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# Killingbeck & Seacroft Ward

## Proposed Environmental Improvement Zones



**Legend**

-  Killingbeck & Seacroft Ward
-  Environmental Improvement Zones

- 1 South Parkway Shops
- 2 Boggart Hill Drive Shops
- 3 Ramshead Hill Shops

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Report author: Sarah May

Tel: 3367681

**Report of East North East Area Leader**

**Report to Inner East Area Committee**

**Date: Thursday 22<sup>nd</sup> March 2012**

**Subject: Actions & Achievement report**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill Gipton & Harehills Killingbeck & Seacroft		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

1. To provide an overview of work which has been undertaken in the Inner East during 2011/12 by the Area Support team.
2. To update the Inner East Area Committee on the latest Neighbourhood Index profiles and the emerging priorities to be tackled through the Neighbourhood Improvement Plans for 2012/13

**Recommendations**

3. That Inner East Area Committee note the report and comment as appropriate
4. That the Neighbourhood Improvement Plans for 2012/13 are endorsed by Inner East Area Committee for implementation

## **1 Purpose of this report**

- 1.1 The purpose of this report is to provide Inner East Area Committee with a comprehensive update on neighbourhood management activity which has taken place across Inner East over the last 12 months.
- 1.2 The report also presents the draft Neighbourhood Improvement Plans for 2012/13 for Area Committee to comment on the emerging priorities and for the plans to be endorsed for implementation.

## **2 Background information**

- 2.1 In March 2010, five areas were identified as priority neighbourhoods by the Inner East Area Committee. The areas given priority neighbourhood status were:
- Burmantofts
  - Gipton
  - Harehills
  - Richmond Hill
  - Seacroft
- 2.2 To enable the delivery of neighbourhood management across these areas, neighbourhood manager posts are funded by the Inner East Area Committee for Burmantofts & Richmond Hill and Gipton & Seacroft. Work covering Harehills priority neighbourhood is covered by the Area Support team.
- 2.3 The principles of the Area Committees neighbourhood management approach are to:
- Strengthen the role of the Area Committee in overseeing progress made in each priority neighbourhood against the agreed, key deprivation indicators and the link with the Community Charter.
  - Establish a setting for managers of local service providers to meet, take responsibility developing partnership working and activities that tackle the agreed key NIP priorities
  - Establish a clear role for representatives of the community in overseeing the development of the NIP action plan and assessing the effectiveness of actions in delivering improvements to the key priority indicators approved by Area Committee; including effective community engagement.
  - Support the role of Elected Members in leading neighbourhood improvement and community engagement.
  - Support the civic role of residents and the development of their capacity to inform decisions relating to the most effective use of local resources
  - Improve the accountability of local partnership working
- 2.4 To facilitate the delivery of neighbourhood management in the Inner East, Local Management Teams (LMT) have been established for each area. There are now LMTs in place for all priority neighbourhoods apart from Harehills. The role of the LMTs are to bring together service managers from all sectors to look at ways in which services can work together better and avoid duplication efforts. The LMTs also look at ways in which resources can be utilised better in this current climate of diminishing financial resources.
- 2.4 Community engagement is a key part of the neighbourhood management model. Community Leadership Teams (CLTS) are fully established and operating



successfully in Seacroft and Gipton. An initial meeting of the Harehills CLT has taken place but it is likely that main mechanism for future community engagement in the area will be undertaken through the Chapeltown and Harehills Forum. Burmantofts & Richmond Hill ward continues to hold two quarterly forum meetings but a CLT for the whole ward is to be established to run alongside the forums.

### **3 Neighbourhood Improvement Plans – review of 2011/12 activity and 2012/13 priorities**

3.1 The section below provides an overview of the work which has been undertaken in each neighbourhood over the past twelve months. The emerging priorities in each of the neighbourhoods which will be taken forward over the next 12 months are also outlined. These priorities have been developed through the analysis of the latest Neighbourhood Index statistics and also through the information gathered as part of the community engagement activity undertaken in the priority neighbourhoods.

#### **3.2 Burmantofts & Richmond Hill**

##### **2011/12 achievements**

##### *Reduce crime and increase community confidence*

- A burglary reduction Outcomes Based Accountability Action Plan has been developed for the ward. Fortnightly afternoons of action are continuing to take place, targeting the burglary hotspots across the ward. £15,000 funding has been secured from Safer Leeds and Inner East Area Panel.
- A crime reduction event was held for member of the community to come along and find out about how to avoid being a victim of crime.
- Levels of crime have reduced significantly across Burmantofts & Richmond Hill ward compared to levels of crime this time last year. The overall levels of crime have reduced by 26%. This equates to a reduction of 447 offences.
- Specific operations have been undertaken in the ward around theft and trade of scrap metal.
- Eight multi agency Operation Champion days of action have been undertaken. Activities ranged from carrying out tenancy enforcement visits, an environmental visual audit on the Selective Licensing area and warnings given to perpetrators
- Support was given to organising and funding Lark in the Park, Live on the Drive and Burmantofts Diversity Day

##### *Improve environmental conditions*

- Eight community clean ups have taken place across Burmantofts & Richmond Hill ward
- A number of new litter bins have been placed across the ward in hotspot areas
- A project to clear the railway embankment at the rear of Cross Green Crescent was undertaken in July. The project managed to clear 48 tonnes of rubbish over three days. Co-ordinated by the neighbourhood manager, the scheme involved ENE Locality Team and East North East Homes Environmental Caretakers. Network Rail are using the scheme in their communication toolkit, highlighting effective partnership working.
- Funding has been secured through Area Committee and Inner East Area Panel to replace a damaged play area next to Nowell Mount Community Centre, undertake environmental improvements to Lincoln Green Road and Beckett Street including welcome signs and flower beds, provision of a new play area on Rookwood Road and to carry out some highways improvements on Stoney Rock Lane

- Work is underway with LCC Planning Compliance to review planning consent on a number of converted properties in the Cross Green area

Tackle worklessness including Not in Education, Employment or Training (NEET)

- A computer suite has now been installed at Richmond Hill Community Centre which will be used by training providers to deliver courses and be used as an outreach base to assist local people getting back into employment
- A project is being developed to establish a Job Shop from Lincoln Green Community Centre
- A multi agency worklessness and NEET group has been established to look at addressing barriers which are preventing local people accessing training and employment opportunities

Improve physical health and emotional wellbeing

- Burmantofts Health Improvement Partnership has been established and an action plan has been developed
- Migrants Access Points project has been operating in Burmantofts area. A set of Community Organisers have been trained to provide migrant communities key messages around services they can access in their area to improve their quality of life
- Got a cough, get a check campaign was operated across the area, to encourage people who had a cough over three weeks to get a chest x-ray. The referral rate for chest x-rays following this campaign increased by 55%

Address persistent absenteeism

- A Guidance & Support Group has been established looking at cases of persistent absenteeism and other family support requirements to ensure that partners and services are supporting families and young people with complex needs

**2012/13 emerging priorities**

The emerging priorities for both of these priority neighbourhoods are as follows:

- Reduce levels of worklessness and NEETs inc. persistent absenteeism
- Improve the local environment
- Reduce the levels of crime and anti social behaviour
- Increase levels of community confidence
- Promote physical health and emotional wellbeing

3.3 Gipton

2011/12 achievements

Crime and Anti social behaviour

- 234 fewer victims of acquisitive crime from 2010 to 2011
- 200 properties had crime reduction visits . A quantity of sash jammers were fitted and crime prevention advice given.
- An audit of burglary hot spots identified areas of high hedges and routes that were being used for escape or deterring detection. From this a programme was put together for improvements ,including consultation with residents for removal of hedges in several areas including Beech walk A1F's .
- Resident led Operation champions were carried out in two areas where confidence is low :

- Victim/reassurance visits to all victims of crime and ASB .
- Residents were provided with crime prevention advice, trembler alarms
- 12 visits to target known problem addresses - Led by housing and ASB team with the support of police,
- Environmental clean up - 7 skips to placed for residents to use , probation and ENEHL caretakers cutting back high hedges , litter pickers in operation.
- Youth services promoting activities within the area
- WYF carried out visits to all new residents within the last six months and all new build properties .

#### Reduce NEETs/ worklessness

- local young apprentices were appointed to East North East Homes Leeds .
- East North East Homes Leeds also ran three skills weeks for tenants and families .
- An off site provision created at Henry Barran centre in partnership with Co-Op Academy
- Drop in centres for NEETs created at Henry Barran and Compton Centre
- To eliminate barriers to education, employment or training for young people , regular 'sweeps' are carried out to known young people who are not engaged
- A multi agency guidance and support group has been established to identify persistent absenteeism and troubled families
- Drop in centre for Jobs and Skills now in place at Henry Barran Centre and Compton Centre. Two Jobs and Skills advise and support staff also target the area.
- To address high worklessness and low income within the ward, a multi agency worklessness pilot is now being developed which will include any emerging local priorities from the City welfare reform working group
- Learning partnerships are currently in the process of creating a "step to work" programme to help people into work

#### Increase residents influence and community cohesion

- Successful events include; Gipton Gala, Family day at the Childrens centre
- A community walk and lantern parade along the Wyke Beck Valley Way
- A newly formed Community First panel, a sub panel of the Community Leadership Team
- The introduction of combining well being and cluster budgets to provide a suit of summer activities for children and young people that meet the requirements
- Well attended Community Leadership Team with members from Harehills and Gipton
- Plans approved to demolish the Gipton South community centre and to build a new community centre with a multi use games activities attached .
- GIPSIL have recruited 4 older mentors recruited and completed training with them to work alongside young people
- A "rainbow hearts" peer mentoring Womens group set up through Womens Health matters

#### **2012/13 emerging priorities**

- Crime, Burglary and Anti social behaviour
- Reducing worklessness, persistent absenteeism /NEETs (priorities will be determined from the City wide welfare reform actions )
- Supporting vulnerable people and families with complex needs

- Increase working families , reduce low income families an children in workless household
- Increase resident’s influence and community cohesion

### 3.4 Seacroft

#### **2011/12 achievements**

##### Reduce Crime and Antisocial behaviour (inc environmental)

- 497 fewer victims of crime compared to the same period last year (01/04/11 – 14/02/12). This equates to a 16% reduction in total crime
- 54 fewer burglary victims compared to the same period last year . This equates to 14% reduction .
- Burglary hot spots being identified. 200 properties made more secure with sash jammers and door chains.
- Eight joint agency operations to target perpetrators of crime and ASB, including criminal and tenancy action
- A ‘Don’t Sit on the Fence Campaign’ has helped raise community awareness and increased public prosecutions for Handling Stolen Goods from burglary

##### Reduce NEETS/worklessness

- To eliminate barriers to education, employment or training for young people , regular ‘sweeps’ are carried out to known young people who are not engaged, as a result NEET figures have reduced from 11.30% to 7.86 %
- A Children and young people’s Day was held on the Village green . Providers from a variety of training providers and apprenticeship opportunities were available on the day
- Targeted support is offered to each individual to help re-engage into education
- local young apprentices were appointed to East North East Homes Leeds. East North East Homes Leeds also ran three skills weeks for tenants and families .
- Discussion underway with Leeds City College regarding catering facilities at Kentmere Community Centre

##### Improve school attendance

- School attendance has increased throughout the year from 88.80% to 94.80%
- To eliminate barriers to education and attendance, regular ‘sweeps’ are carried out to known young people who are not attending education
- A multi agency guidance and support group has been established to identify persistent absenteeism and troubled families
- Increased alternative off site education provisions for young people

##### Reduce the number of people who smoke

- A tasking group is now in place that meets six times a year . From this a number of specialists have worked on time limited sub groups e.g. Young people, Screening Tool, World COPD day event and Inhaler Campaign. The ‘Breathe’ Group, with ten participants is now fully up and running, meeting weekly.
- 39 Smoke Free homes have been agreed. By working with Children centres and housing , we aim to put in place more actions to encourage individuals to fully quit.
- Tracking of referrals through the stop smoking service is underway. A pilot scheme is being developed to be used initially in conjunction with community events.

- Recipe for Life play attracted 288 local people, 20 people had blood oxygen tests and 16 had inhaler technique checks.

*Increase residents influence and community cohesion*

- Successful events include; Seacroft Gala, Children's day and Sing on the Green
- A community walk and lantern parade along the Wyke Beck Valley Way
- A newly formed Community First panel, a sub panel of the Community Leadership Team
- The introduction of new activities and support groups from Seacroft community centres
- Well attended Community Leadership Team

**2012/13 emerging priorities**

- Crime, Burglary and Anti social behaviour
- Reducing worklessness, persistent absenteeism /NEETs
- Supporting vulnerable people and families with complex needs
- Promote physical health and Emotional Wellbeing - Lung health / COPD / stopping smoking
- Increase resident's influence and community cohesion

**3.5 Harehills**

**2011/12 achievements**

*Tackling Crime and anti social behaviour*

- A drop in 5 a side football tournament at Ashton Park took place on Bonfire night. Approx 70 people turned up and there was a 50% reduction in calls to WYFS and WYP.
- A Dispersal Order was put in place between August 2011 and October 2011, giving police the power to disperse groups and remove children under the age of 16 to their home address.
- Four multi agency Operation Champions have taken place over the year where action has included fire service visits, police warrant executions and Environmental Audits of fire hazards, as well as leaflets being delivered to residents raising awareness of services in the area.
- In response to concerns of vandalism and dog fouling at Harehills Cemetery a day of action was carried out including Community Payback litter picking, environmental officers warning dog walkers and police patrols.
- Work is being carried out to install a Designated Public Place Order throughout the area, this will give police the power to remove and dispose any alcoholic drinks that they witness being consumed in any public place covered by the order.

*Improving the environment*

- A Binyard Strategy Group has been established and has mapped ownership of a number of binyards in the Bayswater's, to enable enforcement and improvements.
- Detailed plans have been produced to create a multi sport playing area with changing facilities on waste land behind Hovingham School which was cleared and levelled in 2010/11 by community volunteers and fundraising is on going.
- A number of new litter bins have been placed in the area

- An Environmental Improvement Zone has been successfully trialled on the Hilltops, this has resulted in numerous prosecutions and 4 new EIZ's being established for 2012/13.
- A Community garden is being created at SHINE for all of the community to enjoy.

#### Tackling NEETS and worklessness

- Harehills Opportunities Fair is going to be held on 29<sup>th</sup> March as an opportunity for the community to find advice on benefits, job searches and volunteering.
- A multi agency guidance and support group has been established to identify persistent absenteeism and troubled families

#### Improving life chances for young people

- The Harehills Youth Strategy group was set up to establish a coordinated approach to out of school provision in March 2011. The focus was realigned after the troubles last summer and the multi agency group focuses on ensuring positive activities are provided for young people that promote community cohesion and reduce ASB.
- A 6 month project has taken place with vulnerable and at risk girls aged 13-16 to look at alcohol abuse and the link between alcohol and sexual promiscuity. The girls produced an information pack based on their experiences which is now available in public venues for reference and will be used for future work with young girls.
- Talks are ongoing to refurbish unused space beneath the SHINE building to create community space, including a recreation room and IT suite, for all youth and community groups to use.

#### Improving health and wellbeing

- An additional youth work session has been funded, one evening per week at the old Tradex Centre, this is a multi sports session open to all young people in the area.
- Training is being provided to educate front line workers on the dangers of niche tobacco, such as Shishi, and work is ongoing to educate members of the community.
- An Olympic event is being planned to take place at Banstead Park to coincide with the Olympic torch passing through Harehills in June. The event will include football, cricket and athletic tournaments as well as a family funday with food and activities.
- The 'Back to Front' project, to encourage householders to use their front yards or window boxes to grow fresh food, has been established.

#### **2012/13 emerging priorities**

- Tackling crime and anti social behaviour
- Improving the environment
- Improving life chances for young people
- Improving health and wellbeing
- Reducing NEETS/ worklessness.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 As part of the development of the Neighbourhood Improvement Plans, community consultation has been undertaken to find out what local people want to see happening in their neighbourhood over the next 12 months.

4.1.2 For Burmantofts & Richmond Hill, a Neighbourhood Survey was produced. A 1000 copies were distributed across the ward. The surveys were sent to all residents on the community forum mailing lists, placed in a number of community buildings across the ward and a specific exercise was undertaken via the Migrant Access Points project to ensure that different BME communities could feed their views into this process.

4.1.3 In terms of community engagement activities undertaken in Gipton and Seacroft, the Community Leadership Teams (CLTs) were consulted as part of the priority setting in their particular neighbourhood and have been influential in developing actions to be undertaken across the area in the coming months.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 An equality screening document has been completed as part of the development of the Neighbourhood Improvement Plans.

## **4.3 Council policies and City Priorities**

4.3.1 The content of the Neighbourhood Improvement Plans link directly into the City Priority Plans, Vision for Leeds and Council Business Plan.

## **4.4 Resources and value for money**

4.4.1 The Team Neighbourhood approach brings a range of services together to utilise officer resources more effectively on tackling key neighbourhood issues.

4.4.2 As part of the Neighbourhood Improvement Plan, funding sources will be joined up together as far as possible to maximise the way in which funding is invested on local priorities.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications associated with this report.

4.5.2 There is no exempt or confidential information contained in this report.

4.5.3 There are no key decisions associated with this report, so it is not subject to call in.

## **4.6 Risk Management**

4.6.1 There are no major risks associated with the content of this report.

## **5 Conclusions**

5.1 There have been a number of key actions progressed over the last 12 months in the inner east but it is acknowledged that there is still a lot of work to do to address the prevalent issues. Throughout 2012/13, the previous work undertaken will be built upon using the good partnerships which have been built and are continuing to be strengthened.

## **6 Recommendations**

6.1 Inner East Area Committee are asked to note the content of this report and comment as appropriate

6.2 That the Neighbourhood Improvement Plans for 2012/13 are endorsed for implementation.

**7 Background documents**

7.1 Inner East Neighbourhood Improvement Plans – Inner East Area Committee 24<sup>th</sup> March 2011.





## **Gipton Neighbourhood Improvement Plan 2012/13**

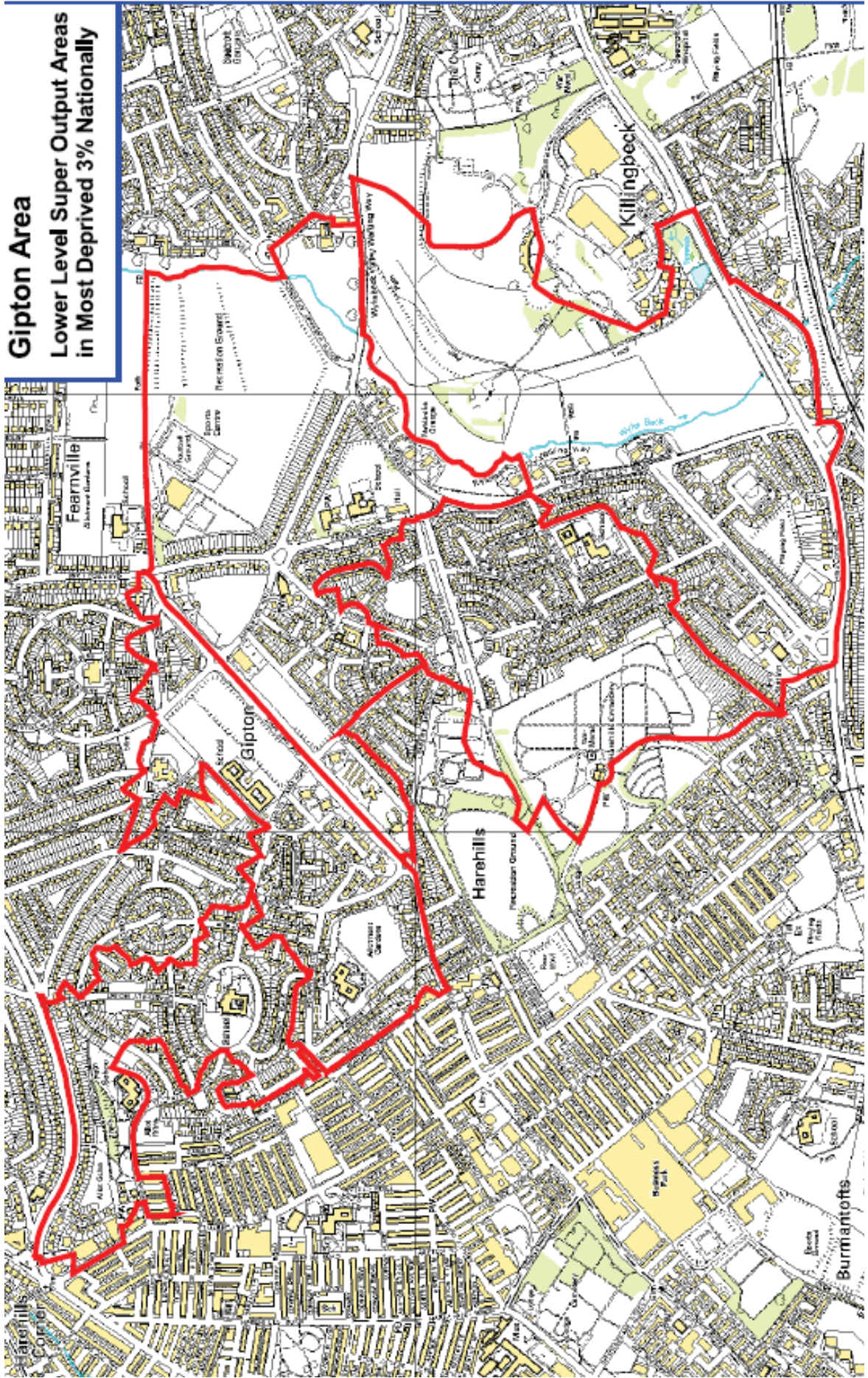
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Map of the Gipton Priority Neighbourhood	Page 3
Overview of the area, including delivery mechanisms	Pages 4 & 5
Comparison of neighbourhood Index data 2010 and 2011, and explanation of 2011 data sources	Pages 6 & 7
Priorities for 2012/13, including relevant 2009 and 2010 NI comparisons & other data	Pages 8 & 9
Neighbourhood Index per MSOA	Pages 10 & 11

**Map of Gipton Neighbourhood Management Area**



## **Gipton Priority Neighbourhood**

### **Overview of the area**

The Gipton priority neighbourhood is made up of two Middle Super Output Areas (MSOAs). Leeds is split into 108 MSOA's – all rankings in the statistical section of this document will be out of 108. The MSOAs for this priority neighbourhood are:

- E02002376 – Gipton North
- E02002389 – Gipton South

Full Neighbourhood Index per MSOA, including maps of the MSOAs can be found at the end of this document.

All of the above communities have predominantly White British populations and a higher than average proportion of children and young people, and older people living in the neighbourhood.

The housing stock in the neighbourhoods is largely semi-detached and purpose built high rise accommodation. Over 50% of the households rent through the local authority (ALMO). Semi detached housing accounts for 60% of the stock in Gipton North, and 48% of stock in Gipton South.

### **Delivery**

**The Community Leadership Team** - This is made up of representatives of the local community and should include parent Governors from local schools, representatives from local recognised tenants and residents associations, representatives from the local business community and elected community champions. This meeting would be chaired by a local elected member and the group would meet about 4 times per year. The general purpose of this meeting would be to oversee the development of the Neighbourhood Improvement Plan in particular around identifying local priorities that require action, helping to measure the success of interventions and crucially to take a lead in communicating to the wider community what activities are taking place and what improvement are being made in the local area. This should improve public awareness in the partnership and ensure that it becomes responsive to public needs.

**Priority Neighbourhood Local Management Team**– This is made up of local service providers operational /middle managers and chaired by the Neighbourhood Manager. This group will work with the Neighbourhood Improvement Plan and drive forward operational improvements in the priority neighbourhood. Members of this group will be selected from local service providers and it is recommended that members of this group cannot also be members of the Community Leadership Team as this could create a conflict of interests.

Inner East Area Committee – This will provide a strategic reporting mechanism for the priority neighbourhood and will assist in ensuring the buy in of partner agencies and signing off the project and NIP for a twelve month period. The Area Committee will receive 6 monthly progress reports on the status of the project and an annual assessment and comparison of statistics alongside each years NIP.

Links to Strategic Partnerships – Regular updates on the progress of the NIP, LMT and CLT will be fed through to the East North East Officer Co-Ordination Group to ensure strategic buy in to the priorities and the ways of working in the neighbourhood. Updates will also be fed through to the ENE Health & Wellbeing Partnership, Divisional Community Safety Partnership and JET (Jobs Enterprise and Training) Partnership, along with any other associated task and finish groups.

Tasking teams – To ensure the delivery of actions from the NIP, the Gipton tasking team will be an integral mechanism to tackle crime and grime issues in the locality. There are also plans to establish a Preventative Tasking Team for the area to look at addressing issues which could effect vulnerable people and families, including school attendance and NEETs.

Equality Framework – To ensure that all activity which is delivered through the NIP is accessible for all sections of the community, a light touch equality impact assessment will be undertaken during the development of the NIP action plan. Equality impact assessments will also be carried out when any projects in the neighbourhood is being undertaken. This is in line with Leeds City Council’s commitment to achieve the excellent rating for equalities.

### **Comparison of Neighbourhood Index Domains – 2009 versus 2010 data**

The section below provides an overview comparison of the Neighbourhood Index domain data from 2009 and 2010 profiles. The domain areas will look at the 2 MSOAs that make up the Gipton priority neighbourhood. The neighbourhoods will be referred to their MSOA numbers throughout this section.

This section will be used to identify the domain areas affecting the overall scoring of the neighbourhood. From this information, actions to create a positive impact in the neighbourhood will be developed as part of the NIP action plan to be implemented by the LMT and CLT.

From 2009, the overall rankings of the MSOAs have changed as follows:

<b>MSOA</b>	<b>Ranking 2011</b>	<b>Ranking 2010</b>	<b>Variation</b>
E02002376 – Gipton North	19	20	-1
E02002389 – Gipton South	17	14	+3

**Please note that the Neighbourhood Index 2010 is made up of data from the following time periods:**

#### *Community Safety Domain*

- All data relates to 2009/10 financial year

#### *Economic Activity Domain*

- Job Seekers Allowance – April 2011
- Incapacity Benefit – November 2010
- Lone Parents on Income Support – November 2010

#### *Education Domain*

- Persistent absenteeism – 2010/11 academic year
- Key Stage 2 – 2010 exam cohort
- Key Stage 4 – 2010 exam cohort
- Foundation Stage – 2010
- NEETS – quarterly average Nov 10 – Jan 11

#### *Environment Domain*

- All data relates to 2009/10 financial year

#### *Health Domain*

- Mortality Data – 3 year average 2005 – 2007
- Low Birthweight – 5 year average 2004 – 2008
- Adult Social Care – Data as at 31 March 2010

#### *Housing Domain*

- Average purchase price and price to income ratio – snapshot at May 2010 to June 2011
- Housing Turnover and Empty Properties – 1 April 2010 to 31 March 2011

#### *Low Income*

- Three benefits related indicators – snapshot at November 2010
- Liability Orders - all data relates to 2010/11 financial year

The Neighbourhood Index is used to analyse the performance of all priority neighbourhoods in East North East to ensure a level of consistency.

## **Identified Priority Themes for Gipton Priority Neighbourhood**

The section below outlines the five key priorities for the Gipton Neighbourhood Improvement Plan 2012/13.

### **1. Crime and Anti social behaviour**

E02002376 – Gipton North

The community safety ranking 2010 was 20, falling to 19 in 2011. Crimes against a person fell from 412 to 324 from the same time period, acquisitive property crime rose from 391 to 534, and community disorders rose from 569 to 743.

E02002389 – Gipton South

The community safety ranking 2009 was 13, rising to 15 in 2010. Crimes against a person fell from 428 to 371 from the same time period, acquisitive property crime fell from 571 to 453, and community disorders rose from 710 to 894.

Community Safety is of significant importance to residents as demonstrated by the household surveys conducted in 2009/10 where 76% of respondents indicated that crime and anti social behaviour was a priority for them.

### **2. Reducing worklessness persistent Absenteeism / NEETs**

The NI NEET data is a snap shot in time from Nov 2010– Jan 2011 therefore can not relied upon solely to demonstrate the direction of travel throughout the year. When measured against the City average both areas within the ward have a higher proportion of young people living in the area.

E02002364 – Gipton North:

NEET figures rose from 10.99% in 2010 to 13.10% in 2011

E02002369 – Gipton South :

NEET figures rose from 11.78 % to 12.98% in 2011

E02002376 – Gipton North

Persistent absentees increased from 52 in 2010 to 64 in 2011.



E02002389 – Gipton South  
Persistent absenteeism fell from 52 in 2010 to 46 in 2011.

E02002376 – Gipton North  
Children in workless households stayed static from 2010 to 2011 at 642 . JSA claimants reduced from 8.83% in 2010 to 7.98 in 2011, incapacity benefit claimants reduced slightly from 10.71% to 10.23%.

E02002389 – Gipton South  
Children in workless households reduced from 603 in 2010 to 588 in 2011. JSA claimants reduced from 9.38% in 2010 to 8.31% , incapacity benefit claimants reduced from 13.64% in 2010 to 12.00% in 2011.

According to the household survey results 2009/10, 78% of respondents highlighted that getting people into work was a priority for them, with 46% indicating that reducing NEETs was also a priority.

### **3. Supporting vulnerable people and families with complex needs**

To embed the Top 100 methodology and troubled families initiative, we have introduced multi agency guidance and support panel to assess troubles families, target appropriate resources and ensure agencies are accountable for support and guidance to meets the family needs.

### **4. Increase working families , reduce low income families an children in workless household**

Pinnacle people have been awarded funding through European Social Fund to support families back into employment and education. A “family coach” worker is now attached to the East Area and will dovetail their services with already established services working in the ward to support families.

To eliminate barriers to education, employment or training for young people , regular ‘sweeps’ are carried out to known young people who are not engaged

A multi agency guidance and support group has been established to identify persistent absenteeism and troubled families

Drop in centre for Jobs and Skills now in place at Henry Barran Centre and Compton Centre. Two Jobs and Skills advise and support staff also target the area.

To address high worklessness and low income within the ward , a multi agency worklessness pilot is now being developed which will include any emerging local priorities from the City welfare reform working group

Learning partnerships are currently in the process of creating a “step to work” programme to help people into work

### **5. Increase residents influence and community cohesion**

The Community Leadership Team has assisted with the community cohesion and residents influence, this is now embedded as part of the Team Gipton development.

The ward will receive £135,640 from the Community First Foundation, over a four year period. Although this project is in its infancy, a panel has been recruited from the CLT membership to assist local community groups applying for funding and assessing bids submitted. The CF funding will help local groups become sustainable within the community, promote cohesion and raise awareness of the Community leadership Team.

To increase cohesion and satisfaction with young people, we have consulted with them on what activities they would like to see delivered in the summer holidays. The cluster managers and councillors have agreed to pool budgets to create a package of events and activities to meet the priority outcomes of the consultation. A commissioning process is being introduced for agencies to bid for to deliver the activities.





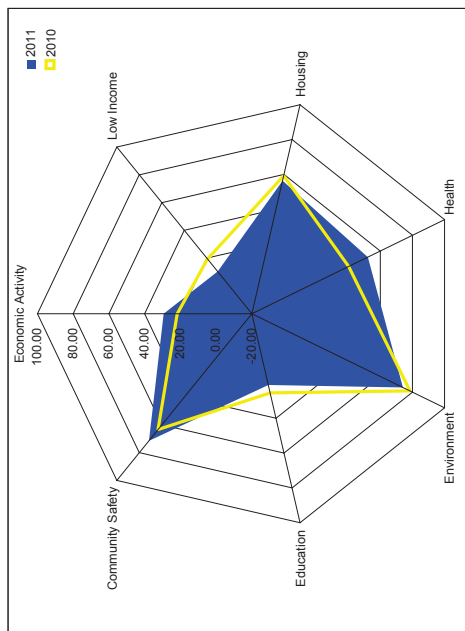
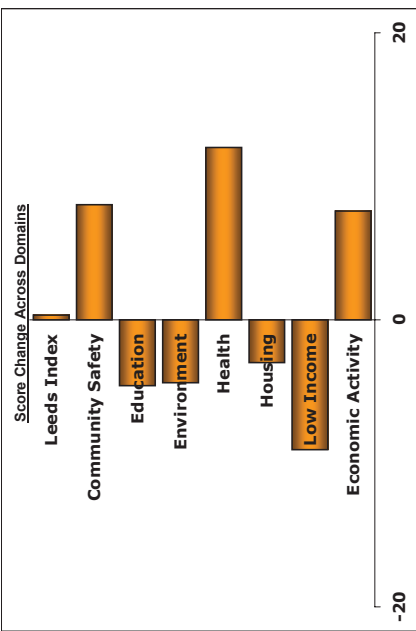


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# Leeds Neighbourhood Index

## E02002376: Gipton North



Domain Summary	2010			2011			Change
	Rank	Score	Rank	Score	Rank	Score	
Economic Activity	13	21.77	13	29.34	0	7.58	
Low Income	13	19.49	11	10.44	-2	-9.05	
Housing	42	59.28	32	56.30	-10	-2.97	
Health	27	40.25	38	52.27	11	12.02	
Environment	23	78.49	25	74.10	2	-4.39	
Education	22	25.41	12	20.83	-10	-4.58	
Community Safety	19	63.44	29	71.46	10	8.02	
Leeds Index	20	20.54	19	20.88	-1	0.34	

Indicators	2010			2011			Change
	Data	Score	Rank	Data	Score	Rank	
Job Seekers' Allowance	8.83%	27.72	7.98%	35.72	-0.85	8.00	
Incapacity Benefit	10.71%	23.55	10.23%	27.35	-0.48	3.79	
Lone Parent Income Support	5.23%	31.24	4.56%	40.05	-0.67	8.80	
Children in Workless Households	642	16.21	642	16.21	0	0.00	
Households Receiving In-Work Benefits	217	23.99	300	-6.64	83	-30.63	
60+ Households in Receipt of Benefits	333	49.45	336	48.90	3	-0.55	
Court Payment Orders	358	38.93	301	49.81	-57	10.88	
Average Purchase Price	£111,998	9.41	£104,353	7.25	-£7,645	-2.15	
Price / Income Ratio	5.79	38.66	4.77	23.43	-1.02	15.22	
Housing Turnover	13.52%	74.06	12.95%	75.63	-0.57	1.56	
Empty Homes (90+ days)	5.42%	83.24	4.32%	89.24	-1.11	6.00	
Circulatory Disease Mortality	132.41	43.72	111.36	54.29	-21.05	10.58	
Cancer Mortality	141.13	47.28	127.37	55.06	-13.76	7.77	
Adult Social Care	8.60	45.54	7.48	56.40	10.85	1	-10.56
Fly Tipping	120	74.22	73	84.85	-47	10.63	
Graffiti	13	90.09	13	90.09	0	0.00	
Waste Issues	48	85.77	112	65.97	64	-19.80	
Persistent Absenteeism	10.70%	48.40	11.92%	42.16	1.22	-6.24	
Foundation Stage	32.77%	31.05	28.21%	24.83	-4.56	-6.22	
Key Stage 2	63.27%	45.17	61.46%	41.97	-1.81	-3.20	
Key Stage 4	27.88%	18.82	32.00%	24.68	4.12	5.86	
NEET	10.99%	33.64	13.10%	20.66	2.11	-12.98	
Acquisitive Property Crime	534	66.93	365	79.49	-169	12.56	
Environmental Crimes	222	56.58	170	67.65	-52	11.07	
Crimes Against Individuals	324	64.80	334	63.60	10	-1.20	
Community Disorders	743	60.94	597	70.04	-146	9.10	

**Notes:**

**Domain Summary:** Shows the score, underlying data and changes for each domain, for each year.

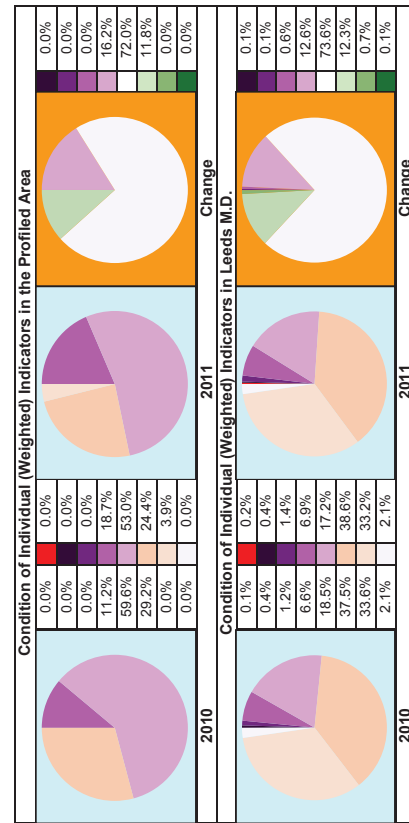
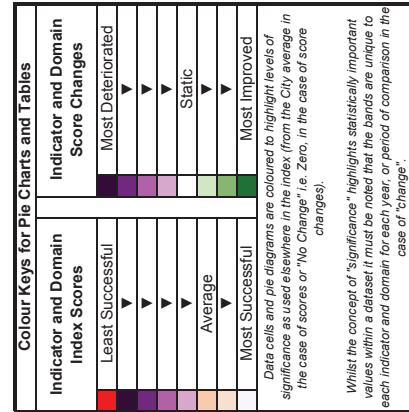
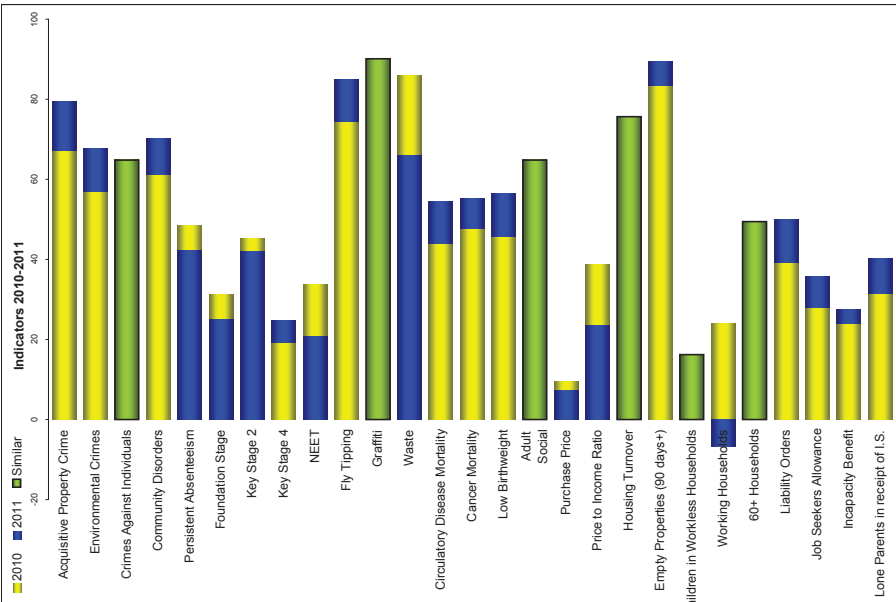
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**Bar Chart (Score Change Across Domains):** A graphical representation of the change in the domain scores between this year and last. N.B. an increase in score indicates improvement, a decrease in score indicates deterioration.

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**Spidergram:** A graphical representation comparing the domain scores for each year.

**Pie Charts:** Graphical representations of the weighted proportions of individual indicators falling into each band.



**Colour Keys for Pie Charts and Tables**

**Indicator and Domain Index Score Changes**

Most Deteriorated  
Least Successful  
Average  
Most Successful  
Most Improved

Data cells and pie diagrams are coloured to highlight levels of significance as used elsewhere in the index (from the City average in the case of scores or 'No Change', i.e. Zero, in the case of score changes).

Whilst the concept of 'significance' highlights statistically important values within a dataset it must be noted that the bands are unique to each indicator and domain for each year, or period of comparison in the case of 'change'.

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# Leeds Neighbourhood Index

## E02002389: Gipton South

Domain Summary	2010			2011			Change	
	Rank	Score	Rank	Score	Rank	Score		
Economic Activity	6	11.56	9	23.00	3	11.44		
Low Income	9	14.81	10	10.18	1	-4.84		
Housing	48	60.87	53	64.43	5	3.56		
Health	16	28.08	4	16.08	-12	-12.00		
Environment	18	74.41	34	83.43	16	9.03		
Education	20	24.96	11	20.25	-9	-4.71		
Community Safety	15	61.20	24	68.56	9	7.37		
Leeds Index	14	13.61	17	15.80	3	2.20		

Indicators	2010			2011			Change	
	Data	Score	Rank	Data	Score	Rank	Data	Score
Job Seekers' Allowance	9.38%	22.47	8.31%	32.60	10.13		-1.07	
Incapacity Benefit	13.64%	0.61	12.00%	13.48	2.87		-1.64	
Lone Parent Income Support	5.20%	31.66	4.58%	39.78	8.12		-0.62	
Children in Workless Households	603	21.31	588	23.27	1.96		-15	
Households Receiving In-Work Benefits	215	24.72	266	5.90	51		-18.82	
60+ Households in Receipt of Benefits	595	1.29	613	-2.02	18		-3.31	
Court Payment Orders	333	43.70	277	54.39	10.69		-56	
Average Purchase Price	£102,902	6.84	£108,650	8.46	£5,748	1.62		
Price / Income Ratio	6.61	50.90	6.26	45.67	-5.22			
Housing Turnover	14.24%	72.08	11.90%	78.50	6.42		-2.35	
Empty Homes (90+ days)	6.12%	79.45	4.54%	88.05	8.59		-1.59	
Circulatory Disease Mortality	95.36	62.34	126.61	46.63	31.25	-15.71		
Cancer Mortality	141.82	46.89	184.65	22.69	42.83	-24.20		
Low Birthweight	12.40	8.72	11.35	18.90	10.17		-1.1	
Adult Social Care	162	32.40	158	34.64	2.23		-4	
Fly Tipping	125	73.09	35	93.44	90	20.35		
Graffiti	15	88.57	21	84.00	6	-4.57		
Waste Issues	67	79.89	57	82.98	3.09			
Persistent Absenteeism	13.49%	34.14	11.17%	46.00	-2.32	11.85		
Foundation Stage	40.43%	41.49	32.29%	30.40	-8.14	-11.09		
Key Stage 2	62.65%	44.08	62.03%	42.98	-0.62	-1.10		
Key Stage 4	31.76%	24.35	23.08%	11.97	-8.68	-12.38		
NEET	11.78%	28.83	12.98%	21.40	1.20	-7.42		
Acquisitive Property Crime	453	72.95	397	77.11	-56	4.16		
Environmental Crimes	221	56.80	179	65.74	-42	8.94		
Crimes Against Individuals	371	59.15	363	60.11	-8	0.96		
Community Disorders	894	51.53	655	66.42	-239	14.89		

### Notes:

**Domain Summary:** Shows the rank, score and changes for each domain, for each year.

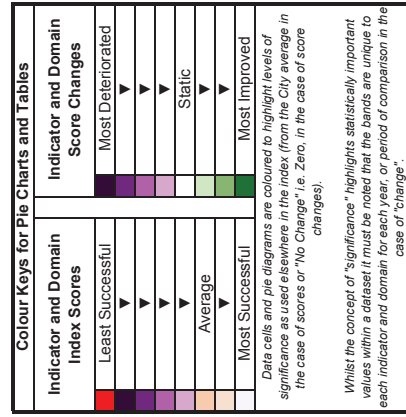
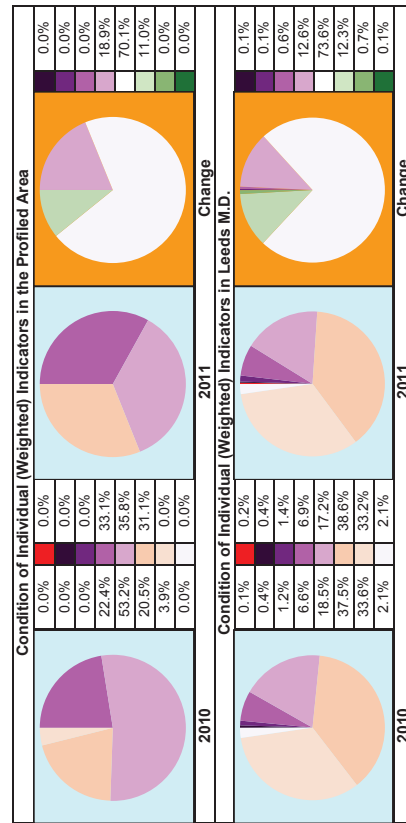
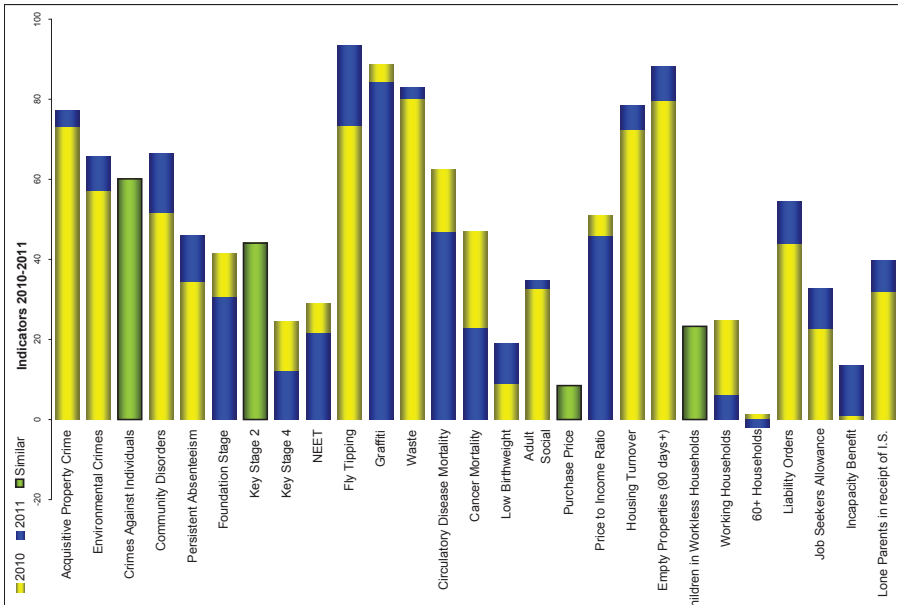
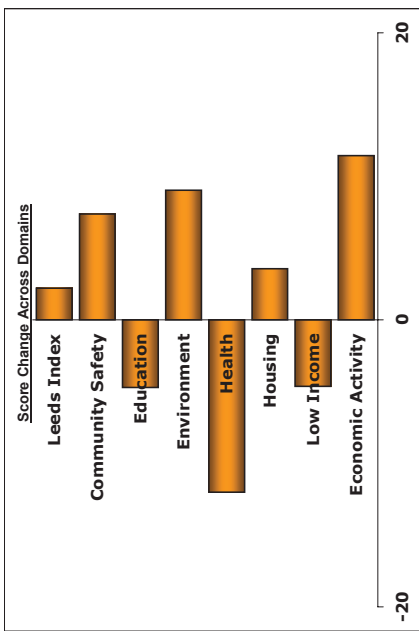
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## **Killingbeck and Seacroft Neighbourhood Improvement Plan 2012/13**

For further information, contact:

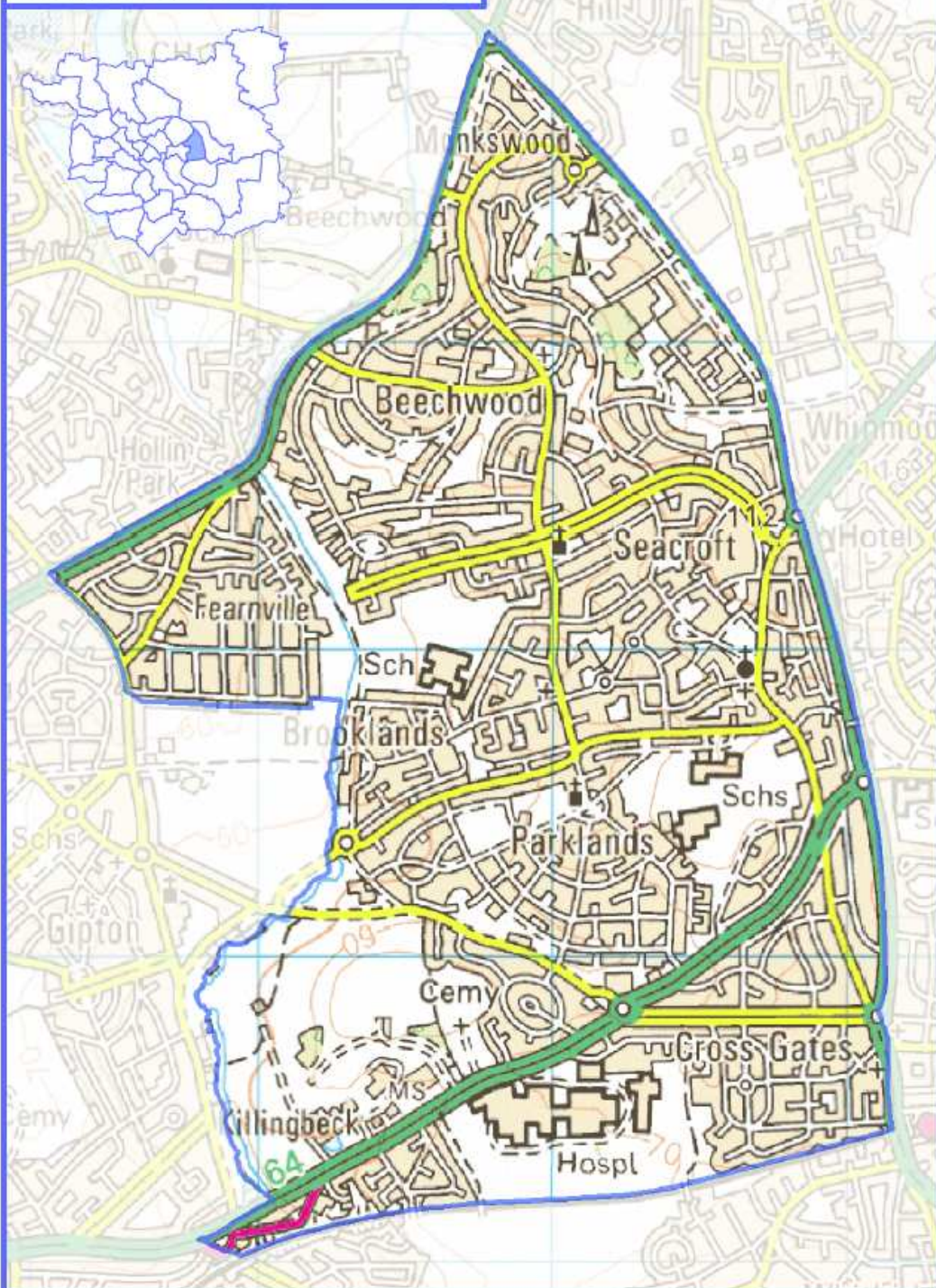
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Neighbourhood Index per MSOA	Pages

**Map of Killingbeck and Seacroft Neighbourhood Management Area**

# Killingbeck and Seacroft Ward



## **Killingbeck and Seacroft Priority Neighbourhood**

### Overview of the area

The K&S priority neighbourhood is made up of four Middle Super Output Areas (MSOAs). Leeds is split into 108 MSOA's – all rankings in the statistical section of this document will be out of 108. The MSOAs for this priority neighbourhood are:

- E02002364 – Seacroft North
- E02002369 – Fearnville, Hollin Park, Beechwood and Brooklands
- E02002379 – Seacroft South
- E02002390 – Crossgates and Killingbeck

Full Neighbourhood Index per MSOA, including maps of the MSOAs can be found at the end of this document.

- Three of the MSOAs are predominately white British, the exception being Fearnville, Hollin Park, Beechwood, and Brooklands which broadly reflects the City average of 10% BME
- Against the City average, Fearnville and S.South MSOA's have a higher rate of children and young people.
- S.North and Crossgates have a higher than average rate of both young people and older people
- All MSOA's have a lower proportion of working age people than the City average

The housing stock in the neighbourhoods is largely semi-detached and purpose built high rise accommodation. In 3 of the neighbourhoods over 50% of households are renting from the local authority. In the Crossgates and Killingbeck neighbourhood the tenure is quite mixed, with 15% of households renting from a housing association or registered social landlord.

### **Delivery**

The Community Leadership Team - This is made up of representatives of the local community and includes parent Governors from local schools, representatives from local recognised tenants and residents associations, representatives from the local business community and elected community champions. This meeting is chaired by a local elected member and the group meet at least 4 times per year. The general purpose of this meeting is to oversee the development of the Neighbourhood Improvement Plan in particular around identifying local priorities that require action, helping to measure the success of interventions and crucially to take a lead in communicating to the wider community what activities are taking place and what improvements have been achieved in the local areas. This approach improves public awareness in the partnership and ensures that it is responsive to public needs.

Priority Neighbourhood Local Management Team– This is made up of local service providers operational /middle managers and chaired by the Neighbourhood Manager. This group will work with the Neighbourhood Improvement Plan and drive forward operational improvements in the priority neighbourhood. Members of this group will be selected from local service providers and it is recommended that members of this group cannot also be members of the Community Leadership Team as this could create a conflict of interests.

Inner East Area Committee – This will provide a strategic reporting mechanism for the priority neighbourhood and will assist in ensuring the buy in of partner agencies and signing off the project and NIP for a twelve month period. The Area Committee will receive 6 monthly progress reports on the status of the project and an annual assessment and comparison of statistics alongside each years NIP.

Links to Strategic Partnerships – Regular updates on the progress of the NIP, LMT and CLT will be fed through to the East North East Officer Co-Ordination Group to ensure strategic buy in to the priorities and the ways of working in the neighbourhood. Updates will also be fed through to the ENE Health & Wellbeing Partnership, Divisional Community Safety Partnership and JET (Jobs Enterprise and Training) Partnership, along with any other associated task and finish groups.

Tasking teams – To ensure the delivery of actions from the NIP, the K&S tasking team will be an integral mechanism to tackle crime and grime issues in the locality. A Preventative Tasking approach has recently been introduced to the Team, named guidance and support. The guidance and support approach is to have an in-depth look at amber and green nominal's who are offending with a view to offer additional support, diversionary and enforcement tactics, we also look at addressing issues which could affect vulnerable people and families, including school attendance and NEETs.

Equality Framework – To ensure that all activity which is delivered through the NIP is accessible for all sections of the community, a light touch equality impact assessment will be undertaken during the development of the NIP action plan. Equality impact assessments will also be carried out when any projects in the neighbourhood is being undertaken. This is in line with Leeds City Council's commitment to achieve the excellent rating for equalities.



## **Comparison of Neighbourhood Index Domains – 2010 versus 2011 data**

The section below provides an overview comparison of the Neighbourhood Index domain data from 2009 and 2010 profiles. The domain areas will look at the 4 MSOAs that make up the K&S priority neighbourhood. The neighbourhoods will be referred to their MSOA numbers throughout this section.

This section will be used to identify the domain areas affecting the overall scoring of the neighbourhood. From this information, actions to create a positive impact in the neighbourhood will be developed as part of the NIP action plan to be implemented by the LMT and CLT.

From 2009, the overall rankings of the MSOAs have changed as follows:

<b>MSOA</b>	<b>Ranking 2011</b>	<b>Ranking 2010</b>	<b>Variation</b>
E02002364 – Seacroft North	22	23	-1
E02002369 – Fearnville, Hollin Park, Beechwood and Brooklands	21	21	-
E02002379 – Seacroft South	13	16	-3
E02002390 – Crossgates and Killingbeck	38	36	2

### **E02002364: Seacroft North**

This area is ranked 22 on the combined Neighbourhood Index. Across the domains the scores are generally lower than the city averages, but particularly so in the Economic Activity and Health domains where the area scores are significantly lower than those for the city and the area is ranked 7 and 3 respectively. The only exceptions are the Housing and Environment domains where the area scores are slightly higher.

### **E02002369: Fearnville / Hollin Park / Beechwood / Brooklands**

This area is ranked 21 on the combined Neighbourhood Index. Across the domains the scores are generally lower than the city averages, the only exception being the Housing domain where the score is slightly higher.

### **E02002379: Seacroft South**

This area is ranked 13 on the combined Neighbourhood Index. Across the individual domains the scores are generally lower than the averages for the city but particularly so in the following domains; Economic Activity (ranked 5); Health (ranked 2); Education (ranked 4); and

Community Safety (ranked 7). The only exceptions are the Housing and Environment domains where the scores are very slightly higher than the city average.

### **E02002390: Crossgates / Killingbeck**

This area is ranked 38 on the combined Neighbourhood Index. Across the domains scores are generally fairly close to the averages for the city.

**Please note that the Neighbourhood Index 2011 is made up of data from the following time periods:**

#### *Community Safety Domain*

- All data relates to 2010//11 financial year

#### *Economic Activity Domain*

- Job Seekers Allowance – April 2011
- Incapacity Benefit – November 2010
- Lone Parents on Income Support – November 2010

#### *Education Domain*

- Persistent absenteeism – 2010/11 academic year
- Key Stage 2 – 20110 exam cohort
- Key Stage 4 – 2009 exam cohort
- Foundation Stage – 2009
- NEETS – quarterly average Nov 09 – Jan 10

#### *Environment Domain*

- All data relates to 2009/10 financial year

#### *Health Domain*

- Mortality Data – 3 year average 2005 – 2007
- Low Birth weight – 5 year average 2004 – 2008
- Adult Social Care – Data as at 31 March 2010

#### *Housing Domain*

- Average purchase price and price to income ratio – snapshot at May 2010
- Housing Turnover and Empty Properties – 2009 calendar year

#### *Low Income*

- Three benefits related indicators – snapshot at November 2009
- Liability Orders - all data relates to 2009/10 financial year

The Neighbourhood Index is used to analyse the performance of all priority neighbourhoods in East North East to ensure a level of consistency.

### **Identified Priority Themes for K&S Priority Neighbourhood**

The section below outlines the five key priorities for the K&S Neighbourhood Improvement Plan 2012/13.

#### **1. Crime, Burglary and Anti social behaviour**

E02002364 – Seacroft North

The Community safety ranking in 2011 has stayed static at 21<sup>st</sup> place. Crimes against a person fell from 347 to 333; acquisitive property crime increased from 415 to 538, however, community disorders decreased from 804 to 693.

E02002369 – Fearnville, Hollin Park, Beechwood and Brooklands

The Community safety ranking 2010 was 17, rising by three places 2011 to 20. Crimes against a person rose from 335 to 357, acquisitive property crime rose from 438 to 460, community disorders fell from 792 to 742.

E02002379 – Seacroft South

The Community safety ranking 2010 was 18, falling to 7 in 2011. Crimes against a person rose from 329 to 417, acquisitive property crime rose from 435 to 568, community disorders rose from 843 to 876.

E02002390 – Crossgates and Killingbeck

The Community safety ranking 2010 was 24 rising to 26 in 2011. Crimes against a person rose from 194 to 246, acquisitive property crime reduced from 654 to 598, community disorders reduced from 760 to 618.

Community safety is of significant importance to residents as demonstrated by household surveys conducted in 2009/10 where 74% of respondents indicated that crime and anti social behaviour was a priority for them, the CLT who have also placed community safety high on the agenda.

## **2. Reducing worklessness, persistent absenteeism /NEETs**

The NI NEET data is a snap shot in time from Nov 2010– Jan 2011 therefore can not be relied upon solely to demonstrate the direction of travel throughout the year. When measured against the City average all ward areas have a higher proportion of young people living in the area.

E02002364 – Seacroft North:  
NEET figures rose from 7.4% to 11.45% in 2011

E02002369 – Fearnville, Hollin Park, Beechwood and Brooklands:  
NEET figures rose from 8.85% to 13.77% in 2011

E02002379 – Seacroft South:  
NEET figures rose from 11.60% to 12.63% in 2011

E02002390 – Crossgates and Killingbeck:  
NEET figures rose from 5.03% to 8.72 % in 2011

E02002364 – Seacroft North  
Children in workless households remained almost static from 2010 to 2011 with a shift of only 1, moving from 356 to 357. JSA claimants rose from 8.88% to 9.09%, incapacity benefit claimants increased from 12.99% to 14.12%.

E02002369 – Fearnville, Hollin Park, Beechwood and Brooklands  
Children in workless households decreased from 532 to 509. JSA claimants reduced from 7.80% to 7.33%, incapacity benefit claimants reduced from 10.21% to 9.59 %.

E02002379 – Seacroft South

Children in workless households decreased from 642 to 616. JSA claimants reduced from 9.76% to 8.85%, incapacity benefit claimants reduced slightly from 11.78% to 11.70%.

E02002390 – Crossgates and Killingbeck

Children in workless households reduced from 250 to 221. JSA claimants reduced from 5.98% to 5.63%, incapacity benefit claimants increased from 7.57% to 8.18%.

According to the household survey results 2009/10, 59% of respondents highlighted that getting people into work was a priority for them, and 45% also indicated that reducing NEET was a priority. Consultation in 2011 with partner agencies and CLT have also highlighted both these domains as a priority for 2012/13.

E02002364 – Seacroft North

Persistent absentees rose in 2011 from 35 to 46

E02002369 – Fearnville, Hollin Park, Beechwood and Brooklands

Persistent absentees rose in 2011 from 42 to 60

E02002379 – Seacroft South

Persistent absentees rose in 2011 from 56 to 72

E02002390 – Crossgates and Killingbeck

Persistent absentees reduced in 2011 from 36 to 24.

Overall in 2011 202 children were recorded as being persistently absent from school.

### **3. Supporting vulnerable people and families with complex needs**

To embed the Top 100 methodology and troubled families initiative, we have introduced multi agency guidance and support panel to assess troubles families, target appropriate resources and ensure agencies are accountable for support and guidance to meets the family needs. Pinnacle people have been awarded funding through European Social Fund to support families back into employment and education. A “family coach” worker is now attached to the East Area and will dovetail their services with already established services working in the ward to support families.

Domestic Violence or abuse incidents have been identified as a major area of concern by both partners and community leadership team members. As a result Killingbeck and Seacroft have been chosen to develop a new pilot approach in dealing with incidents and supporting families affected.

#### 4. Promote physical health and Emotional Wellbeing - Lung health / COPD / stopping smoking

Partner agencies, ENE Health and Wellbeing Partnership have highlighted the above as the current health priority for Seacroft. Smoking tobacco is one of the most important causes of serious illness and early death it is a key risk factor in the development of coronary heart disease, stroke, lung and other cancers. It is also the primary cause of Chronic Obstructive Pulmonary Disease, a collection of lung conditions including emphysema and bronchitis. This condition is irreversible and as it progresses the patient is subjected to a number of distressing symptoms as well as a series of costly, unplanned admissions to hospital.

Reported prevalence of cigarette smoking (the proportion of smokers in the population aged 16+) in Seacroft varies across general practice from a high of 35.3% in Windmill practice to 21.6% in Colton Mill. However this is the population who attend and report smoking to their GP.

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Practice Code	Practice Name	% of patients with smoking status recorded	% practice smoking prevalence aged 16+	Number of patients smoking aged 16+
B86007	Windmill Health Centre	94.57	35.3	2,347
B86093	Park Edge	97.29	25.5	1,110
B86670	Whinmoor	98.33	28.2	439
B86055	Ashfield	96.82	26.7	1,345
B86075	Colton Mill	95.64	21.6	1,956
B86062	Rookwood	93.16	29.1	2,244

Other data estimates smoking prevalence higher and in Green/Kentmere Approach/North Parkway, 49% of the population currently smoke against a Leeds rate of 34.7% (CACI 2009). Tobacco spend is £8.27 per week per person compared to an average of £5.74 for Leeds. In South Seacroft prevalence rises to 57%, but tobacco spend is lower at £7.45 per person per week.

- Compared to the City average Seacroft North is high in both CDM and cancer mortality
- Seacroft South has an exceptionally high rate of cancer mortality

## **5. Increase resident's influence and community cohesion**

The Community Leadership Team has assisted with the community cohesion and residents influence, this is now embedded as part of the Team Seacroft development.

The ward will receive £101,760 from the Community First Foundation, over a four year period. Although this project is in its infancy, a panel has been recruited from the CLT membership to assist local community groups applying for funding and assessing bids submitted. The CF funding will help local groups become sustainable within the community, promote cohesion and raise awareness of the Community leadership Team.

To increase cohesion and satisfaction with young people, we have consulted with them on what activities they would like to see delivered in the summer holidays. The cluster managers and councillors have agreed to pool budgets to create a package of events and activities to meet the priority outcomes of the consultation. A commissioning process is being introduced for agencies to bid for to deliver the activities.

## Neighbourhood Improvement Plan as of March 2012

### 1. Reduce Crime Burglary and Antisocial behaviour

Project/workstream	Timescale	Lead Organisation	Outcomes and Measures
<b>DCSP / Hate crime sub group: Seacroft Community Intelligence Report (Lead:) Inspector Stephen Emmett / Bev Yearwood</b>			
Identify repeat victims/addresses within South Seacroft	Nov 2010	Safer Leeds	38 repeat addresses identified
Sub group convene meeting and case work victims, share intell and ensure adequate support	Jan 11	WYP	38 addresses found to require further action
Range of actions including further investigations either on data, complaints of ASB and/or visits, target hardening, referrals to social care /other agencies	Feb /March 2011		
All addresses to receive joint visits during next Operation Champion	Feb 2011	Tasking	X number of addresses visited
Tasking to focus on assisting with identification of groups causing ASB/criminal damage in Stainmore / Ironwood App area	Feb/March 2011	WYP	
<b>Community Leadership Team (Lead:) Hayley Clifton</b>			
Target resident and community groups to apply for POCA to enable target hardening, also through CLT	Jan / Feb 2011	CLT	No of groups applying No of properties target hardened
Theme the CLT meeting as crime/ASB	Feb 2011	AMT	CLT meeting conducted, 17 residents attending and NPT Inspector
Establish formal links to and from CLT to crime and grime tasking	March 2011	AMT	
<b>Crime and Grime tasking (Lead:) Inspector Stephen Emmett</b>			
Target harden - with sash jammers and door chains, 200 properties in burglary hotspots, along with CROs and Casac	March 2011	NPT	200 properties made more secure against burglaries

### 2. Reduce NEETS/worklessness

Project/workstream	Timescale	Lead Organisation	Outcomes and Measures
<b>JET partnership / South Seacroft NEET pilot (Lead); Cindy Costigan, Childrens Services</b>			
Identify NEETs within ward , WITHIN WARD Sin South Seacroft	September 2010	JCP / IYSS	30 identified
Establish a tasking group of frontline staff to tackle these specific NEETS	Oct 2010		Task group established
Casework the NEET and family to eliminate barriers to education,	Oct 2010 – 1 April		10 EET- 7 already sorted out with



employment or training	2011		opportunities just up dated records and 3 the team have supported into EET 3 Teen Parents who have been referred to Family Outreach and their local services 3 moved out of area 3 can not be contacted after numerous visits there has been no contact so have been moved to can not be contacted on the Insight System 4 no response awaiting re visits for consent and Common internal record visits. 7 Igen are intensively supporting through the Connexions team and The Beck, (this includes one young carer).
<b>The Seacroft Partnership Training (model) - TBC</b>			
Develop local partnership in relation to proposed development on Coal Road/Ring Road Seacroft		J&S employer engagement team	Secure x number of jobs for local people
Develop & deliver training to enable local people to be 'work ready' to take advantage of the above opportunities		Leeds City College	X number of people in training
<b>JET worklessness priority neighbourhoods group; JCP</b>			
Collate updated information on training/employment advice and opportunities locally and distribute throughout the area inc posters in all community accessible buildings, notice boards etc, and flyer door to door worst affected areas using community payback team.	April 2011	AMT/J&S	X number of households hit

### **3. Improve school attendance**

<b>Project/workstream</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<b>Seacroft &amp; Manston Cluster action plan (priority 3 &amp; 4 sub group – attendance and NEET) Lead: Mark Smith</b>			
		Cluster	
<b>Tracker schemes (Lead:) Emma Treggidan</b>			
		Space2	

### **4. Reduce the number of people who smoke**

Project/workstream	Timescale	Lead Organisation	Outcomes and Measures
<b>Seacroft Chronic Obstructive Pulmonary Disease Prevention Programme (Lead): Elizabeth Bailey, Health and Wellbeing Improvement Manager</b>			
Develop a multi agency tasking group including Adult Social Care, Extended Services, Youth Service, NHS Stop Smoking Service, Space 2, Health Trainers and NHS Leeds	Sept 10	Adult Social Care, LCC	X number of tasking group meetings
Increase the number of smoke free homes and non smoking adults	March/April 2011	ASC / ENEHL / childrens centres	No of smoke free homes promises agreed No of adults successfully quitting at 4 weeks, and still quit at 12 months
Develop and distribute lifestyle information, including smoking cessation and COPD through ENE Homes	Feb/March 2011	ENEHL	X number of new tenancy packs distributed  X number of events/routes where information disseminated  X number of tenants referred to relevant services  X number of ENE officers trained in brief interventions around smoking cessation
Train ENE Housing Officers in brief interventions	March/April 2011	ASC / ENEHL	X number of peer supporters trained  X number of referrals made to smoking cessation services
Identify appropriate pathway points in for smokers and COPD patients to have access to health trainers		ASC	No of patients leaving pulmonary rehab programmes having follow on support in community
Plan an deliver a programme of interventions in schools and youth settings including awareness raising and smoke free policies	April/May 2011	ASC / extended services	Every school in Seacroft has no smoking policy
Identify and strengthen community initiatives that can support those with, or at risk of developing COPD			X number of community initiatives/groups supporting COPD patients
Space2 mind body and soul project to incorporate COPD prevention and awareness into their programmes	Jan 2011 ongoing	ASC/Space2	
Facilitate and EXTEND course, enabling people with COPD to participate in appropriate physical activity	March 2011	ASC	X number of people participating in the EXTEND course

## **5. Increase residents influence and community cohesion**

<b>Project/workstream</b>	<b>Timescale</b>	<b>Lead Organisation</b>	<b>Outcomes and Measures</b>
<b>Seacroft Neighbourhood Planning – East Leeds regeneration (Lead: Beki Ellibur-Grey)</b>			
Schools building models of Seacroft to be used at Planning for Real events (Beechwood and Grange Farm Primaries)	September 2010	EASEL	Scale models of Seacroft produced X number of children engaged X number of adults engaged
Community Engagement events specific to SNP inc 3 workshops (invite only – inc CLT) and 6 planning for real public events	Jan – March 2011	EASEL	Seacroft Neighbourhood Plan produced X number of adults engaged
<b>Annual Household surveys (Lead:) Hayley Clifton</b>			
<b>Supporting events which bring people together</b>			
Seacroft gala and Seacroft Christmas festival			
<b>Community Leadership Team (Lead:) Hayley Clifton</b>			
Source training and team building courses for CLT, and any other bespoke requirements	April - July	AMT	Increased capacity of CLT



## Leeds Neighbourhood Index

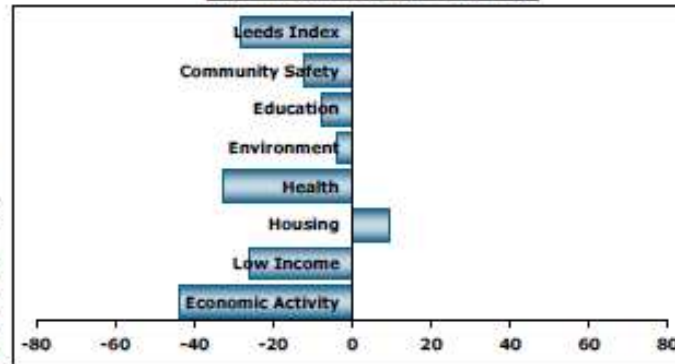
Domain Summary				
2010	Rank	Score	Leeds Score	Diff.
Economic Activity	12	21.47	65.33	-43.86
Low Income	25	35.34	61.78	-26.44
Housing	67	65.26	66.05	-0.79
Health	4	16.75	49.24	-32.49
Environment	28	80.48	84.22	-3.74
Education	40	43.53	51.36	-7.83
Community Safety	21	64.67	77.06	-12.39
Leeds Index	28	27.22	55.45	-28.23

Key Statistic	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2008 M.Y.E.	6,228		770,830	
Households Liable for Council Tax	2,784		324,799	
BME Population	245	4.17%	77,482	10.83%
Foundation Stage	38	55.88%	3,980	50.82%
Key Stage 2	51	72.86%	5,319	71.02%
Key Stage 4	27	38.57%	3,505	45.11%
Parasitoid Absenteeism	35	13.01%	2,952	8.00%
NEET (Nov - Jan Average)	17.33	7.47%	1,512.00	6.79%
Crimes Against the Person	347	N/A	24,276	N/A
Acquisitive Property Crime	415	N/A	44,357	N/A
Environmental Crimes	210	N/A	14,260	N/A
Community Disorders	804	N/A	57,188	N/A
Average Purchase Price	£98,748	N/A	£178,601	N/A
Price / Income Ratio	5.70	N/A	5.21	N/A
Housing Turnover	279	9.96%	49,693	14.81%
Empty Homes (90+ days)	89	3.18%	24,099	7.16%
Children in Workless Households	356	28.97%	25,448	19.15%
Households Receiving In-Work Benefits	188	6.75%	12,386	3.81%
80+ Households in Receipt of Benefits	554	19.90%	33,337	10.26%
Court Payment Orders	309	N/A	25,463	N/A
Job Seekers' Allowance	342	8.88%	24,874	4.90%
Incapacity Benefit	500	12.99%	30,930	6.09%
Lone Parent Income Support	150	3.90%	9,140	1.80%
Circulatory Disease Mortality	N/A	180.09	N/A	85.36
Cancer Mortality	N/A	158.99	N/A	118.33
Low Birthweight	N/A	10.00	N/A	7.90
Adult Social Care	153	N/A	13,571	N/A
Fly Tipping	64	N/A	7,293	N/A
Graffiti	27	N/A	1,698	N/A
Waste Issues	41	N/A	4,417	N/A

Adult Social Care Community Based Service Users	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Learning Disabilities	34	N/A	1,470	N/A
Mental Health	22	N/A	2,366	N/A
Physical Disability	89	N/A	9,032	N/A
Other Reasons	9	N/A	803	N/A

Age (2008 M.Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,229	19.73%	132,894	17.34%
Working Age	3,850	61.82%	507,915	65.89%
Older People	1,149	18.45%	130,021	16.87%

### E02002364: Seacroft North

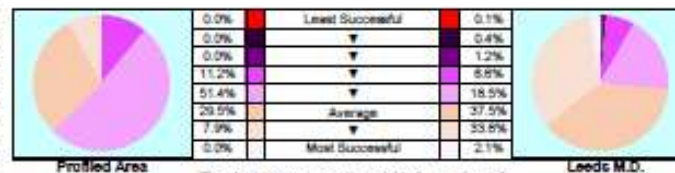


The area is located in the Inner East and is bounded to the east by the Ring Road and to the west by Wetherby Road. It lies within the Seacroft Priority Neighbourhood. The boundary cuts through the Seacroft estates from the Monkwoods stretching down to Baileys Lane and The Green.

The population is predominantly White British and the age breakdown shows slightly higher than average proportions of both children and older people.

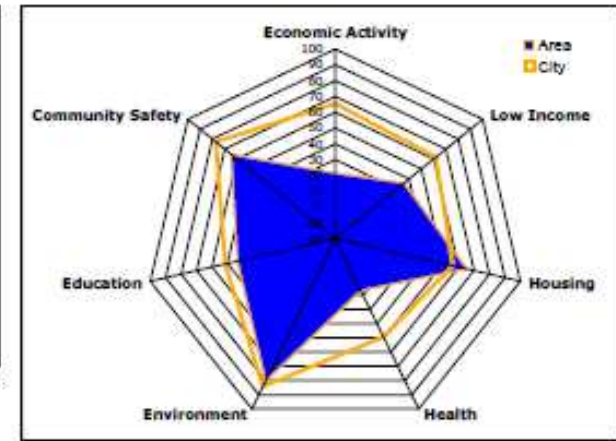
It contains several large inter-war Council estates with almost 60% of households renting from the local authority (through an ALMO). Semi-detached housing accounts for over 50% of the stock and there are several large purpose built blocks of flats accounting for a further 27% of households. Almost 80% of properties are classified in Council Tax Band A.

This area contains Seacroft District Centre which is home to a number of shops, including a large Tesco store and a major bus interchange. The area also contains Seacroft Library and Kenmore Community Centre, where North Seacroft Good Neighbours are based. Primary schools in the area are: Grange Farm and Our Lady of Good Counsel Roman Catholic School. Seacroft Industrial Estate is situated off Linewood Road as is Linewood Road waste sorting site. A community radio, East Leeds FM, is based in this area.



The pie charts represent the weighted proportions of individual indicators falling into each band.

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,624	95.83%	637,872	85.17%
Irish	85	1.45%	8,532	1.19%
Black Caribbean & White	28	0.48%	4,577	0.64%
Black African & White	18	0.31%	867	0.12%
Asian & White	6	0.10%	2,541	0.36%
Indian	29	0.49%	12,296	1.72%
Pakistani	6	0.10%	15,054	2.11%
Bangladeshi	0	0.00%	2,531	0.35%
Black Caribbean	6	0.10%	6,737	0.94%
Black African	6	0.10%	2,404	0.34%
Chinese	3	0.05%	3,468	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	4,315	73.36%	492,656	68.87%
Buddhist	12	0.20%	1,603	0.22%
Hindu	16	0.27%	4,189	0.59%
Jewish	8	0.14%	8,233	1.15%
Muslim	21	0.36%	21,385	2.99%
Sikh	15	0.26%	7,601	1.06%

Supplementary Health Information	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	5%	N/A	3.6%
Smoking Prevalence	N/A	40%	N/A	24.1%

Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,501	25.58%	128,647	17.98%

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## Leeds Neighbourhood Index

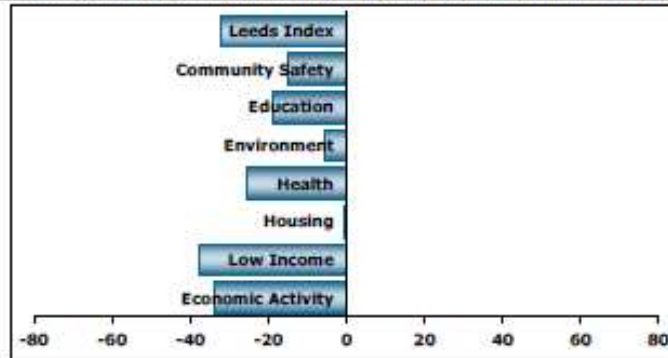
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2010	Rank	Score	Leeds Score	Diff.
Economic Activity	19	31.61	68.33	-33.72
Low Income	16	23.97	61.78	-37.81
Housing	30	55.38	56.05	-0.68
Health	11	24.05	49.24	-25.19
Environment	25	78.80	84.22	-5.42
Education	30	32.53	61.36	-18.83
Community Safety	17	62.30	77.06	-14.76
Leeds Index	21	28.62	56.45	-31.93

Key Statistic	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2008 M.Y.E.	7,475		770,830	
Households Liable for Council Tax	3,061		324,799	
BME Population	757	9.97%	77,482	10.83%
Foundation Stage	39	41.05%	3,980	50.82%
Key Stage 2	54	65.85%	5,319	71.02%
Key Stage 4	40	35.40%	3,505	45.11%
Persistent Absenteeism	42	12.32%	2,952	8.00%
NEET (Nov - Jan Average)	25.57	8.85%	1,512.00	6.79%
Crimes Against the Person	335	N/A	24,276	N/A
Acquisitive Property Crime	438	N/A	44,357	N/A
Environmental Crimes	256	N/A	14,280	N/A
Community Disorders	792	N/A	57,188	N/A
Average Purchase Price	£113,999	N/A	£179,601	N/A
Price / Income Ratio	5.22	N/A	5.21	N/A
Housing Turnover	390	12.46%	49,693	14.81%
Empty Homes (90+ days)	208	5.64%	24,099	7.18%
Children in Workless Households	532	32.60%	25,448	19.15%
Households Receiving In-Work Benefits	189	6.17%	12,386	3.81%
80+ Households in Receipt of Benefits	543	17.74%	33,337	10.25%
Court Payment Orders	344	N/A	25,463	N/A
Job Seekers' Allowance	359	7.80%	24,874	4.90%
Incapacity Benefit	470	10.21%	30,930	6.09%
Lone Parent Income Support	195	4.24%	9,140	1.80%
Circulatory Disease Mortality	N/A	140.48	N/A	85.36
Cancer Mortality	N/A	138.55	N/A	118.33
Low Birthweight	N/A	11.60	N/A	7.50
Adult Social Care	144	N/A	13,571	N/A
Fly Tipping	73	N/A	7,293	N/A
Graffiti	20	N/A	1,638	N/A
Waste Issues	63	N/A	4,417	N/A

Adult Social Care	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Community Based Service Users				
Learning Disabilities	17	N/A	1,470	N/A
Mental Health	19	N/A	2,366	N/A
Physical Disability	99	N/A	9,032	N/A
Other Reasons	9	N/A	803	N/A

Age (2008 M.Y.E.)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Children	1,632	21.83%	132,894	17.24%
Working Age	4,604	61.59%	507,915	65.89%
Older People	1,239	16.58%	130,021	16.87%

## E02002369: Fearnville, Hollin Park, Beechwood, Brooklands



The area is located in the inner East. It is bounded by Easterly Road to the north and is divided by the Wyke Beck with parts of the Seacroft estates on one side and Fearnville / Hollin Park on the other. It lies within the Seacroft Priority Neighbourhood.

The age breakdown shows a higher than average proportion of children and young people. At 10% the BME population broadly reflects the city average.

The area contains several large inter-war Council estates with almost 50% of households renting from the local authority (through an ALMO). Semi-detached housing accounts for almost 60% of the stock in the area with purpose built flats accounting for a further 20%. 74% of properties are classified in Council Tax Band A and 18% in Band B.

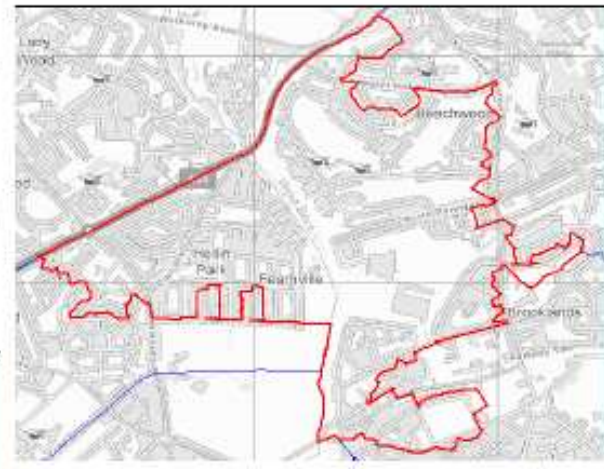
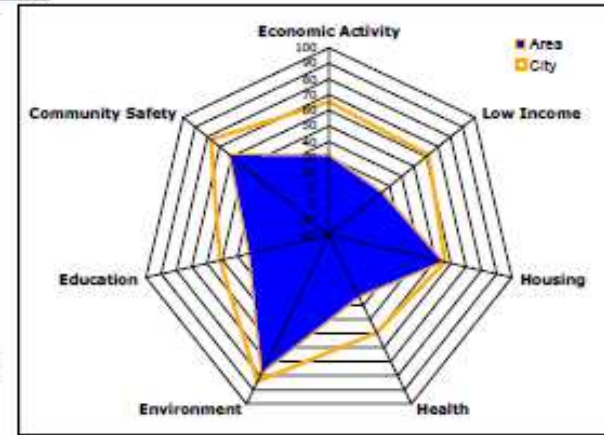
This area contains the RISE Catalyst Centre. The only school in the area is the David Young Community Academy. A local park, the Reia, is located here.

This neighbourhood forms part of the EAGEL regeneration area. Wyke Beck cuts through the area where the wild life includes kingfishers.



The pie charts represent the weighted proportions of individual indicators falling into each band.

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	6,837	90.03%	637,872	89.17%
Irish	145	1.91%	8,532	1.19%
Black Caribbean & White	96	1.26%	4,577	0.64%
Black African & White	9	0.12%	867	0.12%
Asian & White	19	0.24%	2,541	0.36%
Indian	105	1.38%	12,296	1.72%
Pakistani	87	1.15%	15,064	2.11%
Bangladeshi	8	0.11%	2,531	0.36%
Black Caribbean	79	1.04%	6,737	0.94%
Black African	28	0.37%	2,404	0.34%
Chinese	28	0.37%	3,488	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	5,295	69.63%	492,656	68.87%
Buddhist	9	0.12%	1,603	0.22%
Hindu	11	0.14%	4,189	0.59%
Jewish	3	0.04%	8,233	1.15%
Muslim	121	1.69%	21,385	2.99%
Sikh	105	1.39%	7,601	1.06%

Supplementary Health Information	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	4%	N/A	3.6%
Smoking Prevalence	N/A	37%	N/A	24.1%

Disability (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,695	22.34%	128,647	17.98%

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## Leeds Neighbourhood Index

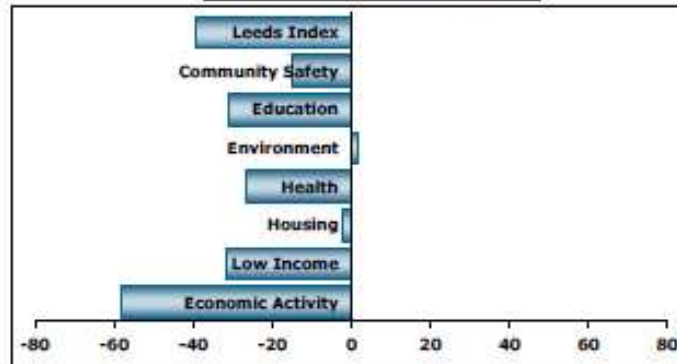
Domain Summary				
2010	Rank	Score	Leeds Score	Diff.
Economic Activity	4	7.41	65.33	-57.92
Low Income	21	30.24	61.78	-31.54
Housing	27	53.93	56.05	-2.12
Health	9	32.63	49.24	-16.71
Environment	39	66.15	84.22	-18.07
Education	14	20.58	51.36	-30.78
Community Safety	18	62.33	77.06	-14.74
Leeds Index	18	18.21	55.45	-37.24

Key Statistic	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2008 M.Y.E.	5,352		770,830	
Households Liable for Council Tax	1,995		324,799	
BME Population	294	5.08%	77,482	10.83%
Foundation Stage	33	34.38%	3,980	50.82%
Key Stage 2	52	65.82%	5,319	71.02%
Key Stage 4	33	35.11%	3,505	45.11%
Persistent Absenteeism	56	16.92%	2,952	8.00%
NEET (Nov - Jan Average)	27.67	11.60%	1,512.00	6.79%
Crimes Against the Person	329	N/A	24,276	N/A
Acquisitive Property Crime	435	N/A	44,357	N/A
Environmental Crimes	245	N/A	14,250	N/A
Community Disorders	843	N/A	57,188	N/A
Average Purchase Price	£85,473	N/A	£178,501	N/A
Price / Income Ratio	4.97	N/A	5.21	N/A
Housing Turnover	257	12.67%	49,693	14.81%
Empty Homes (90+ days)	116	5.72%	24,099	7.18%
Children in Workless Households	642	45.44%	25,448	19.15%
Households Receiving In-Work Benefits	150	7.52%	12,386	3.81%
80+ Households in Receipt of Benefits	305	15.49%	33,337	10.26%
Court Payment Orders	272	N/A	25,463	N/A
Job Seekers' Allowance	319	9.76%	24,874	4.90%
Incapacity Benefit	385	11.78%	30,930	6.09%
Lone Parent Income Support	225	6.89%	9,140	1.80%
Circulatory Disease Mortality	N/A	118.99	N/A	85.35
Cancer Mortality	N/A	202.29	N/A	118.33
Low Birthweight	N/A	10.30	N/A	7.90
Adult Social Care	95	N/A	13,671	N/A
Fly Tipping	85	N/A	7,293	N/A
Graffiti	11	N/A	1,698	N/A
Waste Issues	25	N/A	4,417	N/A

Adult Social Care	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Community Based Service Users	21	N/A	1,470	N/A
Learning Disabilities	15	N/A	2,366	N/A
Mental Health	55	N/A	9,032	N/A
Physical Disability	4	N/A	803	N/A

Age (2008 M.Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,413	26.40%	132,854	17.24%
Working Age	3,267	61.04%	507,915	65.89%
Older People	672	12.56%	130,021	16.87%

## E02002379: Seacroft South



The area is located in the inner East. It is bounded by the Ring Road to the east, York Road to the south, Foundry Mill Drive to the west and Brooklands Avenue to the north. It lies within the Seacroft Priority Neighbourhood.

The population is predominantly White British and the age breakdown shows a higher than average proportion of children and young people.

57% of households are renting from the local authority (through an ALMO). Semi-detached housing accounts for 60% of the stock in the area with terraced housing accounting for a further 20%. 86% of properties are classified in Council Tax Band A.

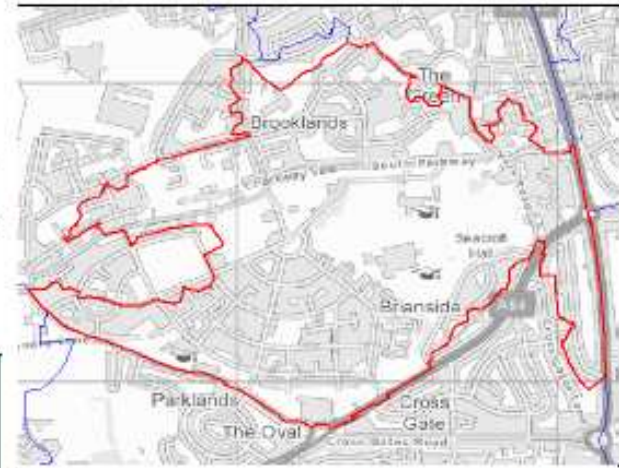
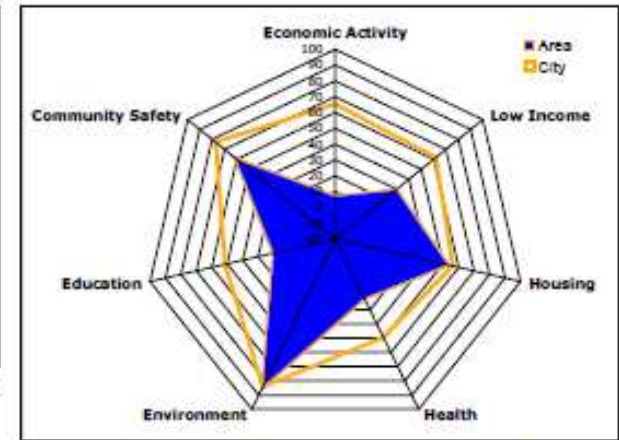
The area contains Alston Lane Community Centre. The schools in this area are Beechwood Primary School, Seacroft Grange Primary School, Parklands Primary School and Parklands Girls High School. South Seacroft One-stop Customer Service Centre is located here as is West Yorkshire Police Headquarters in Killingbeck. Acorn Business Centre is home to a host of companies, including LCC and a newly established The Beck, a support project for young people. Denis Healy Centre is the main youth hub for the area.

This neighbourhood forms part of the EAGEL regeneration area. The area borders on Seacroft Gardens which are due to be improved. Main business are located along York Road, which is a busy dual carriageway at this point.



The pie charts represent the weighted proportions of individual indicators falling into each band.

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,488	94.92%	637,872	89.17%
Irish	55	1.04%	8,532	1.19%
Black Caribbean & White	33	0.57%	4,577	0.64%
Black African & White	10	0.17%	957	0.12%
Asian & White	11	0.19%	2,541	0.36%
Indian	35	0.61%	12,296	1.72%
Bangladeshi	25	0.43%	15,054	2.11%
Pakistani	0	0.00%	2,531	0.35%
Black Caribbean	30	0.52%	6,737	0.94%
Black African	0	0.00%	2,404	0.34%
Chinese	12	0.21%	3,468	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	3,854	66.81%	492,656	68.87%
Buddhist	11	0.19%	1,603	0.22%
Hindu	11	0.19%	4,189	0.59%
Jewish	3	0.05%	8,233	1.15%
Muslim	21	0.36%	21,388	2.99%
Sikh	21	0.36%	7,601	1.06%

Supplementary Health Information	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	3%	N/A	3.6%
Smoking Prevalence	N/A	40%	N/A	34.1%

Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,249	21.64%	128,547	17.98%



## Leeds Neighbourhood Index

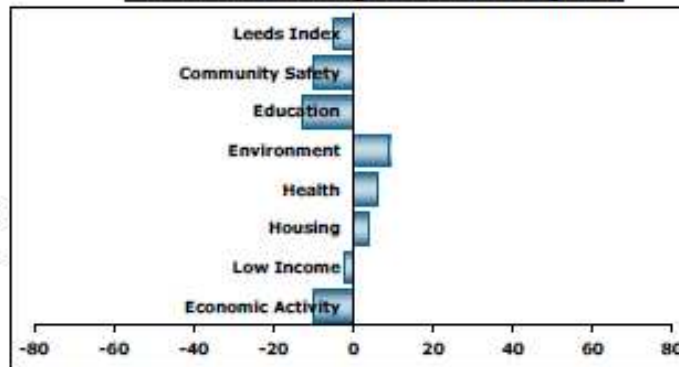
Domain Summary					
	2010	Rank	Score	Leeds Score	Diff.
Economic Activity	32	55.63	65.33	-9.70	
Low Income	39	59.39	61.78	-2.39	
Housing	43	60.19	56.06	4.13	
Health	46	55.16	49.24	5.92	
Environment	68	93.35	84.32	9.13	
Education	37	38.77	51.36	-12.59	
Community Safety	24	66.88	77.06	-10.18	
Leeds Index	38	60.42	55.45	-5.03	

Key Statistic	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2008 M.Y.E.	6,287		770,830	
Households Liable for Council Tax	2,639		324,799	
BME Population	385	6.34%	77,482	10.03%
Foundation Stage	27	38.57%	3,980	50.82%
Key Stage 2	44	58.67%	5,319	71.02%
Key Stage 4	37	43.53%	3,505	45.11%
Persistent Absenteeism	36	9.33%	2,952	8.00%
NEET (Nov - Jan Average)	11,67	5.03%	1,512.00	6.79%
Crimes Against the Person	194	N/A	24,276	N/A
Acquisitive Property Crime	654	N/A	44,357	N/A
Environmental Crimes	185	N/A	14,260	N/A
Community Disorders	760	N/A	57,188	N/A
Average Purchase Price	£124,177	N/A	£178,601	N/A
Price / Income Ratio	5.25	N/A	5.21	N/A
Housing Turnover	256	9.46%	49,693	14.81%
Empty Homes (90+ days)	159	5.88%	24,099	7.18%
Children in Workless Households	250	21.17%	25,448	19.15%
Households Receiving In-Work Benefits	125	4.77%	12,386	3.81%
60+ Households in Receipt of Benefits	351	13.30%	33,337	10.25%
Court Payment Orders	178	N/A	25,463	N/A
Job Seekers' Allowance	237	5.98%	24,874	4.30%
Incapacity Benefit	300	7.57%	30,930	6.09%
Lone Parent Income Support	85	2.14%	5,140	1.80%
Circulatory Disease Mortality	N/A	119.75	N/A	85.36
Cancer Mortality	N/A	90.81	N/A	118.33
Low Birthweight	N/A	7.80	N/A	7.90
Adult Social Care	139	N/A	13,671	N/A
Fly Tipping	23	N/A	7,293	N/A
Graffiti	14	N/A	1,658	N/A
Waste Issues	16	N/A	4,417	N/A

Adult Social Care	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Community Based Service Users	20	N/A	1,470	N/A
Learning Disabilities	23	N/A	2,366	N/A
Mental Health	82	N/A	9,032	N/A
Physical Disability	54	N/A	803	N/A
Other Reasons				

Age (2008 M.Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,181	18.78%	132,894	17.24%
Working Age	3,963	63.03%	507,915	65.89%
Older People	1,143	18.18%	130,021	16.87%

## E02002390: Crossgates and Killingbeck



The area is located in the Inner East. It is bounded by Station Road to the east, the railway to the south, cutting up through the Wyke Beck valley to Foundry Mill Drive. The area is also bisected by the York Road. It lies within the Geacroft Priority Neighbourhood.

The population is predominantly White British and the age breakdown shows slightly higher than average proportions of children and young people and of older people.

It is a mixed tenure area but with a significantly high proportion of households renting from a housing association or other registered social landlord (over 15%). Semi-detached housing accounts for 65% of the stock with terraced housing accounting for a further 18%. 34% of properties are classified in Council Tax Band A and 53% in Band B.

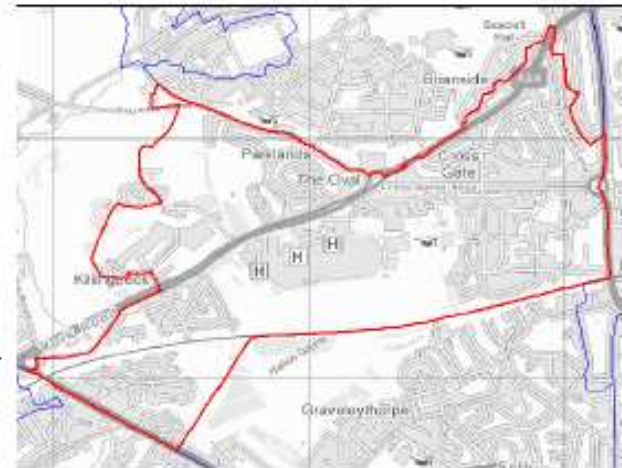
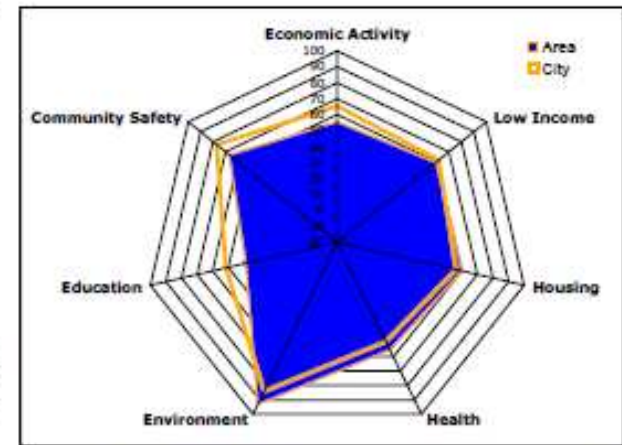
The area contains Geacroft Hospital and the Killingbeck Retail Park, which is home to a large ASDA supermarket. The Cross Gates Community Centre is also in this area. The only school in this area is Cross Gates Primary School. Businesses are located along York Road, which is a busy dual carriageway at this point.

This neighbourhood forms part of the EASEL regeneration area.



The pie charts represent the weighted proportions of individual indicators falling into each band.

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,683	93.65%	637,872	89.17%
Irish	104	1.71%	8,932	1.19%
Black Caribbean & White	39	0.64%	4,577	0.64%
Black African & White	12	0.20%	867	0.12%
Asian & White	16	0.26%	2,541	0.36%
Indian	33	0.54%	12,296	1.72%
Pakistani	11	0.18%	15,064	2.11%
Bangladeshi	0	0.00%	2,531	0.35%
Black Caribbean	25	0.41%	6,737	0.94%
Black African	6	0.10%	2,404	0.34%
Chinese	24	0.40%	3,468	0.48%



Fath (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	4,598	75.81%	492,556	68.67%
Buddhist	12	0.20%	1,603	0.22%
Hindu	9	0.15%	4,189	0.59%
Jewish	9	0.15%	8,233	1.15%
Muslim	46	0.76%	21,385	2.99%
Sikh	26	0.43%	7,801	1.06%

Supplementary Health Information	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	4%	N/A	3.6%
Smoking Prevalence	N/A	30%	N/A	24.1%

Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,210	19.94%	128,547	17.98%

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## **Burmantofts & Richmond Hill Neighbourhood Improvement Plan 2013/13**

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## **Introduction to Burmantofts & Richmond Hill Priority Neighbourhoods**

**Neighbourhood Improvement Plan** – This document provides an overview of the latest statistical profile for Burmantofts & Richmond Hill. The NIP analyses the latest Neighbourhood Index data and compares the previous year's statistics. This highlights the emerging issues in the neighbourhood which need to be addressed. To compliment this, the NIP provides an overview of the information gathered through the Neighbourhood Survey consultation. Both sets of information are used together to produce the NIP action plan, which outlines the set of key actions which will be delivered over the next 12 months. The NIP document also provides an overview of delivery mechanisms and details how the key actions will be progressed through local partnerships.

**Neighbourhood Index** – Leeds is split into 108 MSOA's – all information in the statistical section of this document will be ranked out of 108. The Burmantofts & Richmond Hill priority neighbourhoods are made up of four Middle Super Output Areas (MSOAs). The MSOAs for the area are as follows:

- E02002393: Lincoln Green & Ebor Gardens
- E02002394: Harehills – Comptons, Sutherlands & Nowells
- E02002399: Osmothorpe & East End Park
- E02002404: Cross Green, East End Park & Richmond Hill

The Neighbourhood Index profiles for these areas are attached as appendices to this document.

**Local Management Team** – A Local Management Team (LMT) has been established for Burmantofts & Richmond Hill. The LMT brings together local service managers who work across the ward and is chaired by the Neighbourhood Manager. The LMT has a membership of the following organisations:

LCC Area Management	LCC Youth Service	NHS Leeds
West Yorkshire Police	Inner East Cluster	Job Centre Plus
LCC Jobs & Skills	Zest Health for Life	East North East Homes Leeds
LCC Adult Social Care	LCC Community Sports	Richmond Hill & Shakespear Childrens Centres
LCC Parks & Countryside	Connect Housing	Richmond Hill Elderly Action
Burmantofts Senior Action	Igen	LCC Environmental Locality Team
LCC Selective Licensing	St Vincent's Centre	Leeds Anti Social Behaviour Unit
Leeds Federated Housing Association	Touchstone	LCC Library Services

The purpose of the LMT is to avoid duplication of activities, enhance partnership working arrangements and utilise resources more effectively.

**Community Engagement** – The following activities will be undertaken to engage with the local community over the next 12 months:

*Community Forums:* Community forums for the Burmantofts and Richmond Hill areas will continue to take place on a quarterly basis. A new Terms of Reference will be put in place for the community forum, to ensure that local residents and organisations attending the community forum are clear on the purpose and role of the meeting.

*Community Leadership Team (CLT):* An outline membership for a joint Community Leadership Team (CLT) covering both Burmantofts & Richmond Hill is in the process of being finalised. The membership of the CLT will comprise of key community representatives such as chairs of community and residents groups, parent governors from local schools and business representatives. The CLT will be the way in which the community can engage with the NIP. The CLT will feed in the views of the community to ensure that the NIP is addressing community need and assist in measuring success of initiatives which are being implemented in the area. The CLT is a key tool in communicating improvements being made in the locality to the community and increasing public awareness of activity taking place in the neighbourhood. The co-optees to sit on the Area Committee will be elected from the CLT.

*Neighbourhood Survey:* A Neighbourhood Survey will be undertaken across the area in Autumn 2012. This will be used as a baseline to determine how residents think that services are being provided in their neighbourhood and if there has been any changes to the levels of service provision over a 12 month period. The questions for the neighbourhood survey will be developed in partnership with the LMT and CLT.

*Community First:* A Community First Panel has been established for Burmantofts & Richmond Hill area to support the management and allocation of the Community First funding for the area. There is £203,460 available between 2011/12 and 2014/15 financial years. Priorities have been set for the programme and link directly into the priorities for the NIP. The Community First Panel would also like to hold a community ideas day in Summer 2012. The aim of the community ideas day is for local people to put forward ideas about the improvements they want to see happening in their neighbourhood and encourage local groups to put forward projects that could benefit from Community First funding support.

**Relationship with Inner East Area Committee** – The NIP, LMT and CLT are all accountable to the Inner East Area Committee. This will assist in securing partner buy in to deliver activities in the priority neighbourhoods. The NIP will be endorsed by Area Committee on an annual basis and update reports will be presented to the Area Committee twice a year and on a six weekly basis through Burmantofts & Richmond Hill Ward Members meetings. The NIP acts as the local mechanism to deliver the priorities outlined in the Inner East Business Plan and the promises in the Inner East Community Charter.

**Links to Strategic Partnerships and Priorities** – Regular highlight reports on the progress of the NIP will be fed through to the Area Leadership Team, to ensure that strategic managers are aware of the work being undertaken on a neighbourhood level. The NIP also links into the City Priority Plan 2011/15, Vision for Leeds 2011/30 and Council’s Business Plan 2011/15. The work through the NIP also underpins the principles outlined in the State of the City report.

**Local Partnerships** – There are currently a number of key local partnerships in place which will support the implementation of the NIP priorities:

*Burmantofts & Richmond Hill Tasking:* Previously, there has been two tasking teams – one for Burmantofts and the other for Richmond Hill. Recently, the tasking meeting has been merged to cover both areas in one meeting. The main focus for many years has been on crime and grime but recently the remit and focus of the group has been expanded to cover troubled families and also vulnerable young people. This links directly into the Inner East Guidance & Support Group which is led by the Inner East Cluster.

*Inner East Worklessness and NEET Sub Group:* An Inner East Worklessness & NEET group has recently been established. This brings together partners who cover training, enterprise and employment to ensure there is a co-ordinated approach around tackling these issues in the most deprived communities in Leeds.

*Inner East Environmental Sub Group:* This is a delegated sub group of the Inner East Area Committee. The current primary focus of this particular group is to support the implementation of the environmental services Service Level Agreement (SLA). In future, the group will cover wider environmentally related issues such as the new Environmental Improvement Zones.

*Neighbourhood level groups:* There are also a number of neighbourhood level groups, such as the Burmantofts Health Improvement Group, who are key in driving actions forward on a more geographical basis.

**Equality Framework** – To ensure that all activity which is delivered through the NIP is accessible for all sections of the community, a light touch equality impact assessment will be undertaken during the development of the NIP action plan. Equality considerations will also be taken into account when any projects or events in the neighbourhood is being undertaken, as part of the project planning process. This is in line with Leeds City Council’s commitment to maintain the excellent rating for equality.

**Financial Resources** – Inner East Area Committee is committed to allocating a ward pot to Burmantofts & Richmond Hill to support the commissioning and delivery of projects which meet the priorities of the NIP. The Area Committee funding will also be used as match funding, against sources such as Inner East Area Panel, to maximise investment in the area.

## **Burmantofts & Richmond Hill Demographic Profile – Census 2001**

The total population of the ward is 21,934. The highest percentage of people residing in the area are in the 30 – 59 age bracket, this accounts for 38.42% of the total number of residents in the area. There are 11,577 properties in the ward, the majority of which are Council Tax Band A properties, 9789 in total, which equates to 84.56%. When people were asked to classify their religion, 70.81% said they were Christian, 15.60% said they had no religion and 10.77% chose not to state their religion. The community is predominantly White British, 88.39% of the total ward population.

### **Burmantofts & Richmond Hill Neighbourhood Index**

The section below provides an overview comparison of the Neighbourhood Index domain data from 2010 and 2011 profiles. The domain areas will look at all of the MSOAs that make up the Burmantofts & Richmond Hill priority neighbourhoods. The neighbourhoods will be referred to by their MSOA numbers throughout this section.

This section will be used to identify the domain areas affecting the overall scoring of the neighbourhood. From this information, actions to create a positive impact in the neighbourhood will be developed as part of the NIP action plan, which will be implemented via the LMT and local partnerships.

From 2011, the overall rankings of the MSOAs have changed as follows:

<b>MSOA</b>	<b>Ranking 2011</b>	<b>Ranking 2010</b>	<b>Variation</b>
E02002393: Lincoln Green & Ebor Gardens	4	7	-3
E02002394: Harehills : Comptons, Sutherlands & Nowells	1	5	-4
E02002399: Osmodthorpe & East End Park	26	27	-1
E02002404: Cross Green, East End Park & Richmond Hill	3	2	+1

**Please note that the Neighbourhood Index 2011 is made up of data from the following time periods:**

#### **Economic Activity**

- % of working age population who are claiming Job Seekers Allowance – Snapshot at April 2011
- % of working age population who are claiming Incapacity Benefit / Severe Disablement Allowance / Employment Support Allowance - Snapshot at November 2010
- % of working age population who are lone parents claiming Income Support - Snapshot at November 2010

### **Low Income**

- Number of children under the age of 16 or 16 – 18 years olds still in full time education, in working age households, in receipt of Income Support or Job Seekers Allowance and claiming Housing / Council Tax benefit - Snapshot at November 2010
- Number of working age households claiming Housing / Council Tax benefit but not in receipt of Income Support or Job Seekers Allowance - Snapshot at November 2010
- Number of older age (Where the claimant, partner or both are above the age of 60) households in receipt of Housing / Council Tax benefit Snapshot at November 2010
- Number of liability orders issued for non-payment of Council Tax - 2010/11 financial year

### **Education**

- % of pupils in secondary schools who are persistent absentees - 2009/10 academic year
- % of pupils achieving level 4+ in Key Stage 2 English and Maths – 2010 exam cohort
- % of pupils achieving 5 or more GCSEs at grades A\*-C, including English and Maths - 2010 exam cohort
- % of pupils achieving 78+ points plus 6+ in Communications, Language and Literacy (CLL) and in Personal, Social and Emotional (PSE) at Foundation Stage - 2010 exam cohort
- % of young people who are not in education, employment or training (NEET) - Quarterly average NEET figure (November 2010 – January 2011)

### **Community Safety**

- Number of crimes and other acts against individuals - 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011
- Number of acquisitive property crimes - 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011
- Number of environmental property crimes and disorders - 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011
- Number of other community disorders - 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011

### **Environment**

- Number of flytipping clearance jobs attended by City Services - April 2010 to March 2011
- Number of graffiti clearance jobs attended by City Services - April 2010 to March 2011
- Number of service requests received by HEAS dealing with waste issues - April 2010 to March 2011

### **Health**

- Circulatory Disease Mortality in under 75's per 100,000 population - 3 Year Aggregate 2006 – 2008
- Cancer Mortality in under 75's per 100,000 population - 3 Year Aggregate 2006 – 2008
- Low Birth Weight all births (still and live) weighing less than 2500 grams - 5 Year Aggregate 2005 – 2009
- Number of adults receiving community based services provided through the adult social care process - 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011

## **Housing**

- Average Purchase Price (residential properties) - June 2010 – May 2011
- Ratio of house prices to income - June 2010 – May 2011
- Housing Turnover (Number of changes in Council Tax status of properties) - 1 April 2010 to 31 March 2011
- Empty Properties (90+ days in total) - 1 April 2010 to 31 March 2011

### **E02002393: Lincoln Green / Ebor Gardens**

This area is ranked 4 on the combined Neighbourhood Index. Across all domains the area scores are lower than the averages for the city, and this is most significant in terms of the following domains; Low Income (ranked 2), Economic Activity (ranked 4) and Community Safety (ranked 5).

### **E02002394: Harehills – Comptons / Sutherlands / Nowells**

With a rank of 1 on the combined Neighbourhood Index this is the least successful area in Inner East and in the city. Across all domains the area scores are lower than the averages for the city, and this is most significant in terms of the following domains; Economic Activity (ranked 3); Low Income domain (also ranked 3), Housing (ranked 10); Environment (ranked 9); Education (ranked 6); and Community Safety (ranked 3).

### **E02002399: Osmondthorpe / East End Park**

This area is ranked 26 on the combined Neighbourhood Index. Across the individual domains the scores are all lower than the averages for the city.

### **E02002404: Cross Green / East End Park / Richmond Hill**

This area is ranked 3 on the combined Neighbourhood Index. Across all domains the area scores are significantly lower than the averages for the city, most notably in terms of Economic Activity, Low Income (ranked 9), Housing (ranked 3), Health (ranked 9), Environment (ranked 7), and Community Safety (ranked 9).

The Neighbourhood Index is used to analyse the performance of all priority neighbourhoods in East North East to ensure a level of consistency when looking at the overall ranking of the neighbourhood compared to other neighbourhoods across the city.

## **Economic Activity**

### **Burmantofts**

**E02002393:** The ranking of this particular domain has improved slightly compared to last year's statistics, up two places on 2010 from second to fourth. The main areas for concern on this particular domain is the levels of residents in receipt of Job Seekers Allowance (12.56%)



and Incapacity Benefit (12.01%) – the level of JSA claimants is nearly three times higher than the city average (4.34%) and Incapacity Benefit is nearly double the Leeds rate (5.90%).

**E02002394:** This domain has slipped two places in the ranking from 2010 from 5<sup>th</sup> to 3<sup>rd</sup> in the city. The rates of Job Seekers Allowance and Lone Parent Income support has reduced in comparison to the 2010 figures, but the domain ranking has slipped as the rate has not reduced as a quicker rate as it has in the other areas of Leeds.

#### **Richmond Hill**

**E02002399:** There is no change in the economic activity ranking for this particular neighbourhood, it has remained ranked at 23. Levels of recipients of Job Seekers Allowance and Incapacity Benefit have reduced slightly compared to the previous years figures. However, the rates of these benefits are still higher than the Leeds figures, along with levels of Lone Parent Income Support.

**E02002404:** Economic Activity ranking has moved up one place in this neighbourhood, from 11 in 2010 to 12 in 2011. There have been slight improvements in all the benefit recipient figures across the three indicators. However, these areas all remain higher than the city rate.

#### **Low Income**

##### **Burmantofts**

**E02002393:** The ranking of levels of low income has slightly adjusted from the 2010 index compared to 2011 – down one place from third to second in the city. The level of children in workless households stands at 30.65% compared to the Leeds figure of 18.88%.

**E02002394:** Levels of households in receipt of in work benefits (291) and Court Payment Orders (33) have increased in this neighbourhood leading the ranking of the neighbourhood to decrease by three places from 6<sup>th</sup> to third in the 2011 rankings. However, the number of children in workless households has reduced by 60 from 731 in 2010 to 671 in 2011.

##### **Richmond Hill**

**E02002399:** The domain ranking in this category has decreased by 1 place from 28 in 2010 to 27 in 2011. There has been an increase in the number of children in workless households, up 14 from 2010 figures of 491 to 2011 figures of 505. The number of households receiving in work benefits has also increased 138 in 2010 to 187 in 2011, a rise of 49. The levels of both these areas are higher than the city average rates, particularly children in workless households – 36.81% compared to 18.88%.

**E02002404:** The low income ranking for this neighbourhood has improved by four places from 5<sup>th</sup> in 2010 to 9<sup>th</sup> in 2011. The only area which has increased is the level of households receiving in work benefits – this is up by 40 from 206 in 2010 to 246 in 2011. As with the economic activity domain, the ranking may have improved but all domain areas still remain higher than the Leeds rate.

#### **Housing**

##### **Burmantofts**

**E02002393:** The housing domain has improved by five, from 6<sup>th</sup> to 11<sup>th</sup>. The rate of housing turnover is still high in this particular location – 24.14% compared to the city average of 14.23%.

**E02002394:** There is no change in the housing ranking and remains at 10. The levels of housing turnover has slightly decreased from 25.07% in 2010 to 24.47% in 2011. This is still over 10% higher than the city average of 14.23%. The level of empty properties has remained static.

#### **Richmond Hill**

**E02002399:** The housing domain has decreased by two places, from 19<sup>th</sup> to 17<sup>th</sup>. The levels of housing turnover is down slightly compared with 2010 figures, from 13.38% to 11.82%. The rate of housing turnover in this neighbourhood is lower than the city average which is 14.23%. Levels of empty properties has remained pretty much the same.

**E02002404:** This domain ranking has remained the same at third lowest in the city. Housing turnover rates are significantly high in this neighbourhood – 37.08% in 2011 compared to the Leeds figure of 14.23%. The levels of empty properties in this area has reduced by 4.75% but the percentage in this area is still massively higher than the city average which is 14.23%.

#### **Health**

##### **Burmantofts**

**E02002393:** The health ranking of this area has improved by nine places from 17<sup>th</sup> to 26<sup>th</sup>. The levels of Circulatory Disease mortality is significantly higher than the city average – 115.34 per 100,000 compared to the city average of 79.13 per 100,000. However, this is down 40.76 from the previous set of Neighbourhood Index data.

**E02002394:** The health domain is the area which has deteriorated the most in this neighbourhood – a fall of 14 places from 31<sup>st</sup> in 2010 to 17<sup>th</sup> in 2011. The areas of concern are the levels of Circulatory Disease mortality, 133.42 per 100,000 compared to the Leeds figure of 79.13, and Cancer mortality, 168.23 per 100,00 in comparison to the Leeds rate of 117.74.

##### **Richmond Hill**

**E02002399:** The ranking in this domain has slipped 5 places from 36<sup>th</sup> to 31<sup>st</sup>. Levels of Circulatory Disease mortality has decreased from 86.72 per 100,000 to 80.04 per thousand. This is just slightly higher than the Leeds rate of 79.13 per thousand. Levels of Cancer mortality has increased, from 169.06 per 100,000 to 200.85 per thousand. This is significantly higher than the Leeds rate of 117.74 and is a major area of concern.

**E02002404:** This domain has improved by six places, up from 3 in 2010 to 9 in 2011. Circulatory Disease mortality has reduced from 130.40 to 106.11 per 100,000 and Cancer mortality has also reduced from 166.26 in 2010 to 136.82 in 2011 per 100,000. Even though these domain areas have reduced, they are still significantly higher than the city average, particularly the Circulatory Disease mortality rate.

#### **Environment**

##### **Burmantofts**

**E02002393:** From last year's profile, the environmental ranking deteriorated – falling 16 places from 2010 ranking of 34<sup>th</sup> to 2011 ranking of 18<sup>th</sup>. There has been a rise in the number of graffiti incidents – 20 in 2010 to 53 in 2011, a rise of 33 cases. The number of waste issues being dealt with in the neighbourhood has also increased – up 46, from 31 in 2010 to 77 in 2011. However, this could be due to increased reporting from local services and residents or the increased levels of proactive work in this particular neighbourhood.

**E02002394:** As discussed above, the environmental ranking has changed for the area due to the increased levels of environmental enforcement action undertaken in the neighbourhood. There has been an increase of 303 waste issues reported and dealt with in the neighbourhood. Levels of fly tipping has decreased by 27 jobs, from 76 in 2010 to 49 in 2011 but this could be due to the re-classification of environmental problems in the area.

**Richmond Hill**

**E02002399:** The ranking of this domain area has decreased by 12 places – from 32<sup>nd</sup> in 2010 to 20<sup>th</sup> in 2011. Incidents of fly tipping have reduced by 6 cases but graffiti is up by 16 offences from 12 in 2010 to 28 in 2011, and waste issues have increased the most, from 53 in 2010 to 133 in 2011, an increase of 80.

**E02002404:** Environmental ranking has reduced five places; from 12<sup>th</sup> in 2010 to 7<sup>th</sup> in 2011. Waste issues have increased massively in comparison to the previous years figures, up by 189 from 137 in 2010 to 326 in 2011. Fly tipping incidents have also increased by 48, from 87 in 2010 to 135 in 2011. As explained above, the increase of incidents are due to more proactive work taking place in the neighbourhood by the Environmental Locality Team.

**Education**

**Burmantofts**

**E02002393:** This particular domain has seen the most significant drop in NI ranking from the 2010 data – a fall of 18 places, from 34<sup>th</sup> to 16<sup>th</sup>. The levels of persistent absenteeism (12.05%) and NEETs (15.17%) have risen in the area and are both nearly double the Leeds rates (7.60% and 7.58%).

**E02002394:** The ranking of this domain has decreased by two places from 8<sup>th</sup> in 2010 to 6<sup>th</sup> in 2011. However, the rates of Key Stage 2 attainment has increased by 13% from 49.32% in 2010 to 62.32% in 2011. Levels of persistent absenteeism is still a concern in this neighbourhood – 16.93% compared to the Leeds figure of 7.60%. Levels of NEETs are also higher than the city rate at 9.99% compared to the Leeds figure of 7.58%.

**Richmond Hill**

**E02002399:** The education domain has improved by 11 places in this neighbourhood, from 15 in 2010 to 26 in 2011. Attainment at both Key Stage 2 and 4 have improved on the previous years figures but are still lower than the city averages. Persistent absenteeism and NEETs remain areas of concern and remain lower than the city average. Persistent absenteeism stands at 11.17% compared to the Leeds figure of 7.60% and NEETs are at 10.98% compared to the Leeds rate of 7.58%.

**E02002404:** Ranking in this domain has improved by three places, from 12 in 2010 to 15 in 2011. Levels of persistent absenteeism have reduced by 5.15%, from 17.92% in 2010 to 12.77% in 2011. Despite these changes, the level of persistent absenteeism is still nearly double the Leeds rate. Levels of Key Stage 2 attainment has decreased by 17.65%, from 72.58% to 54.93%. Levels of NEETs have remained static from the previous years figures.

### **Community Safety**

#### **Burmantofts**

**E02002393:** The ranking in this domain area has also slipped from 9<sup>th</sup> in 2010 to 5<sup>th</sup> in 2011, a fall of four places. There has been an increase in crimes against individuals, 408 in 2010 to 447 in 2011, and community disorders, up 53 offences from 1005 in 2010 to 1058 in 2011.

**E02002394:** The community safety domain ranking has fallen five places from 8<sup>th</sup> in 2010 to 3<sup>rd</sup> in 2011. The number of acquisitive property crimes has increased by 124 offences, from 603 in 2010 to 727 in 2011. Levels of crimes against individuals is also up, from 432 in 2010 to 528 in 2011. There area which has seen a decrease is community disorders – down 140 offences from 1059 in 2010 to 919 in 2011.

#### **Richmond Hill**

**E02002399:** The community safety domain has slightly decreased compared to 2010 figures from 35<sup>th</sup> to 31<sup>st</sup> in 2011. Community disorders are 45 offences down on 2010 figures, as are environmental crimes by 26. However, rates of acquisitive property crime is up 51 offences and crimes against individuals are up by 66 offences.

**E02002404:** This area has improved three places, up from 6<sup>th</sup> in 2010 to 9<sup>th</sup> in 2011. Community disorders have reduced the most, from 1,102 in 2010 to 818 in 2011, a reduction of 284. Levels of acquisitive property crime, down 45 offences, and environmental crimes, down 82 offences, have also reduced. The only domain area where offence levels have increased is crimes against individuals, up 62 offences from 411 in 2010 to 473 in 2011.

### **Community Priorities for Neighbourhood Survey**

A Neighbourhood Survey was undertaken across the ward to find out people's views about where they live. The survey's were distributed to active residents who attend the Burmantofts & Richmond Hill Community Forums, via Migrant Access Point Community Organisers, placed in local community venues and distributed through residents groups. The purpose of the survey was to find out about residents views about where they live and the local services which they receive. The main findings from the surveys were as follows:

**The Local Environment:** People are concerned about their local environment and feel that it has deteriorated over the last 12 months. Residents main concerns are about the amount of dog fouling in their neighbourhood and the amount of litter in communal areas. Residents have also raised concerns about the lack of litter bins and also fly tipping in their neighbourhood. Some residents were concerned about the condition of private landlord properties.

**Things to do and places to go:** It is felt that the local community centres are difficult to access and not easy to book, therefore putting people off using their local facilities. The majority of residents felt there weren't enough activities for young people to access after school or enough places for young people to go. Leisure provision including additional local shops are something people are keen to see more of in their neighbourhood.

**Where you live:** The majority of people surveyed felt happy living in their neighbourhood and felt part of their local community. There was a wide range of reasons why local people like living in the area from the location, to the people being friendly to being involved with the local tenants group. The two main things which would make people happier in their community is having a better bus service and tidier streets. A lot of residents felt that they had little or no influence on decision making about things that happen in their neighbourhood but there is a definite interest from local people to have more involvement in how funding is spent where they live. People want to see more community events in their area and the majority of people would like some kind of newsletter to keep them updated on what is happening where they live. Residents were asked to highlight which are the top three issues which they want to see tackled over the next 12 months; the top three are: improving the local environment, reducing crime and ASB and helping people get back into jobs and training.

**Crime & ASB:** A lot of the residents who responded to the survey had experienced ASB issues. However, respondents were of a mixed opinion of how satisfied they were at the outcome of their complaint. The majority of people surveyed felt safe in their neighbourhood during the day but not at night.

**Health & Wellbeing:** Many people in the area try to lead a health lifestyle but health complaints seem to get in the way of them doing so. Residents would like to see specific groups such as a young parents health group, a men's health group and a walking group established in their neighbourhood.

### **Emerging Priorities in Burmantofts & Richmond Hill for 2012/13**

The section below outlines the five key priorities for the Burmantofts & Richmond Hill Neighbourhood Improvement Plan 2012/13. The specific actions against these priorities are highlighted in the action plan and will be delivered via local partnerships and the Local Management Team for the area.

#### **1. Tackle worklessness including Not in Education, Employment or Training (NEET)**

**Why?** This particular priority is the area which is of most concern in this neighbourhood. Levels of economic activity is lower and levels of households in receipt of benefits are higher than the city average. The number of NEETs and levels of persistent absenteeism in the area are also higher than the city average.

**How?** There are already a number of local initiatives in place to try and increase the skills of local people and enable access to employment. Further work needs to be undertaken to promote these to residents and encourage them to access these particular opportunities. It is hoped that if there are any local developments, that a proportion of any job or training opportunities associated with these can be allocated to local people.

**Who?** The agencies tasked with taking a lead of the worklessness and NEET agenda: LCC Area Support Team, LCC Jobs & Skills, Job Centre Plus, Igen, Pinnacle People, Leeds City College, Inner East Cluster and Learning Partnerships.

## **2. Improve the local environment**

**Why?** There are still a number of major environmental issues that affect the area. These include: waste in gardens, empty properties, fly tipping, dog fouling and bin yards.

**How?** This will be done by improving partnership working in the area. This is already underway by strengthening the Crime & Grime Tasking arrangements by having a set of agreed environmental priorities which are reported back on at each tasking meeting. It is also anticipated that this will improve further via the Inner East Environmental Sub Group. This will allow for increased accountability for tackling these neighbourhood level problems.

**Who?** All partners involved with addressing environmental issues in the neighbourhood: LCC Environmental Locality Team, LCC Environmental Services, East North East Homes Leeds, LCC Parks & Countryside, West Yorkshire Fire & Rescue Service, Leeds Federated Housing Association and Connect Housing. Environmental issues will be fed through the Tasking Team for the area, which takes a partnership approach towards tackling the crime and grime agenda.

## **3. Reduce levels of crime and anti social behaviour in Burmantofts & Richmond Hill**

**Why?** Crime rates on the Neighbourhood Index data have improved and so has levels of community confidence – this needs to be continued through the NIP for the area. The particular crime problem in the neighbourhood is burglary.

**How?** A burglary reduction project is already underway in the neighbourhood and an agreement has been made to extend this into 2011/12, undertaking target hardening and crime prevention. Again, there is work being undertaken to strengthen partnership working around problem families and ASB issues. This is to be done both through Tasking and also the preventative tasking team when established for the area.

**Who?** Agencies involved in taking forward this specific priority will be: West Yorkshire Police, Leeds Anti Social Behaviour Team, LCC Youth Service, East North East Homes, West Yorkshire Fire & Rescue Service, Connect Housing and Leeds Federated Housing Association. As with the environmental issues, this will be taken forward by Tasking for the Burmantofts & Richmond Hill area. Actions undertaken and priorities around crime will also be fed to and from the Divisional Community Safety Partnership.

#### **4. Improve physical health and emotional wellbeing**

**Why?** This particular area is prevalent with a number of health related inequalities – this ranges from high levels of smoking related illnesses, high levels of cancer mortality, a significant number of people with mental health issues and a lack of access to healthy food options.

**How?** A number of projects have already been operational in the neighbourhood to try and address some of these issues. For example, the Free School Meals project is operational in Richmond Hill; to encourage the take up of free school meals by parents for their children attending the local primary and high schools, NHS Leeds commenced a campaign in January around lung cancer and work has been previously undertaken by Zest, NHS Leeds and other partners to improve access to healthy foods. The work that has been undertaken around these particular themes is a good foundation to be built upon, however it is acknowledged that there is still a lot to achieve.

**Who?** Organisations with a focus on addressing health inequalities will take a lead on this priority: NHS Leeds, LCC Adult Social Care, Inner East Cluster, Richmond Hill Children's Centre, Shakespeare Children's Centre, Osmondthorpe Children's Centre, Zest, Touchstone / East Leeds Health For All, LCC Youth Service, Burmantofts Senior Action, Richmond Hill Elderly Aid and LCC Community Sports. This specific theme will link into the strategic Health & Wellbeing Partnership for the East North East area.

#### **5. Increase levels of community confidence**

**Why?** There is a feeling in the local community that there is not enough things to do on a neighbourhood level, particularly for young people, and that local people have a lack of influence over shaping neighbourhood services.

**How?** There are a number of activities happening in the neighbourhood but there is a lack of awareness that things are going on, so there is a need for increased promotion of what is taking place in the locality. A Community Leadership Team is to be established to provide local people with more influence over neighbourhood service provision.

**Who?** The Area Support Team will lead this priority with a number of organisations and groups. The key partner in this particular priority is the community.

## Burmantofts & Richmond Hill Neighbourhood Improvement Action Plan 2012/13

### **Reduce the levels of Crime and ASB in Burmantofts & Richmond Hill**

<b>Priority</b>	<b>Actions to address NIP priority</b>	<b>Success Measure</b>	<b>Outputs</b>	<b>Financial Resources</b>	<b>Partnership</b>	<b>Partners</b>
Reduce the number of victims of domestic violence	<ul style="list-style-type: none"> <li>Carry out some specific interventions to prevent incidents of domestic violence and support</li> </ul>	Reduction in calls for service related to domestic violence incidents and increased levels of community confidence	<ul style="list-style-type: none"> <li>Number of calls for service</li> <li>Percentage of community confidence</li> </ul>	TBC – look to commissioning a project from Area Wellbeing Budget	Divisional Community Safety Partnership & East North East Health & Wellbeing Group	BRH Neighbourhood Policing Team, Area Management, NHS Leeds, Inner East Cluster
Reduce the number of alcohol related crimes	<ul style="list-style-type: none"> <li>Support families and individuals who are having problems with alcohol</li> </ul>	Reduction in calls for service related to alcohol incidents and increased levels of community confidence	<ul style="list-style-type: none"> <li>Number of calls for service</li> <li>Percentage of community confidence</li> </ul>	TBC – look to commission a project from Area Wellbeing Budget	Divisional Community Safety Partnership & East North East Health & Wellbeing Group	BRH Neighbourhood Policing Team, Area Management, NHS Leeds
Reduce the number of burglaries taking place in the BRH Ward	<ul style="list-style-type: none"> <li>Undertake target hardening and burglary reduction activities in hotspot locations across BRH ward</li> </ul>	Reduction in levels of burglaries taking place across the ward and increased levels of community confidence	<ul style="list-style-type: none"> <li>Number of burglaries</li> <li>Percentage of community confidence</li> </ul>	Safer Leeds £7,500, Inner East Area Panel £7,500	Divisional Community Safety Partnership	BRH Neighbourhood Policing Team, Area Management, CASAC, Safer Leeds, East North East Homes Leeds, Leeds Anti Social Behaviour Team
Reduce levels of ASB involving young people	<ul style="list-style-type: none"> <li>Provide a comprehensive after school and school holidays activity programme across the whole ward</li> <li>Undertake targeted diversionary activities in ASB hotspots</li> </ul>	Reduction in levels of incidents of ASB involving young people and increased levels of community confidence	<ul style="list-style-type: none"> <li>Levels of ASB incidents</li> <li>Percentage of community confidence</li> </ul>	Area Wellbeing Budget £10,000, Inner East Cluster TBC	Divisional Community Safety Partnership & Inner East Joint Collaborative Committee	BRH Neighbourhood Policing Team, Area Support Team, LCC Youth Service, Inner East Cluster
Increase community confidence in	<ul style="list-style-type: none"> <li>Produce Operation Confidence newsletters which</li> </ul>	Increased levels of community confidence in BRH by at least 5%	<ul style="list-style-type: none"> <li>Percentage of community confidence</li> </ul>	West Yorkshire Police funded	Divisional Community Safety Partnership	BRH Neighbourhood Policing Team, Area Support Team



reporting crimes and concerns to the local policing team	are distributed to all households across the ward <ul style="list-style-type: none"> <li>Attend community meetings to set local policing priorities</li> </ul>					
Carry out quarterly multi agency activities	<ul style="list-style-type: none"> <li>Undertake four Operation Champions throughout the year; tackling prevalent neighbourhood issues</li> </ul>	<ul style="list-style-type: none"> <li>No. of operations</li> <li>Results of operations</li> </ul>	Funded through BRH Tasking Budget	Divisional Community Safety Partnership	Area Support Team, BRH Neighbourhood Policing Team, LCC Environmental Locality Team, East North East Homes, Leeds Anti Social Behaviour Team	

### Improve the local environment

Priority	Actions to address NIP priority	Success Measure	Outputs	Financial Resources	Partnership	Partners
Undertake intensive environmental enforcement work on hotspot areas across the ward	<ul style="list-style-type: none"> <li>Identify a set of Environmental Improvement Zones to focus action on</li> </ul>	Reduction in number of environmental issues in the improvement zone areas	<ul style="list-style-type: none"> <li>Number of enforcement cases</li> <li>Number of notices / FPNs served in the area</li> </ul>	Funded through BRH Tasking Budget	Inner East Environmental Sub Group	LCC Area Support Team, LCC Environmental Support Team, East North East Homes Leeds, Probation Service
Address concerns regarding illegal conversions and empty properties in Cross Green	<ul style="list-style-type: none"> <li>Undertake compliance checks on converted properties</li> <li>Progress work through Cross Green Task Force to improve Cross Green Crescent, Cross Green Lane and Cross Green Avenue</li> </ul>			TBC- most of work carried out through mainstream resources but if additional support is required this could be funded through BRH Tasking budget	Cross Green Task Force	LCC Area Support Team, LCC Environmental Support Team, West Yorkshire Police, LCC Selective Licensing, LCC Planning Compliance, LCC Regeneration Programmes

Encourage the community to take pride in their neighbourhood	<ul style="list-style-type: none"> <li>Support up to 12 community clean ups throughout the year</li> <li>Undertake an environmental action and education day to tackle refuse issues in the Kitsons, Clarks, Dents &amp; Oxleys</li> <li>Undertake specific enforcement activities to tackle the issues of dog fouling including installation of 'No Dog Fouling' signs and enforcement in hotspot areas</li> </ul>	<ul style="list-style-type: none"> <li>Number of clean ups undertaken across different neighbourhoods in the ward</li> </ul>	Funded through BRH Tasking Budget	Inner East Environmental Sub Group, BRH Tasking	LCC Area Support Team, Probation Service, East North East Homes Leeds
Develop projects to tackle areas of concern	<ul style="list-style-type: none"> <li>Improved environmental conditions in neighbourhoods, developing sustainable solutions for local problems</li> </ul>	<ul style="list-style-type: none"> <li>No. of enforcement cases undertaken in the area</li> <li>No. of incidents of fly tipping</li> <li>No. of FPNs issued</li> </ul>	Funded through BRH Tasking Budget	Inner East Environmental Sub Group, BRH Tasking	LCC Area Support Team, LCC Environmental Locality Team, East North East Homes Leeds, LCC Environmental Services
Undertake a range of improvements across the ward	<ul style="list-style-type: none"> <li>Carry out a programme of environmental improvements to the Beckett Street and Lincoln Green Road</li> <li>Install a recreation area for young people in the Rookwoods area</li> </ul>	<ul style="list-style-type: none"> <li>No. of improved areas in the ward</li> </ul>	Area Wellbeing Budget and Inner East Area Panel	Through various local partnerships	LCC Area Support Team, East North East Homes Leeds, LCC Parks & Countryside

### Reduce the levels of worklessness and NEET in Burmantofts & Richmond Hill

Priority	Actions to address NIP priority	Success Measure	Outputs	Financial Resources	Thematic Partnership	Partners
Support local residents getting back into training	<ul style="list-style-type: none"> <li>Establish a Steps to Work Course to run from Richmond Hill Community Centre</li> </ul>	Services provided in a local setting which residents can easily access which will	<ul style="list-style-type: none"> <li>No of sessions held</li> <li>No. of people engaged with</li> <li>No. of people who have</li> </ul>	TBC – through mainstream but some additional funding may be	Inner East Worklessness & NEET Group	LCC Area Support Team, Learning Partnerships

and employment opportunities	support them in accessing employment	returned to work or accessed employment or training opportunities	required to provide bespoke programmes for the area		
Tackle the level of NEETs in the neighbourhood	<ul style="list-style-type: none"> <li>Undertake regular NEET sweeps across the area</li> <li>Undertake regular truancy sweeps across the area</li> <li>Undertake activities within schools to raise aspirations of young people</li> <li>Offer support, training and apprenticeship programmes to young people who are NEET to become EET</li> </ul>	<ul style="list-style-type: none"> <li>No. of NEETs reduced</li> <li>No. of persistent absentees reduced</li> </ul>	TBC – through mainstream but some additional funding may be required to provide bespoke programmes for the area	Inner East Worklessness & NEET Group	LCC Area Support Team, Igen, Inner East Cluster, Learning Partnerships, Leeds City College
Provide local points where people can gain advice and support on employment and training opportunities	<ul style="list-style-type: none"> <li>Establish a advice drop in at Richmond Hill Community Centre</li> <li>Re-instate the IT Suite at Lincoln Green Community Centre and establish a job advice drop in</li> </ul>	<ul style="list-style-type: none"> <li>No. of sessions being provided</li> <li>No. of people accessing local access points</li> </ul>	Area Wellbeing Budget	Inner East Worklessness & NEET Group	LCC Area Support Team, LCC Jobs & Skills, Job Centre Plus
Support the implementation of the Lower Kirkgate Townscape Heritage Initiative	<ul style="list-style-type: none"> <li>Provide opportunities for local people and businesses to receive training and upskilling in heritage preservation</li> </ul>	<ul style="list-style-type: none"> <li>No. of people accessing heritage skills training</li> <li>No. of businesses engaged with</li> </ul>	TBC	Inner East Worklessness & NEET Group	LCC Area Support Team, LCC Major Projects Team

## Promote physical and emotional wellbeing

Priority	Actions to address NIP priority	Success Measure	Outputs	Financial Resources	Partnership	Partners
Support people with mental health issues	<ul style="list-style-type: none"> <li>Develop and promote packages of support for vulnerable people with mental health issues</li> </ul>	Residents are given support, in order to live improved lives	<ul style="list-style-type: none"> <li>No. of people with mental health issues supported</li> <li>No. of sessions held</li> </ul>	TBC – look to commissioning a project from Area Wellbeing Budget	ENE Health & Wellbeing Partnership, Burmatofts Health Improvement Partnership	LCC Area Support Team, NHS Leeds
Provide local people with alcohol issues support and advice	<ul style="list-style-type: none"> <li>Develop and promote packages of support for vulnerable people and families suffering from alcohol issues</li> </ul>	Residents are given support, in order to live improved lives	<ul style="list-style-type: none"> <li>No. of people with alcohol issues supported</li> <li>No. of sessions held</li> </ul>	TBC – look to commissioning a project from Area Wellbeing Budget	ENE Health & Wellbeing Partnership, Burmatofts Health Improvement Partnership	LCC Area Support Team, NHS Leeds
Tackle financial inclusion problems across the area	<ul style="list-style-type: none"> <li>Commission and support activities which assist local people with welfare reform changes</li> <li>Support the 'Stop Loan Sharks' community advocates project</li> </ul>	Residents are given support, in order to live improved lives	<ul style="list-style-type: none"> <li>No. of people supported</li> </ul>	TBC – look to commissioning a project from Area Wellbeing Budget	ENE Health & Wellbeing Partnership, Burmatofts Health Improvement Partnership, Inner East Worklessness & NEET group	LCC Area Support Team, NHS Leeds, Children's Centres, East North East Homes
Look at ways in which people can be assisted to stop smoking	<ul style="list-style-type: none"> <li>Provide smoking cessation sessions in local venues</li> </ul>	Residents are given support, in order to live improved lives	<ul style="list-style-type: none"> <li>No. of people supported</li> <li>No. of sessions held in local venues</li> </ul>	TBC – look to commissioning a project from Area Wellbeing Budget	ENE Health & Wellbeing Partnership, Burmatofts Health Improvement Partnership	LCC Area Support Team, NHS Leeds

## Increase levels of community confidence

Priority	Actions to address NIP priority	Success Measure	Outputs	Financial Resources	Partnership	Partners
Provide a range of activities for	<ul style="list-style-type: none"> <li>Support Lark in the Park, Live on the Drive and Olympic</li> </ul>	High quality events held in local settings which local residents enjoy and	<ul style="list-style-type: none"> <li>No. of events supported in the ward</li> <li>No. of local people in</li> </ul>	Area Wellbeing Budget	Local event planning groups	LCC Area Support Team, Ward Councillors, community members

the community	celebrations in the East End Park / Richmond Hill area	bring the community together	attendance			
Support residents in being more influential in decision making	<ul style="list-style-type: none"> <li>Establish a Community Leadership Team for the BRH ward, where local people have more influence over priority setting in their neighbourhood</li> </ul>	Residents feel more involved and that they have an influence on shaping local services	<ul style="list-style-type: none"> <li>No. of local people with a civic role in the community engaged with</li> <li>No. of Community Leadership Teams held in the year</li> </ul>	Area Wellbeing Budget	BRH Community Leadership Team	LCC Area Support Team, community members
Put in place a comprehensive programme of holiday activities	<ul style="list-style-type: none"> <li>Undertake a survey with young people Key Stage 2 and above to find out what activities they would like to see taking place</li> </ul>	A programme of activities for families and young people, which are easily accessible and well attended	<ul style="list-style-type: none"> <li>No. of survey's returned</li> <li>No. of activities commissioned for young people and families</li> <li>No. of young people and families involved</li> </ul>	Area Wellbeing Budget £10,000, Inner East Cluster TBC	BRH Holiday activity sub group	LCC Area Support Team, Inner East Cluster
Ensure that Community First funding for BRH ward is maximised	<ul style="list-style-type: none"> <li>Continue to support the Community First Panel for Burmantofts &amp; Richmond Hill</li> <li>Work with panel members to hold a community ideas day</li> </ul>	A well accessed community grants programme, providing much needed activities and services for the local community, being delivered by a wide range of local organisations and groups	<ul style="list-style-type: none"> <li>No of projects supported</li> <li>Amount of funding allocated to projects</li> <li>No. of different organisations funded</li> </ul>	Community First Panel - £203,460 over four financial years	Burmantofts & Richmond Hill Community First Panel	LCC Area Support Team, Ward Councillors, community members
Promote and encourage use of local community buildings	<ul style="list-style-type: none"> <li>Undertake promotional activities to encourage groups and local people to utilise community centres</li> </ul>	A portfolio of well used Leeds City Council buildings, which are easily accessible for people to book, hosting a wide range of community activities	<ul style="list-style-type: none"> <li>Percentage increase in the levels of use in LCC Community Centres</li> </ul>	TBC	Inner East Community Centres Working Group	LCC Area Support Team, Ward Councillors

**Appendix 1 - Map of Burmantofts Priority Neighbourhood**



**Appendix 2 - Map of Richmond Hill Priority Neighbourhood**





## Leeds Neighbourhood Index

2011		Leeds Score		Diff.	
Rank	Score	Number	Rate	Number	Rate
4	13.85	6848	64.32	-44.32	-31.45
2	-1.33	58.74	66.37	-67.70	-31.45
11	35.35	57.02	66.51	-69.16	-31.45
23	43.02	50.84	66.42	-73.40	-31.45
18	65.24	78.94	66.37	-73.70	-31.45
16	22.72	56.19	66.43	-73.71	-31.45
5	63.07	78.38	66.31	-73.34	-31.45
4	4.87	56.19	66.31	-71.44	-31.45

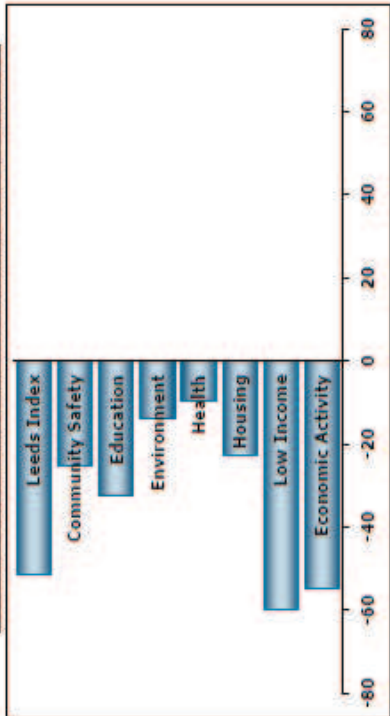
Key Statistics	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2005 MVE	7,821		787,701	
Households Liable for Council Tax	3,731		321,088	
BME Population	1,882	31.37%	77,482	10.83%
Foundation Stage	34	35.70%	4,251	52.45%
Key Stage 2	41	55.57%	5,568	73.06%
Key Stage 4	22	37.29%	3,858	50.16%
Perennial Absenteeism	40	12.05%	2,838	7.80%
NEET (Nov - Jan Average)	28	15.17%	1,560	7.58%
Crimes Against the Person	447	N/A	35,887	N/A
Acquisitive Property Crime	734	N/A	45,203	N/A
Environmental Crimes	182	N/A	11,961	N/A
Community Disorders	1,058	N/A	61,888	N/A
Average Purchase Price	£25,809	N/A	£170,997	N/A
Price / Income Ratio	4.45	N/A	5.24	N/A
Housing Turnover	955	24.14%	47,987	14.23%
Empty Homes (90+ days)	327	8.27%	21,110	6.28%
Children in Workless Households	522	30.66%	25,154	16.85%
Households Receiving in-work Benefits	384	19.29%	15,669	4.85%
80+ Households in Receipt of Benefits	449	12.03%	33,200	10.94%
Court Payment Orders	578	N/A	23,552	N/A
Job Seekers' Allowances	654	12.56%	22,875	4.34%
Incapacity Benefit	655	12.01%	30,830	5.90%
Lone Parent Income Support	180	3.41%	8,710	1.57%
Circulatory Disease Mortality	N/A	115.34	N/A	79.13
Cancer Mortality	N/A	154.76	N/A	117.74
Low Birthweight	N/A	8.25	N/A	7.68
Adult Social Care	117	N/A	12,838	N/A
Fly Tipping	65	N/A	4,375	N/A
Graffiti	53	N/A	3,141	N/A
Waste Issues	77	N/A	6,652	N/A

Adult Social Care	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Community Based Service Users	2	N/A	1,448	N/A
Learning Disabilities	22	N/A	2,424	N/A
Mental Health	89	N/A	8,374	N/A
Physical Disability	4	N/A	650	N/A
Other Reasons				

Age (2008 M.Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,703	21.77%	133,366	16.93%
Working Age	5,288	67.89%	321,769	66.37%
Older People	832	10.64%	131,536	16.70%

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## E02002393: Lincoln Green and Ebor Gardens



The area is located in the Inner East and is adjacent to the city centre. It is bounded by York Road to the south, Roseville Road to the west, Harehills Road / Stanley Road to the north and Stoney Rock Lane to the east. It is part of the Burmantofts P101 Neighbourhood.

The age breakdown shows a higher than average proportion of children and young people. The area has a diverse ethnic population, almost 32% of people are from BME communities.

Purpose built flats account for almost 50% of housing stock in the area and terraced housing for a further 36%. Over 80% of households are in the social rented sector. 87% of properties are classified in Council Tax Band A.

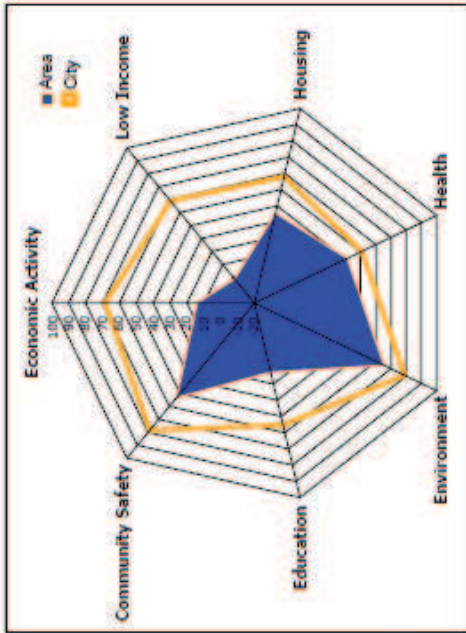
The area contains St James' Hospital, Ebor Gardens Community Centre, ONE Community Centre, Lincoln Green Community Centre, the Thosokray Medical Museum, and the historic Beckett Street Cemetery. The schools in the area are St Peters Church of England Primary School, Ebor Gardens Primary School, Snakespear Primary School and Primrose High School. Local needs are satisfied by Lincoln Green Shopping Centre.

This neighbourhood forms part of the EASEL regeneration area.



The pie charts represent the weighted proportions of individual indicators falling into each band

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	4,050	68.45%	637,972	86.17%
Irish	113	1.80%	8,532	1.19%
Black Caribbean & White	170	2.85%	4,677	0.64%
Black African & White	20	0.34%	887	0.12%
Asian & White	34	0.57%	2,541	0.35%
Indian	131	2.20%	12,286	1.72%
Pakistani	272	4.55%	15,064	2.11%
Bangladeshi	56	0.94%	2,631	0.36%
Black Caribbean	285	4.75%	6,737	0.94%
Black African	274	4.60%	2,404	0.34%
Chinese	68	1.14%	3,438	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	3,456	58.96%	492,666	68.87%
Buddhist	37	0.62%	1,603	0.22%
Hindu	78	1.31%	4,188	0.56%
Jewish	14	0.23%	8,233	1.15%
Muslim	502	8.40%	21,385	2.99%
Sikh	46	0.77%	7,601	1.06%

Supplementary Health Information	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalance	N/A	2%	N/A	3.5%
Smoking Prevalance	N/A	30%	N/A	22.8%

Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,512	25.23%	128,547	17.85%





## Leeds Neighbourhood Index

2011		Rank	Score	Leeds Score	Diff.
Economic Activity	3	13.25	68.48	-20.28	
Low Income	3	4.18	59.74	-24.58	
Housing	10	34.73	57.62	-28.19	
Health	17	32.12	50.84	-19.72	
Environment	9	28.43	78.94	-30.19	
Education	6	18.09	56.19	-38.19	
Community Safety	3	42.41	78.33	-38.99	
Leeds Index	1	-2.85	58.19	-38.24	

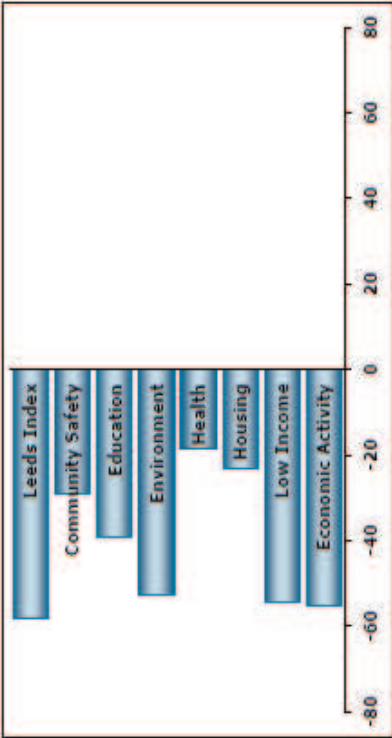
Key Statistics	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2009 MVE	7,344		787,701	
Households Liable for Council Tax	3,073	11.44%	321,058	10.83%
BME Population	722	9.83%	77,482	10.83%
Foundation Stage	28	30.43%	4,251	62.92%
Key Stage 2	43	62.32%	5,595	73.00%
Key Stage 4	23	26.49%	3,858	50.16%
Persistent Absenteeism	64	16.93%	2,933	7.60%
NEET (Now - Jan Average)	20	9.99%	1,566	7.58%
Crimes Against the Person	528	N/A	26,887	N/A
Acquisitive Property Crime	727	N/A	45,203	N/A
Environmental Crimes	347	N/A	11,981	N/A
Community Disorders	919	N/A	61,868	N/A
Average Purchase Price	£75,231	N/A	£170,997	N/A
Price / Income Ratio	4.41	N/A	5.24	N/A
Housing Turnover	812	24.47%	47,987	14.33%
Empty Homes (90+ days)	267	8.65%	21,110	6.30%
Children in Workless Households	671	42.68%	26,184	18.88%
Households Receiving In-Work Benefits	291	9.47%	15,569	4.35%
60+ Households in Receipt of Benefits	368	12.95%	33,200	10.34%
Court Payment Orders	472	N/A	23,562	N/A
Job Seekers Allowance	517	10.52%	22,875	4.24%
Incapacity Benefit	550	11.19%	30,830	5.90%
Lone Parent Income Support	270	5.46%	3,710	1.67%
Circulatory Diseases Mortality	N/A	133.42	N/A	78.13
Cancer Mortality	N/A	168.23	N/A	117.74
Low Birthweight	N/A	8.85	N/A	7.66
About Social Care	111	N/A	12,836	N/A
FLY Tipping	49	N/A	4,375	N/A
Graffiti	34	N/A	3,141	N/A
Waste Issues	400	N/A	6,652	N/A

Adult Social Care	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Community Based Service Users	12	N/A	1,448	N/A
Learning Disabilities	18	N/A	2,424	N/A
Mental Health	71	N/A	9,374	N/A
Physical Disability	10	N/A	660	N/A
Other Reasons				

Age (2009 M.Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,573	21.42%	132,366	16.83%
Working Age	4,914	66.91%	522,769	66.37%
Older People	857	11.67%	131,536	16.70%

## E02002394: Harehills - Comptons, Sutherlands and Nowells



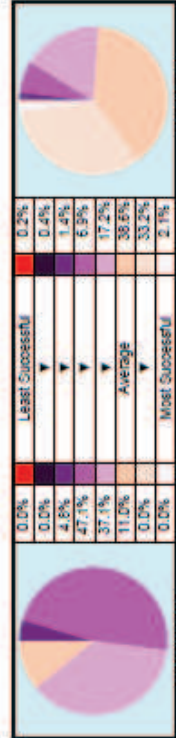
The area is located in the Inner East and is adjacent to the city centre. It is bounded by York Road to the south, Stoney Rock Lane and Compton Road to the north, cutting along Harehills Lane to the east. It lies predominantly within the Burmantofts Priority Neighbourhood.

The age breakdown shows slightly higher than average proportions of children and young people and people of working age. At 11% the BME population broadly reflects the city average.

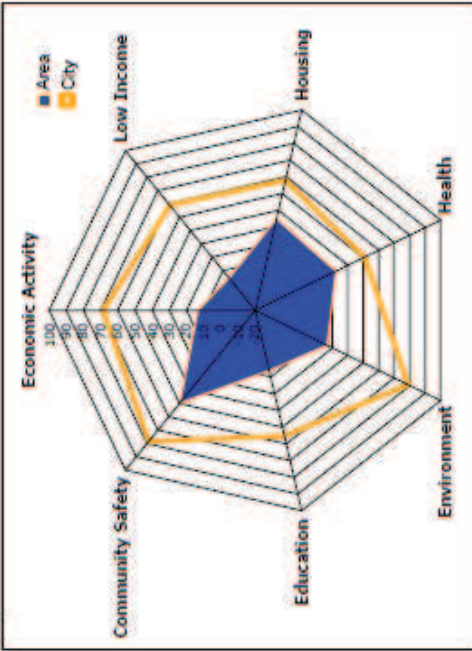
It is a mixed tenure area although just under 40% of households are renting from the local authority (through an ALMO). Terraced housing accounts for 56% of stock with purpose built flats accounting for a further 22%. 94% of properties are classified in Council Tax Band A.

The area contains Nowell Mount Community Centre and the Arcadia Business Park. The schools in this area are Brownhill Primary School and St Patrick Roman Catholic Primary School. Compton Joint Service Centre is located in this area and provides a library and jobshop as well as benefits and housing advice services.

This neighbourhood forms part of the EASEL regeneration area.



Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,559	85.56%	637,572	89.17%
Irish	124	1.86%	8,532	1.18%
Black Caribbean & white	85	1.51%	4,577	0.64%
Black African & white	12	0.18%	867	0.12%
Asian & white	26	0.41%	2,541	0.35%
Indian	47	0.74%	12,286	1.72%
Pakistani	60	0.86%	15,054	2.11%
Bangladeshi	3	0.05%	2,531	0.35%
Black Caribbean	90	1.43%	6,737	0.94%
Black African	71	1.13%	2,404	0.34%
Chinese	29	0.45%	3,468	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	4,300	68.26%	492,668	68.97%
Buddhist	9	0.14%	1,603	0.22%
Hindu	37	0.59%	4,189	0.59%
Jewish	16	0.25%	8,233	1.15%
Muslim	119	1.89%	21,385	2.99%
Sikh	14	0.22%	7,501	1.06%

Supplementary Health Information	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
ChD Prevalence	N/A	3%	N/A	3.6%
Smoking Prevalence	N/A	36%	N/A	22.5%

Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,833	21.58%	128,547	17.88%



## Leeds Neighbourhood Index

Domain Summary			
2011	Rank	Score	Leeds Score
Economic Activity	23	40.11	68.48
Low Income	27	34.66	58.74
Housing	17	49.16	67.82
Health	31	43.81	50.84
Environment	20	66.83	78.94
Education	28	32.85	55.19
Community Safety	31	72.22	78.38
Leeds Index	26	31.04	58.19

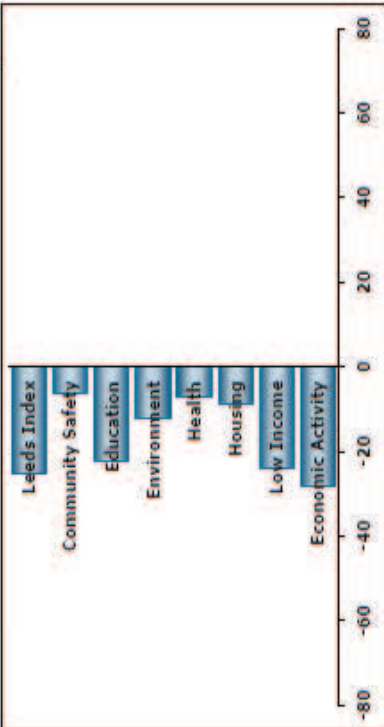
Key Statistics	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2009 MYE	6,452		787,701	
Households Liable for Council Tax	2,844		321,068	
BME Population	347	5.8%	77,462	10.85%
Foundation Stage	39	34.82%	4,251	52.49%
Key Stage 2	60	66.87%	5,568	73.08%
Key Stage 4	30	41.10%	3,838	60.15%
Persistent Absenteeism	43	11.17%	2,838	7.60%
NEET (Now - Jan Average)	24	10.95%	1,556	7.65%
Crimes Against the Person	947	N/A	25,887	N/A
Acquisitive Property Crime	478	N/A	45,203	N/A
Environmental Crimes	145	N/A	11,861	N/A
Community Disorders	475	N/A	61,955	N/A
Community Ties	532,617	N/A	17,039,907	N/A
Average Purchase Price	4.05	N/A	5.24	N/A
Price / Income Ratio	328	11.82%	47,867	14.23%
Housing Turnover	172	6.20%	21,110	6.26%
Empty Homes (9+ days)	605	36.81%	25,184	15.88%
Children in Workless Households	157	7.07%	15,569	4.85%
Households Receiving In-Work Benefits	323	12.22%	33,200	10.94%
60+ Households in Receipt of Benefits	250	N/A	23,562	N/A
Court Payment Orders	362	8.04%	32,875	4.54%
Job Seekers' Allowance	360	8.03%	30,850	5.80%
Incapacity Benefit	195	4.88%	8,710	1.87%
Lone Parent Income Support	N/A	60.04	N/A	79.13
Circulatory Diseases Mortality	N/A	200.85	N/A	117.74
Cancer Mortality	N/A	6.75	N/A	7.86
Low Birthweight	113	N/A	12,836	N/A
Adult Social Care	60	N/A	4,375	N/A
Fly Tipping	28	N/A	3,141	N/A
Grime!	133	N/A	6,852	N/A
Waste Issues				

Adult Social Care	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Community Based Service Users	11	N/A	1,448	N/A
Learning Disabilities	28	N/A	2,424	N/A
Mental Health	70	N/A	8,374	N/A
Physical Disability	4	N/A	590	N/A
Other Reasons				

Age (2009 M.Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,372	21.26%	133,396	16.93%
Working Age	4,171	64.85%	522,768	66.37%
Older People	909	14.05%	131,536	16.70%

## E02002399: Osmondthorpe, East End Park



The area is located in the inner East. It is bounded by York Road to the north and the large Cross Green industrial estate to the south and stretches across from Raincliffe Road and Londresboro Terrace in the west to the Rockwoods and Halton Moor Avenue in the east. It lies within the Richmond Hill Priority Neighbourhood.

The population is predominantly White British and the age breakdown shows a higher than average proportion of children and young people.

It is an area of mixed tenure. Terraced housing accounts for 55% of stock with semi-detached housing accounting for a further 37%. 74% of properties are classified in Council Tax Band A and 24% in Band B.

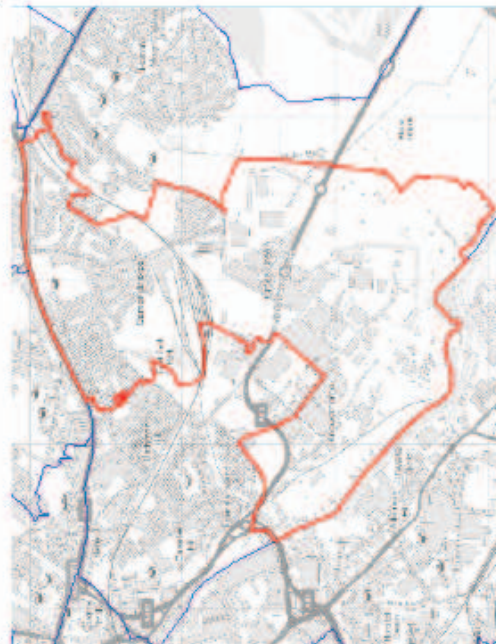
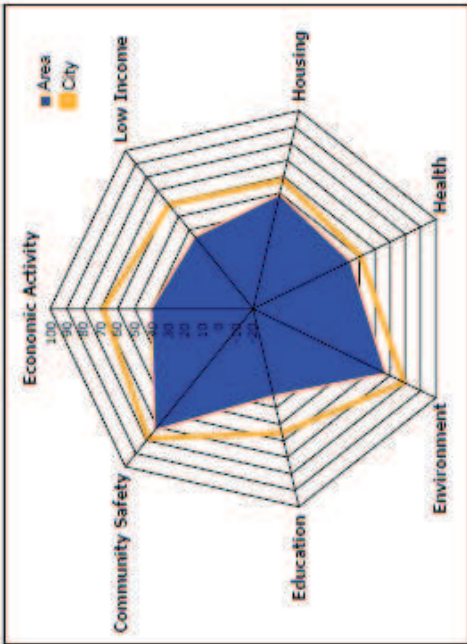
Victoria Primary School is located in the area. East End Park has a children's playground and a large green space. The area contains a major industrial / railway site at Neville Hill.

This neighbourhood forms part of the EASEL regeneration area.



The pie charts represent the weighted proportions of individual indicators falling into each band

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,552	84.12%	637,872	89.17%
Irish	90	1.63%	6,632	1.18%
Black Caribbean & White	39	0.66%	4,677	0.64%
Black African & White	8	0.14%	957	0.12%
Asian & White	18	0.31%	2,941	0.36%
Indian	35	0.69%	12,286	1.72%
Pakistani	12	0.20%	15,054	2.13%
Bangladeshi	0	0.00%	2,531	0.35%
Black Caribbean	30	0.61%	6,737	0.94%
Black African	12	0.20%	2,404	0.34%
Chinese	9	0.15%	3,493	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	4,426	75.07%	492,656	68.87%
Buddhist	0	0.10%	1,502	0.22%
Hindu	18	0.31%	4,189	0.59%
Jewish	7	0.12%	8,233	1.15%
Muslim	17	0.26%	21,365	2.99%
Sikh	16	0.27%	7,801	1.06%

Supplementary Health Information	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	4%	N/A	3.6%
Smoking Prevalence	N/A	32%	N/A	22.5%

Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,265	22.01%	1,35,547	17.98%



## Leeds Neighbourhood Index

Domain Summary				
2011	Rank	Score	Leeds	Diff.
Economic Activity	12	28.01	88.45	-60.44
Low Income	9	8.14	58.74	-50.60
Housing	3	7.22	57.82	-50.61
Health	9	26.82	50.84	-24.02
Environment	7	18.86	78.84	-59.98
Education	15	22.25	58.19	-35.94
Community Safety	9	57.30	78.38	-21.08
Leeds Index	3	0.50	58.19	-57.69

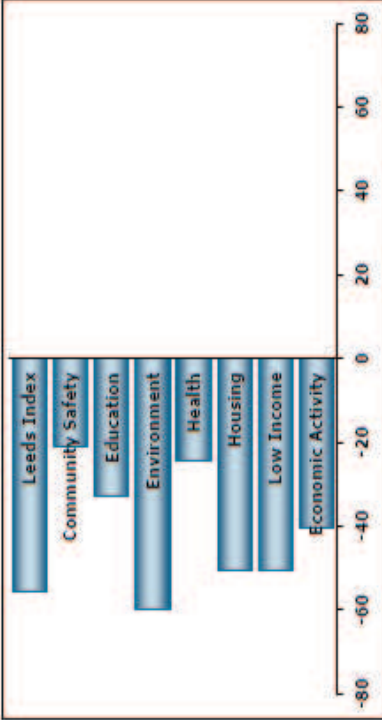
Key Statistics	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2005 M.Y.E.	7,727		187,701	
Households Liable for Council Tax	4,328		321,058	
IME Population	501	8.21%	77,462	10.83%
Foundation Stage	35	35.89%	4,251	52.49%
Key Stage 2	38	54.93%	5,566	73.09%
Key Stage 4	26	35.24%	3,559	50.16%
Persistent Absenteeism	42	12.77%	2,838	7.60%
NEET (Nov - Jan Average)	23	14.06%	1,998	7.56%
Crimes Against the Person	473	N/A	25,887	N/A
Acquisitive Property Crime	549	N/A	45,203	N/A
Environmental Crimes	224	N/A	11,961	N/A
Community Disorders	818	N/A	51,868	N/A
Average Purchase Price	£91,279	N/A	£170,897	N/A
Price / Income Ratio	3.46	N/A	5.24	N/A
Housing Turnover	1,625	37.06%	47,967	14.23%
Empty Homes (50+ days)	770	15.64%	21,110	6.26%
Children in Workless Households	598	38.42%	25,184	15.85%
Households Receiving In-work Benefits	246	5.66%	15,569	4.85%
50+ Households in Receipt of Benefits	500	11.55%	33,200	10.34%
Court Payment Orders	628	N/A	23,562	N/A
Job Seekers Allowance	478	9.03%	22,875	4.34%
Incapacity Benefit	615	9.76%	30,830	5.90%
Lone Parent Income Support	230	4.36%	8,710	1.67%
Circulatory Disease Mortality	N/A	106.11	N/A	79.13
Cancer Mortality	N/A	136.82	N/A	117.74
Low Birthweight	N/A	13.31	N/A	7.86
Adult Social Care	121	N/A	12,836	N/A
Fly Tipping	155	N/A	4,375	N/A
Graffiti	59	N/A	3,141	N/A
Waste Issues	326	N/A	6,852	N/A

Adult Social Care	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Community Based Services Users	10	N/A	1,443	N/A
Learning Disabilities	22	N/A	2,424	N/A
Mental Health	81	N/A	8,374	N/A
Physical Disability	8	N/A	560	N/A
Other Reasons	8	N/A	560	N/A

Age (2009 M.Y.E.)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Children	1,512	19.57%	133,366	18.85%
Working Age	5,274	66.25%	522,769	66.37%
Older People	941	12.18%	131,536	18.70%

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## E02002404: Cross Green, East End Park and Richmond Hill



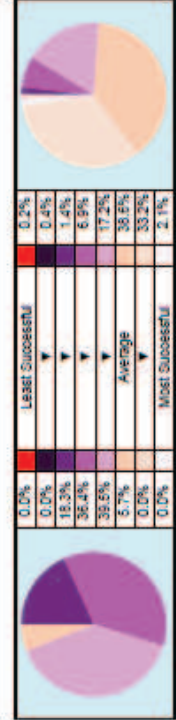
The area is located in the Inner East. It is bounded by the canal to the west, York Road to the north, cutting down through Raincliffe Road and Lonsdale Terrace in the east and along Victoria Avenue to take in the upper part of the Cross Green industrial estate. It lies within the Richmond Hill priority neighbourhood.

The population is predominantly White British and the age breakdown shows a higher than average proportion of children and young people.

It is an area of mixed tenure although 48% of households are renting from the local authority (through an ALMO) or from other registered social landlords. Terraced housing accounts for 62% of stock with purpose built flats accounting for a further 25%. 62% of properties are classified in Council Tax Band A and 12% in Band B.

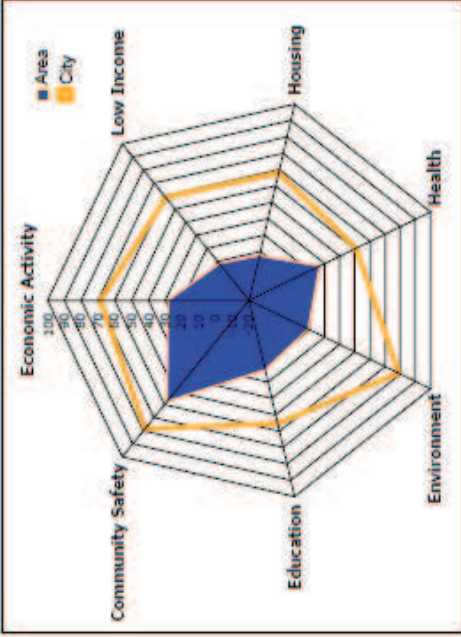
The schools in the area are All Saints Church of England Primary School, Richmond Hill Primary School and Mount Saint Mary's Roman Catholic High School. Richmond Hill Community Centre and Richmond Hill Children's Centre are also located in the area.

This neighbourhood forms part of the EASEL regeneration area.



The pie charts represent the weighted proportions of individual indicators falling into each band

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,602	97.78%	837,872	88.17%
Irish	117	1.92%	6,532	1.15%
Black Caribbean & White	66	1.13%	4,577	0.84%
Black African & White	9	0.15%	867	0.12%
Asian & White	10	0.16%	2,541	0.36%
Indian	63	0.87%	12,296	1.72%
Pakistani	22	0.38%	16,064	2.11%
Bangladeshi	3	0.05%	2,531	0.35%
Sri Lankan	48	0.75%	6,737	0.94%
Black African	25	0.41%	2,404	0.34%
Chinese	27	0.44%	3,465	0.45%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	4,358	72.18%	482,656	88.87%
Buddhist	3	0.05%	1,603	0.22%
Hindu	25	0.41%	4,168	0.59%
Jewish	12	0.20%	8,233	1.16%
Muslim	35	0.57%	21,385	2.99%
Sikh	24	0.39%	7,601	1.06%

Supplementary Health Information	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	3%	N/A	3.5%
Smoking Prevalence	N/A	34%	N/A	22.8%

Disability (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,365	22.40%	128,547	17.98%

LEARN

**Report of Director of Adult Social Services**

**Report to Area Committees**

**Date: January 2012**

**Subject: Proposal to develop Integrated Health and Social Care teams**

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. Many people who receive both health and social care support have to cope with two sets of professionals coming to see them, asking similar questions and assessing them for many of the same conditions and problems. Most of these people are living with one or more long-term conditions – and many are elderly.
  
2. In some parts of the country, health and social care teams have begun to work closely together in a more integrated way. They have found that this more streamlined, joined-up approach often results in services which patients and carers say are better for them – and fewer people ending up in hospital or in long-term residential care.
  
3. In Leeds we are looking at how we can work together more effectively by developing integrated health and social care teams. The development of integrated teams will be progressed together with two other key aspects of work: **risk stratification** – understanding the needs of the population and identifying those most at risk of needing high levels of health and social care support; and **co-production and self-care** – empowering individuals to take control of their treatment, care and support.

4. GP practices, health workers, social care staff and patients will be working more closely together to improve outcomes and quality of care for older people and those with long-term conditions.
5. They will take a combined approach to identifying who's most at risk and providing earlier, targeted support to help people stay as healthy and independent as possible.
6. Shared information, systems and processes will help clinicians and social care teams to reduce waste and duplication and create a smoother experience for people using services.
7. The ambition is to have integrated health and social care teams in place across the whole City by March 2013 starting this process with three demonstrator sites in Kippax & Garforth, Pudsey and Meanwood.

### **Recommendations**

8. Members are requested to note the information within this report and request that further updates on the progress of the demonstrator sites be provided to them over the coming year.

## 1 Purpose of this report

- 1.1 This report gives Committee Members detail of work going on in Leeds to improve the effectiveness of health and social care services. It describes the approach of using demonstrator sites to test out and develop aspects of the model of service.

## 2 Background information

- 2.1 *“People want services that feel joined up, and it can be a source of great frustration when that does not happen. Integration means different things to different people but at its heart is building services around individuals, not institutions. The Government is clear that joint, integrated working is vital to developing a personalised health and care system that reflects people’s health and care needs.”* (Department of Health/Department of Communities and Local Government, 2010)
- 2.2 The White Paper *Healthy Lives, Healthy People* and the *Transforming Community Services* agenda call for the NHS and local authorities across the country to take a joint approach to developing more personalised, preventive services focused on delivering the best outcomes for our communities.
- 2.3 At the same time, all NHS organisations and local authorities must deliver efficiency savings while maintaining or improving the quality of services, to meet QIPP (Quality, Innovation, Prevention and Productivity) and local authority Spending Review targets, respectively.
- 2.4 The Leeds Transformation Programme is a city-wide agreement between Health and Social Care partners to work together to deliver the challenges ahead. Programme Board membership includes the Director of Adult and Children’s Social Services together with the Chief Executives of all of the NHS trusts within the City.
- 2.5 Demand for health and social care services is growing because of a continued increase in the proportion of people aged over 65 and, in particular over 85 years; new developments in health and care interventions; and trends in ‘lifestyle’ challenges such as obesity, levels of exercise, smoking, and drug and alcohol dependency.
- 2.6 To ensure we can rise to these challenges successfully, we need to fundamentally reshape the way in which health and social care services are delivered in partnership with the people of Leeds.
- 2.7 Through the Transformation Programme, public sector organisations in the city will work, together with third sector colleagues, to pool resources, support integration and deliver services tailored around the needs of individuals and local communities. The Programme is the means by which, together, the NHS and Adult Social Care will drive and deliver the transformation of health and social care services with the people of Leeds.
- 2.8 Some projects within the programme impact more directly on Adult Social Care than others. The Urgent Care and Older People and Long Term Conditions work areas are particularly important in ensuring that the people of Leeds get timely, appropriate health and social care services and reduce the need for people to retell their story to different professionals to get the help they need
- 2.9 An important aspect of this work is to look at how organisations can work together more effectively by developing integrated health and social care teams. The development of integrated teams will be progressed together with two other key

aspects of work: risk stratification – understanding the needs of the population and identifying those most at risk of needing high levels of health and social care support; and co-production and improving self-care – empowering individuals to take control of their treatment, care and support.

The model being proposed is based on:

- Existing profile on use of services by people with long term conditions;
- Opportunity to improve health, increase life expectancy, reduce health inequalities within the city;
- Agreement to adopt a model based on national evidence base (Sir John Oldham's model) of risk stratification, integrated teams, systematic self care;
- A desire to develop co-production based on 'no decision about me without me', improving patient/service user experience, promoting choice and personalisation.

- 2.10 **Shaping the Workforce.** The proposal is to work with the staff delivering health and social care services and with service users to consider the support people would access from health and social care teams and the skills the teams need to deliver this support. This information will then be used to build the multi-disciplinary teams of the future with the right blend of professional skills and practices. A model of workforce development will be used to engage staff and service users in identifying the skills needed. This will then inform the numbers of staff and types of role that will make up the teams. The idea of generic workers will also be explored.
- 2.11 To help us develop a model of partnership working that will be right for Leeds the proposal is to start with three demonstrator sites – one in each of three areas of the City. Health and social care staff in the demonstrators will be co-located and will test out and consider the tools and processes that they need to be in place for effective joint working. The teams will be based around GP practice populations linked to neighbourhoods- working closely with GPs and with the voluntary sector and community groups.
- 2.12 **Focus of the Model.** The initial focus of the teams will be on those individuals identified as having the highest level of need – these will often be older people living with more than one long term condition. By targeting those who are most at risk of arriving at hospital as an unplanned or emergency admission efforts can be made to tailor appropriate health and social care services to the individual and their needs – helping them to remain safe and supported in the community.
- 2.13 If people do need a period of time in hospital, integrated teams can also facilitate discharge from hospital when people are medically fit to leave. By having an integrated health and social care system with appropriate support co-ordinated from the community, planning for discharge can start earlier with people quickly directed to the most appropriate support setting for them.
- 2.14 The implementation of adult health and social care teams aims to:
- maintain a strong focus on quality and safety,



- join up care and services offered,
- reduce duplication and waste and offer people greater choice.

2.15 It is envisaged through better integrated and co-ordinated working more people will be supported to remain independent for longer and be enabled to take greater personal responsibility for their health and well-being. This model of service delivery has clear benefits for service users but also benefits the health and social care economy.

### 3 Main issues

3.1 It is proposed that integrated teams will be rolled out across the City over the next 15 months. To start this process three Demonstrator sites have been identified that will lead the way. These sites will test out new ways of working and their experience of what works will be fed into the service model that will be used in Leeds.

3.2 Three areas have been identified as demonstrator sites by the Clinical Commissioning Groups (CCGs). Whilst there needs to be consistency of approach and equitable services across the City it is also recognised that different neighbourhoods also have their own needs and are in different places to one another in terms of health inequalities and the support available from community groups. The demonstrators will be considering how we develop a service model which allows sufficient flex for local variations but provides consistent access to services and high quality care for all. The initial three demonstrators are very different to one another in terms of the geography and density of population and have been chosen for that reason. The chosen demonstrators are clusters of GP practices in Kippax/Garforth, Pudsey and Meanwood. The demonstrators will bring together a full range of health and social care staff and services at a practice/neighbourhood level.

Demonstrator site	CCG	Local Authority Area	Number of practices	Total population	Over 65 population
Kippax/Garforth	Leodis	SE	7	41,775	8,205
Pudsey	H3+	WNW	6	51,049	7,961
Meanwood	Calibre	ENE	15	101,342	14,071

3.3 Meanwood is the largest of the demonstrators and is based within the Calibre CCG Area (see map in appendix 1 ) There are 15 GP practices involved with a GP practice population of 101,000 with over 14,000 patients over the age of 65. Pudsey is the second largest demonstrator site with 6 GP practices in the H3+ CCG area and a practice population of over 51000 nearly 8000 of whom are over 65. Kippax/Garforth in the Leodis CCG area is the smallest demonstrator site with 7 GP practices with a population of 41775 but with over 65s numbering 8205..

3.4 For the purpose of the demonstrator areas the teams will be working with all individuals within the practices that are identified as in need of support, this includes those who live outside of the geographical area.

3.5 A project team has been put together who will facilitate the development of the teams. Work is underway on identifying staff to work in the demonstrator sites and, working with the staff defining the work of the demonstrators. However, the project

has steered away from having a blueprint for the teams to allow service users/patients and frontline health and social care staff engaged in the demonstrators to shape the process redesign and develop a new model of working.

- 3.6 Working more closely together will allow health and social care staff to achieve a better understanding of how multi-professional teams can support people holistically – for example, staff will be encouraged and empowered to identify gaps in services and potential solutions for doing things better in the interests of the people they support.
- 3.4 Staff will be aware of the needs and choices of the people they work with, and will be able to link them into appropriate services in their own local communities.
- 3.5 Working in a more integrated way will help us to minimise delays, reduce duplication or fragmentation of services, reduce the number of different professionals who need to be involved (so people don't have to keep repeating the same information to different staff), and ensure that information is shared between different professionals more effectively – to create a smoother, more streamlined experience for the individual.
- 3.7 To monitor the impact of this change programme a number of jointly agreed quality and outcome measures have been identified, namely:
  - Baselines for demonstrator sites prior to go live
  - Patient experience measures
  - Staff experience measures
  - Activity and finance measures
  - Health inequality measures
- 3.8 Work is underway to agree joint metrics for these measures. In addition options are presently being developed for a formal evaluation of the impact of Integrated Teams linked to risk stratification and systematic self care management.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 This service transformation proposal recognises the need to place patients and service user at the centre of the process and to that extent a detailed public patient involvement plan is being produced which will include, at all levels of project structure, patient and service user representation and involvement.
- 4.1.2 A series of meetings are being held, initially for staff teams within the demonstrator areas, but eventually across the city and across organisations, to ensure the full engagement of all staff upon which the success of this proposal depends.
- 4.1.3 Trades unions have been informed of these proposals through the routine business meetings with the Chief Officer and the through formal JCC meetings and have been assured they will be kept fully informed of developments.
- 4.1.4 Early in the new year it is planned that this report and a presentation will be provided for all Area Committees and Health and Well Being Partnership Boards to ensure Members and other stakeholders are made fully aware of these

developments and can request regular updates to their Board on the projects progress through the year.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 These proposals will be subject to an equality impact assessment throughout the timeline of the project and the outcome of that assessment will be reported upon at its conclusion along with any recommendations as to how services may need to be modified

## **4.3 Council Policies and City Priorities**

4.3.1 This proposal is about working more effectively in partnership with other organisations to improve outcomes for the citizens of Leeds. and is line with the City Priority Plan 2011 – 2015.

## **4.4 Resources and Value for Money**

4.4.1 The integrated care pathways model aims to develop efficient streamlined services. These new pathways will remove duplication in management and in service delivery. This will improve the experience for service users in accessing a single service that can meet a range of support needs whilst maximising use of resources.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no specific legal implications arising from this report.

4.5.2 This report is eligible for call in.

## **4.6 Risk Management**

4.6.1 The main issues for the council are outlined in the main body of the report. A full risk analysis will be carried out within the context of developing this proposal The potential risks will fall broadly into four categories – Governance, HR, Finance and Performance and a more detailed report on these areas with be provided at the conclusion of the project

## **5 Conclusions**

5.1 To meet the increasing demands made on health and social care services In a challenging financial climate both the Council and the NHS need to make radical changes to the way that we work for the people of Leeds .

5.2 In Leeds this proposal is to more closely align health and social care services based on national evidence of what works and delivers improved patient and service user experience and outcomes.

5.3 This work is made up of three interconnected strands which are being implemented together:

**1. Risk profiling:** Identifying people who are more likely to need hospital or long-term care in the future, so we can target them with more intensive support at an earlier stage, to reduce this risk.

**2. Health and social care teams working more closely together:** GP practices, community health and social care staff working together in a more co-ordinated way to reduce the number of different professionals who need to be involved in a person's care, and create a more streamlined approach both for people using services and those who provide them.

**3. Self-care – a joint approach to helping people help themselves:** Staff, people who use services, their families/ carers and community organisations working in an equal partnership to make sure people have the right tools and information to better manage their condition and live as independently as possible.

## **6 Recommendations**

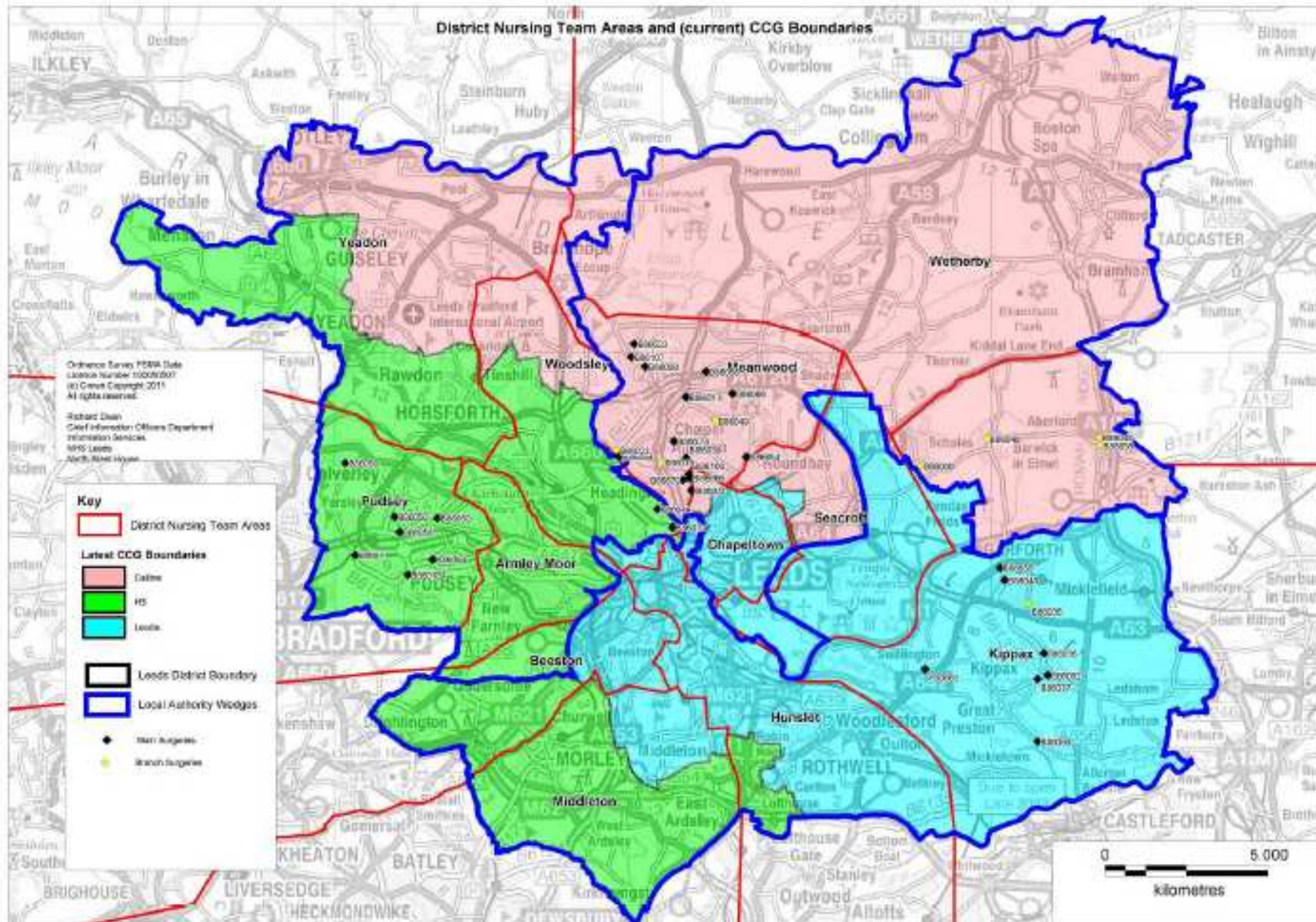
6.1 Members are asked to note the content of this report and to request regular updates on the progress of the demonstrator sites over the next 12 months

## **7 Background documents**

7.1 *White Paper Healthy Lives, Healthy People-Dept of Health*

7.2 *Transforming Community Services Report –Dept of Health*

Draft map showing district nursing team areas, potential clinical commissioning group (CCG) and local authority boundaries



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Report author: Peter Storrie &  
Joedy Greenhough  
Tel: 2478373

## Report of Director of Children’s Services

**Date: March 2012**

**Subject: Children’s Services Performance Report to Area Committees**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

### Summary of Main Issues

This report provides an update on the key developments taking place in Children’s Services to keep members informed of the current issues facing the Directorate and partnership as well as the progress that is being made against local and national agendas. This includes a performance update against the obsessions and priorities of the Leeds Children and Young People’s Plan (CYPP). The report summarises city level performance with the appendices providing information at the ward and area committee level.

The report builds on previous reports presented to Area Committees in 2010 and 2011. Reports are provided in February/March and September. This report has a greater emphasis on education results as there is no confirmed academic data available for the September report.

### Recommendations

- 1 Area Committees are requested to note the content of this report.
- 2 Area Committees are asked for feedback on the type and extent of performance information provided including the reporting schedule outlined in Appendix 1.

## **1.0 Purpose of this Report**

- 1.1 This report provides elected members with an update on Children's Services developments including progress against the priorities of the Leeds Children and Young People's Plan, where possible a local area level. It builds on previous reports presented to Area Committees in 2010 and 2011.
- 1.2 We want Leeds to be a Child Friendly City with high aspirations and strong outcomes for children and young people and families. To achieve this we are:
- Delivering our Children and Young People's Plan with a focus on our three obsessions: keeping families safe from harm through reducing the need for children to enter care; ensuring children and young people are attending school and learning; and promoting young people's engagement in education, employment and training.
  - Developing the Leeds Education Challenge to ensure that Leeds children and young people are engaged in learning and that they are achieving good results. This includes addressing the gaps in achievement that exist in Leeds and ensuring that Leeds results compare well with national results.
  - Basing our efforts on a shared commitment to Child Friendly City supported by all communities and sectors. This is not only about good outcomes for children and young people it is about ensuring their voice is heard and that their influence is real. We are also committed to achieving reductions in child poverty.
  - Supporting the above with effective partnership working delivered through the Children's Trust and through local cluster partnerships. This will be supported by a new Leeds City Council Children's Services directorate. The principles of Restorative Practice and Outcomes Based Accountability will underpin the working of both the directorate and the partnership arrangements.
- 1.3 Member involvement is crucial to the above agendas. This report keeps members aware of the key areas of work and issues facing Children's Services as we progress through this important period of change and improvement. It also offers an outline of current progress through a detailed breakdown of performance data. This provides members with data that supports an informed discussion on local challenges, needs and progress against the Leeds Children's Plan. This is intended to help Area Committees to take these priorities forward at a local level and to gain an understanding of how these issues relate to the needs of the communities in their areas.

## **2.0 Background Information**

- 2.1 For the last two years Area Committees have received two performance reports per year from Children's Services. The performance aspects of these reports are increasingly focused on the priorities of the CYPP 2011-15 along with other key performance data. The content varies to what is relevant at each point in the year. A schedule of the information that will be reported to Area Committees in 2012 is provided in Appendix 1. Information is provided at an area level where it is possible to do so. Where it isn't, the latest city wide position is provided. Education results



are given prominence in this cycle as there no confirmed academic data available in the September cycle.

### **3.0 Key Developments in Children's Services**

#### **3.1 Child Friendly City**

3.1.1 The ambition to make Leeds a child friendly city is recognised and given prominence through the Vision for Leeds and the City Priority Plan 2011 to 2015. This is a high-level commitment based on engaging a broad range of partners in working towards the long term ambition of making Leeds the best city for children.

3.1.2 Work is being taken forward through the direct involvement of children and young people. This has included the identification of 12 priorities and the engagement of partners to undertake activity against each of these priorities. Young people's involvement has included leading workshops for members as part of the December State of the City Event. Work with partners has included specific commitments or pledges that are harnessing the enthusiasm and interest that exists for the child friendly city agenda. Early partners have included the Yorkshire Evening Post developing the CFC awards, and Leeds Metropolitan University design course looking at the city centre being a more playful space.

3.1.3 The findings of the consultation with children and young people from the last 2 years along with consultation carried out over summer 2011 helped identify a number of recurring issues that are relevant to children and young people in the city. This process identified that there are 12 priorities that children and young people feel are the key things that will make Leeds a better place to live and grow up. These priorities build on, and will contribute towards, achieving the outcomes of the Children and Young People's Plan. We believe that by working in partnership with children and young people we will have a greater impact. The 12 priorities are:

1. Children and young people can make safe journeys and can easily travel around the city
2. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play
3. There are places and spaces to play and things to do, in all areas and open to all
4. Children and young people can easily find out what they want to know, when they want it and how they want it
5. Children, young people and adults have a good understanding of children's rights, according to the **United Nation Convention on the Rights of the Child**
6. Children and young people are treated fairly and feel respected
7. Children and young people have the support and information they need to make healthy lifestyle choices
8. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning
9. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all
10. All children and young people have their basic rights met
11. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives (this is "participation")

12. Places and spaces where children and young people spend time and play are free of litter and dog fouling

The detail of the priorities is outlined in Appendix 2.

- 3.1.4 Going forward we will continue approaching businesses, institutions, charities, voluntary groups, schools and other key partners to share this vision and invite them to pledge their support. We will look to develop the role of ambassadors and train up children and young people to monitor, review and evaluate our progress over the next 18 months and beyond. We have to put children and young people at the heart of the city and how we plan its future. They will be in the driving seat determining whether we are on track to making Leeds a better place to live and grow up.

## **3.2 Developing an Integrated Children's Services**

- 3.2.1 The implementation of the new structure for the Directorate is progressing well. The majority of the leadership team is now in place including all Deputy Directors and Chief Officers. We are now progressing into the implementation stage of the restructure for all staff. This will provide a directorate better placed to deliver council priorities, to support the Children's Trust and importantly to offer integrated services that meet children's and families needs.

- 3.2.2 A number of key events took place in Children's Services in the later months of 2011 which highlighted both strong improvements and the ongoing need to deliver greater impact on outcomes for children and young people. These included:

- In September a re-inspection of Safeguarding was undertaken. The inspectors concluded Leeds children's safeguarding practice was now adequate with a number of good aspects. The inadequate areas of Leeds practice had been addressed with good evidence of self awareness and of a capacity to maintain improvement.
- In November Leeds Children's Services received its Annual Performance Assessment Result for 2011. We were assessed as 'performing adequately' following two years of 'Performs Poorly' judgements. This was a significant milestone both in areas where improvement had been made but also for the broader areas of children's provision where performance had often been good or better.
- Leeds Children's services has been subject to a ministerial improvement notice. This was lifted on 21<sup>st</sup> December following a review by the DfE and with the support of the Improvement Board that had been established to oversee progress through this improvement period. In lifting the notice areas were highlighted where particular focus needs to continue; specifically to maintain the momentum around safeguarding and to increase the rate of improvement in educational outcomes. The DfE have asked to meet with Leeds Children's Services in March 2012 to assess progress.

- 3.2.3 During the term of the improvement notice many improvements have been made in Children's Services, in particular the strengthening of governance arrangements through the Children's Trust Board and Local Safeguarding Children Board. We have also developed a stronger vision for what we want to achieve, captured in the

Children and Young People's Plan (CYPP) which forms an important part of the city's planning framework.

3.2.4 In addition to existing Leeds City Council, Children's Trust and LSCB performance arrangements we are intending to maintain a strong level of external support and challenge through a Leeds Children's Services Challenge and Support Panel. This will draw on experts on Outcomes Based Accountability, Restorative Practice, workforce development, and other key drivers for positive change. This is one example of work being undertaken to ensure improvement to date is sustained and built on.

### **3.3 Leeds Education Challenge**

3.3.1 Coming out of the improvement notice period there was a recognised to keep improving educational outcomes, ensuring that: we are keeping pace with national improvements especially at ages 16 and 19; that all provision is good provision; and that we are addressing the gaps in performance that exist for a number of groups of children and young people in Leeds. We intend to do this through the Leeds Education Challenge.

3.3.2 The Leeds Education Challenge is an ambitious city wide commitment to a new relationship with schools and to a refreshed approach to school improvement. It is being developed in the context of an integrated Children's Service and against the background of significant changes to national policy and funding.

3.3.3 The Education Challenge has five pledges that sit at the heart of its vision. These are:

1. Every child and young person of school age will be in school or learning
2. Every school will have an achievable plan to being recognised as an outstanding school
3. We will improve achievement for every young person year on year
4. Every school will benefit from a fully qualified, skilled, committed and well-lead staff team
5. Every child and young person will move confidently through their education

3.3.4 A wide range of city partners have been approached and have agreed to sign up and deliver the pledges. In order to drive forward the Leeds Education Challenge a Leeds Education Challenge Board is being established. The Board would be chaired by the Executive Lead Member for Children's Services and report directly to the Children's Trust Board.

3.3.4 2012 will be a critical year for the development of the relationship with schools and the work to address some important performance challenges around the learning agenda. Through the Leeds Education Challenge we are working closely with Leeds headteachers to build the momentum around this and put in place the practical arrangements that will strengthen this approach. At the same time, discussions with the Department for Education are continuing to ensure effective steps are being taken to increase the pace of improvement in those schools facing particular challenges.

3.3.5 In summary, the Leeds Education Challenge is an ambitious city wide campaign to accelerate improvement in learning outcomes for children and young people by realigning finances, developing a sector led improvement strategy, requiring equity across the city and promoting challenge, partnership and innovation.

### **3.4 Locality working – children’s services cluster developments**

3.4.1 Clusters were formed out of local communities of schools and have developed to be the basis for children’s services locality working, progressively involving partners and the services for children and young people that are and can be delivered locally. They are the basis for providing additional support to children, young people and families. Most clusters have re-aligned their resources to build their capacity to provide early help for families. Cluster work is being increasingly enabled through the new City Council Children’s Services organisational arrangements for targeted, social work and specialist services and by the roll out of ‘early start’ teams with the NHS. This is placing the specialist services closer to the local universal services enabling greater coordination and more timely and appropriate support for child and family need.

3.4.2 Cluster partnerships are working with the outcomes based accountability methodology and a new suite of performance management information to support the development of action plans which focus on the 3 CYPP obsessions. 26 of the 28 clusters have undertaken work on school attendance completing an OBA session and producing an action plan. An increasing number of clusters have now also undertaken, or are planning to, undertake workshops on reducing the number of looked after children and/or improving numbers in employment education or training.

3.4.3 Clusters are working to ensure that collective resources are prioritised and targeted to support those families whose circumstances are causing most concern to agencies. To support this regular meetings are taking place which bring together multi-disciplinary groups of local managers. Practitioners are able to use these meetings to request support, advice and guidance for cases where they have encountered difficulties in working with families, or where sufficient progress is not being made. Clusters are partnerships and they are developing at different speeds and in response to different local circumstance. The performance information provided later in this report highlights the differing levels of need across the city.

3.4.4 Integrated working between clusters continues to develop, with cluster managers taking advantage of regular opportunities to meet and network. The closer working relationships between cluster managers have already delivered benefits, with cluster managers working together with partners to overcome boundary issues, e.g. provision for children attending school in one cluster but living and accessing social care support in another.

3.4.5 Member involvement in cluster working is currently being formalised to ensure consistency in all clusters. Officers within Children’s Services are developing roles as Local Authority Partners to support cluster working, acting as a bridge to central services helping to ensure clusters aren’t isolated and to encourage a consistent approach.

## **4.0 Performance Update**

4.0.1 Performance information is presented under the five CYPP outcomes. It is focused on the CYPP performance measures with additional performance information provided where appropriate to offer a fuller picture of progress in these areas. In the appendices data is provided at area level where it is possible to do so.

### **4.1 Children and Young People are Safe from Harm**

4.1.1 Reducing the need for children to come into care is one the three 'Obsessions' of the CYPP. The indicator measuring progress against this obsession is the number of looked after children (Appendix 3). The number of looked after children in Leeds has remained stable since April 2011, however the number, in the context of national increases, remains high. In addition to the cluster approach for more effective early intervention, work is taking place to ensure effective placements and support for those in care, with a focus on those new to care and those where it is possible to expedite leaving care.

4.1.2 An indication of the demand for social care services is the level of referrals to social care. Appendix 3 provides numbers of referrals to social care for 2011/12 up to 31<sup>st</sup> Dec 2011 along with comparative data for 2010/11. It is anticipated that there will be a modest rise around 2% in referrals in 2011/12 when compared to 2010/11. Building on his work at a regional level the Leeds Safeguarding Children Board has commissioned Professor David Thorpe to improve the way in which initial approaches to social care are managed. This is now resulting in changes to service operation with qualified social workers available to take calls and offer consultation and advice as well, as taking referrals. This will ensure contacts are offered an appropriate response, redirecting those that don't require social care input to other services and offering an effective family focused response to those that are. This should reduce the need to refer to social work teams, including the number of referrals, allowing them to work more effectively with the most vulnerable children.

4.1.3 The information in the appendices highlights significant variations in need across Leeds. For example one area committee has 19 Looked After Children originating in that area and another 366. Similarly referrals for the 9 months for December range from 322 to 2117.

4.1.4 Data is also provided on the number of children and young people on a Child Protection Plans (CPP). After increasing the use of CPPs in Leeds, bringing Leeds in line with other authorities, numbers since June have been reasonably stable. Numbers of Common Assessment Frameworks (CAF's) initiated and completed are also provided in Appendix 3 for the period between April and Dec 2011/12 along with comparative data for 2010/11.

4.1.5 While Child Protection Plans are a social care led, intervention CAFs are intended to provide a coordinated approach for other agencies to work with children and families based on family consent. The data to up to 31<sup>st</sup> December for 2011/12 shows that up to 24% fewer CAFs are likely to be carried out this year when compared to last year. In order to increase the numbers of CAFs undertaken, the CAF process is being simplified to concentrate on identifying and meeting the additional needs of

children and families and consultation is planned with partner agencies to look at how the CAF can best be used in Leeds to support children. Professor Harriet Ward, from the Centre for Child and Family Research, and Mark Peel, from Leicester University are providing support and advice in this area. Both have worked with a number of authorities on the successful implementation of CAF.

## **4.2 Children and Young People Do Well at All Levels of Learning and Have the Skills for Life**

4.2.1 Two of the three children's obsessions and city priorities support this outcome. The first is school attendance, data for 2010/11 is provided in Appendix 4.

4.2.2 At a citywide level, attendance in Leeds primary schools improved in 2010/11, rising by 0.3% to 94.70%. This is marginally below the national level of 94.86% (2011 performance tables). The improvement in attendance at primary level was achieved through a decrease in authorised absence, as unauthorised absence remained static in 2010/11.

4.2.3 In relation to secondary attendance at a city wide level, attendance in Leeds secondary schools increased by 0.76% in 2010/11 which is now at its highest level since recording began at 92.37% (Source: School Census for half terms 1-5 for 2010/11 academic year). While the gap to national has closed it remains significant with the national level at 93.48% (2011 performance tables). Both authorised and unauthorised absence improved in 2010/11. Authorised absence fell by 0.61 percentage points and this was due to reductions in absence due to illness, agreed family holidays, exclusion and other authorised reasons.

4.2.4 The number of young people who are Not in Education Employment or Training (NEET) is the second of the children's obsessions within this outcome. NEET figures as at 31<sup>st</sup> December 2011 are provided in Appendix 5 by area and ward. Note it is not possible to accurately compare NEET performance with previous years due to national changes in how NEET is defined. Accompanying the NEET data is data on the number of young people who are 'Not Known', those young people that have not had contact with the Connexions service within a certain period.

4.2.5 The average NEET figure for the 3 months from November to January is used as the national performance measure. For 2011/12 this is provisionally 8.05%, or approximately 1900 young people aged 16-19. Comparative information is not yet available for the three months but Leeds rates of NEET for November and December while in line with statistical neighbour authorities were above national. The proportions of not known in December was 11.3% or 2,739 young people while dropping to 2,244 in January this remains high.

4.2.6 Increasingly schools are assuming a key role in ensuring young people make a successful transition from Key Stage 4 into post 16 learning or training. As part of this schools are preparing for new duties to deliver careers guidance to young people from September 2012. Delivery of impartial information, advice and guidance is a key part of ensuring that young people are equipped to make good choices. To support this Leeds City Council is developing an Approved List of Careers Guidance Providers to help schools procure the careers guidance services

they need. Professional development for school colleagues has been offered and an online resource of staff who may be expected to answer questions is being developed.

4.2.7 In terms of apprenticeships, the latest figures available are for the period August 2010 – July 2011. During this period 2,006 16 -18 year olds in Leeds started an apprenticeship. This represents a 59% increase compared to the same period in the previous year. The success rates for Leeds apprentices are comparable with national and regional rates, and in line with other post-16 options such as A Levels. A range of factors have contributed to the increase in apprenticeship starts, including:

- Focused work by children's services to generate interest about apprenticeships among young people and their families;
- In response to feedback from employers, the development of lead-in courses to enable young people to be ready for apprenticeships;
- Promotional work undertaken by the National Apprenticeships Service (NAS) and locally on Leeds Pathways, the Leeds website for learning opportunities;
- Referencing apprenticeships in young people's information, advice and guidance

### **2011 School attainment & inspections**

4.2.8 Three attainment measures are in the CYPP covering the foundation stage, the end of primary school and the end of Key Stage 4. A measure of learning at 19 is also included but information against this measure is not available until April so will be included in the September report. This section of the report outlines 2011 performance against these three measures in addition to national floor standards and Ofsted inspections. Further information is available in the annual standards report and through the Department for Education performance tables [http://www.education.gov.uk/schools/performance/geo/la383\\_all.html](http://www.education.gov.uk/schools/performance/geo/la383_all.html).

4.2.9 Data for the above measures for academic year 2010/11 with comparative data for 2009/10 are provided at an area and ward level in Appendix 4.

4.2.10 In 2011, at a citywide level, 58% of children reached a 'Good Level of Development' at the Foundation Stage. This represents strong improvement from 2010 (53%) building on the more modest improvements made since 2008. National and statistical neighbour performance have also improved, but to a lesser extent than in Leeds and the percentage of children achieving a Good Level of Development in Leeds is now just 1% lower than the national position and 2% below statistical neighbours. The strong improvement in Leeds has been driven by consistently improving outcomes observed in the Personal, Social and Emotional Development (PSED) and Communication, Language and Literacy Development (CLLD) strands which are key to this national measure.

4.2.11 Less positive is Leeds performance against the national measure that assesses the gap between the median score of the full cohort and the mean score of the lowest achieving 20% percent of the foundation stage cohort. There are approximately 1800 children whose foundation stage profile result places them in the Leeds bottom

20%, the challenge for this group of children is to catch up more quickly with the whole cohort. In 2011 while the Leeds gap narrowed, the national gap narrowed further. In addition, in the 2010/11 ranking of the gap indicator for all England local authorities, Leeds was ranked 11th from bottom.

- 4.2.12 In 2011 73% of children reached national expectations at the end of Key Stage 2 reaching Level 4 in both English and Maths. This was 1% below the 2010 result, although it is likely that 2010 results were distorted by the pattern of schools that boycotted the tests. Performance is now 1% lower than the national figure and 3% lower than statistical neighbour figures for this indicator. Leeds is ranked equal 95<sup>th</sup> for combined level 4 or above in English and maths out of a around 150 local authorities.
- 4.2.13 The DfE have amended the primary floor standards to account for progress measures. To be below the current floor standard, primary schools have to have below 60% of pupils achieving a level 4 or above in English and maths and the percentage of pupils making two levels of progress has to be below the national median for both English and maths. Data for 2011 indicates that the number of schools below the 60% floor standard has increased from 21 to 34 schools, this is 16% of primary schools in Leeds. This is significantly higher than the national proportion of schools below the floor standard which is 10%. The government has committed to raising the floor standard in future years.
- 4.2.14 In terms of overall attainment and progress at Key Stage 4, there have been improvements against all benchmarks in 2010/11. In some cases the gap between Leeds and national figures has narrowed in 2011, however this was not the case against the headline national measure of 5 or more GCSEs at grades A\*-C including English and maths. In 2011 53.7% of Leeds pupils reached this level, a 3.1 percentage point increase on the 2010 result of 50.6%. National results also improved and the actual gap to national attainment for this indicator has widened to 5.2 percentage points.
- 4.2.15 There are four secondary schools in Leeds below the current floor standard of 35% or more pupils achieving 5 or more GCSEs at grades A\*-C including English and maths. This is compared to seven schools in 2010. The four schools below floor standard are City of Leeds (21%), South Leeds Academy (26%), Primrose (30%) and Swallow Hill (31%). The government has set out its' intention to raise the floor standard for secondary schools year on year until it reaches 50% of pupils achieving 5 or more GCSEs at grades A\*-C including English and maths. While improving year on year, 40% of secondary schools are currently below 50% 5 A\*-C including English and maths.
- 4.2.16 School inspection data on primary schools and secondary schools is provided in Appendix 6. This data focuses on Section 5 inspections (Section 5 of the Education Act 2005) which are whole school inspections providing an overall assessment of how a school is performing. Maintained schools, including special schools (SILCs) and pupil referral units (PRUs), are included. A new school inspection framework came into effect in January 2012 replacing the September 2009 framework. The frequency of school inspections depends on the outcome of previous inspections and an annual assessment of subsequent performance.



- 4.2.17 While there are significantly fewer Leeds schools now in an Ofsted category, too many are assessed as satisfactory and not enough are good or outstanding, especially secondary schools. Changes within the new Ofsted framework will provide schools with more challenge to achieve the grades. Ofsted judges 'satisfactory' schools to be in need of a return inspection within a very short timescale, indicating an expectation that schools should be encouraged to make rapid progress in order to be successful.
- 4.2.18 The school inspection data in Appendix 6 shows that as at 16<sup>th</sup> Jan 2012 68.4% of primary schools received an Overall Effectiveness Inspection Judgement Grade of 'Good' or 'Outstanding'. Of the 36 secondary schools inspected as at 16<sup>th</sup> Jan 2012 58.3% received an Overall Effectiveness Inspection Judgement Grade of 'Good' or 'Outstanding'. Note that Leeds West Academy and South Leeds Academy have not yet had an inspection.
- 4.2.19 Children's centre inspection judgement grades as at 31st Dec 2011 are also provided in Appendix 7. The framework for inspecting children's centres started in September 2010. Children's centres are additionally inspected, if they provide childcare. Ofsted will carry out at least one inspection of each children's centre in England by the end of August 2015 and thereafter on or before the fifth anniversary of the previous inspection. Ofsted has agreed with the Department for Education that it will not normally inspect any centre until it has been established for a period of three years from the date of designation.
- 4.2.20 Of the children centres inspected at 31<sup>st</sup> December 2011, none of them has been judged inadequate under either category of inspection. A large majority (above 75%) of the children's centres that have been inspected have received either a good or outstanding judgement for either inspection.

### **4.3 Children and Young People Choose Healthy Lifestyles**

- 4.3.1 Obesity Levels at Year 6 is one of the three indicators under the CYPP outcome children and young people choose healthy lifestyles. The latest local authority level data on childhood obesity rates in the 2010/11 academic year was published in December 2011. The prevalence of obesity in 2010/11 is 19.9% which is very similar to last year's result of 20.0%. This compares to a slight rise nationally from 18.7% to 19.0%. Most notable though is that coverage has substantially increased in Leeds from around two-thirds from 66.9% in 2009/10 to 96.5% in 2011/12.
- 4.3.2 NHS Leeds works in partnership with a wide range of statutory and non-statutory agencies in relation to the prevention and treatment of childhood obesity which is overseen by the Childhood Obesity Management Board (COMB). In accordance with the evidence base much of the work focuses on prevention and early years.
- 4.3.3 The rate of teenage conceptions per 1,000 15 -17 year olds is the second indicator under the outcome 'Children and young people choose healthy lifestyles'. There is a 14 month delay in receiving the authenticated conception data for Leeds from the Office of National Statistics. At September 2010, the rolling quarterly average for teenage conception rate per 1,000 was 44.5 which is a 1.1 drop on the March 2010

position reported in the last report. This figure is higher than the Yorkshire and Humber average rate for the same period at 41.4 and the national average for the same period at 36.3. However it does reflect an ongoing improvement in the Leeds figure.

- 4.3.4 The Teenage Pregnancy and Parenthood Partnership has an action plan that has actions to address the issues that lead to teenage pregnancy as well as actions to support teenage parents.

#### 4.4 Children and Young People Have Fun Growing Up

- 4.4.1 'Provide play, leisure, culture and sporting opportunities' is the priority under this outcome. The indicator used to measure performance against this priority is collected through the ECM survey. Children and young people were asked how much they agreed or disagreed with the statement 'I enjoy my life'. Overall, 80% agreed with the statement, although this was higher for primary than secondary pupils. The table below illustrates the results for 2009/10 and 2010/11 for both primary and secondary students (years 5, 6, 7, 9 and 11).

ECM Survey	2009/10			2010/11		
	Primary	Secondary	All	Primary	Secondary	All
Agreed with statement 'I enjoy my life'	84%	73%	79%	84%	73%	80%
Disagreed with statement 'I enjoy my life'	3%	8%	5%	4%	9%	6%

#### 4.5 Children and Young People are active citizens who feel they have a voice and influence

- 4.5.1 There are two priorities under this outcome the first is 'Reduce crime and anti social behaviour' and the second is 'Increase participation, voice and influence'.
- 4.5.2 For the first priority, the indicator that is used to measure progress is the proportion of 10-17 year olds offending. The majority of indicators used to monitor youth offending (10 -17 year olds) report annually and at city level. The last full year data covering the April 2010 – March 2011 period was included in the last Area Committee report.
- 4.5.3 The Youth Offending Service is able to report more frequently on these aspects of offending behaviour. These figures only report those young people that have been through the criminal justice system with a substantive outcome from the prosecution and can only be used as a proxy for any national reporting. The most recent data (end Q3 2011 – 2012) shows that the number of young people who have offended has continued to fall with a smaller fall in the number of offences that have been committed. The current year figures are:

Period	Number of Offenders	Number of Offences
Q1 (2011-12)	244	376
Q2 (2011-12)	244	331
Q3 (2011-12)	185	271
Part-year sub-total	673	978

- 4.5.4 The offending indicator in the Children and Young People's plan monitors the number of 10-17 year olds who offend as a proportion of the general 10-17 year old population of the city. The baseline was calculated from the 2009/10 data and showed that the 1,928 offenders in a general population of 71,934 10-17 year olds was a 2.7% rate. This had dropped to 1.9% at the end of 2010/11 to 1,423 with a continuing fall in the number of offenders forecast for 2011/12. Levels of offences are following a similar pattern.
- 4.5.5 The measure for the priority 'increase participation, voice and influence' is based on an ECM survey questions 'How much difference do you think you can make to a) in the way things are run in the area you live, and b) in the way your school is run.'
- 4.5.6 In relation to a) how much difference children and young people thought they could make in the way things are run in the area where they live, in the 2010/11 survey a 58% of respondents felt that they could make a great deal, or fair amount, of difference. Only 8% responded that they didn't know.
- 4.5.7 When asked how much difference children and young people thought they could make to the way that the school is run 70% of children and young people surveyed felt that they could make a great deal, or a fair amount.

## **5.0 Corporate Considerations**

- 5.1 There are no corporate considerations in this report.

## **6.0 Consultation and Engagement**

- 6.1 This report is going to Area Committees meeting which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Service and the Children's Trust as evidenced in Child Friendly City work.

## **7.0 Equality and Diversity / Cohesion and Integration**

- 7.1 Equality issues are implicit in the information provided in this report. The differences shown at a ward level for many of the above data illustrate that there are hotspots across the city for many of the issues discussed relating to the lifestyles and outcomes for children and young people.

## **8.0 Council Policies and City Priorities**

- 8.1 A significant proportion of the information included in this report relates to the City Priorities for children and young people and the outcomes contained in the Children and Young People Plan 2011-15.

## **9.0 Resources and Value for Money**

- 9.1 There are no resource implications in this report.

## **10.0 Legal Implications, Access to Information and Call In**

10.1 This report is not eligible for call in, due to being a Council function.

## **11.0 Risk Management**

11.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and where appropriate risk management processes.

## **12.0 Conclusions**

12.1 Not applicable as this report is information based.

## **13.0 Recommendations**

13.1 Area Committees are requested to note the content of this report.

13.2 Area Committees are asked for feedback on the type and extent of performance information provided including the reporting schedule outlined in appendix 1.

## **14.0 Appendices**

Appendix 1 - Schedule of Information for Area Committee Reporting for 2012

Appendix 2 - Child Friendly City Priorities

Appendix 3 - Looked After Children, Child Protection Plan, Referrals and CAF Data

Appendix 4 - Attendance, KS2, KS4 and Foundation Stage Data

Appendix 5 - NEET and Known Data

Appendix 6 - Primary and Secondary School Inspection Grades

Appendix 7 – Children Centre Inspection Grades

Appendix 1: Proposed schedule of Information for Area Committee Reporting for 2012

<b>Children and Young People's Plan 2011-15</b>				
<b>5 outcomes</b>	<b>11 priorities</b>	<b>15 Key indicators &amp; baselines (3 obsessions)</b>	<b>Reporting level</b>	<b>AC Cycle</b>
CYP Are safe from harm	<b>1. Help children to live in safe and supportive families</b> 2. Ensure that the most vulnerable are protected	<b>1. Number of looked after children-</b> 1,434 January 2011	Area and ward	Both
		2. Number of children and young people with child protection plans- 778 at January 2011	Area and ward	Both
CYP Do well at all levels of learning and have the skills for life	<b>3. Improve behaviour, attendance and achievement)</b> <b>4. Increase numbers in employment, education or training</b> 5. Support children to be ready for learning 6. Improve support where there are additional health needs	<b>3. School attendance</b> <b>Primary 94.4% (half terms 1-5, 10-11 academic year) Secondary 91.6% (half terms 1-5, 010/11 academic year)</b>	Area and ward based on schools in area	Feb/Mar
		<b>4 16-18 NEET is 8.3% (1,816) (average monthly figure for November-January 2010/11) (new definition applies April 2011)</b>	Area and ward	Both
		5. Foundation stage threshold- 53% (4,415) in 10/11 academic year	Area & ward based on schools in area	Feb/Mar
		6. KS2 L4+ E&M- 74% (3,309) in 10/11 academic year	Area & ward based on schools in area	Feb/Mar
		7. 5+ A*-C GCSE inc E&M- 50.6% (4,067) in 10/11 academic year	Area & ward based on schools in area	Feb/Mar
		8. Level 3 qualifications at 19. 46.7% (4,392) in 10/11 academic year	City level data only	Sep/Oct
		9. The number of CYP 16-18 who start an apprenticeship, (1,306 in 10/11)	City level data only	Both
		10. The number of disabled children accessing short breaks & levels of satisfaction – 1,732 short breaks in 2010/11	City Level Data only	Both

**Proposed Schedule of Information for Area Committee Reporting for 2011/12**

5 outcomes	11 priorities	15 Key indicators & baselines (3 obsessions )	Reporting level	AC Cycle
CYP Choose healthy lifestyles	7. Encourage activity and healthy eating	11. Obesity levels at year 6 (age 11) 21%, 09/10 (sample size 5,260)	City level data only	Feb/Mar
	8. Promote sexual health	12. Teenage pregnancy- 47.4 per 1,000 (618) 15-17 year olds, June 2009	City level data only	Both
		13. Free school meal update – primary (76.9% 10/11 financial year & secondary (67.1% 10/11 financial year)	Area and Ward	Sept/Oct
CYP Have fun growing up	9. Provide play, leisure, culture and sporting opportunities	14. Percentage of CYP who agree with the statement ‘I enjoy my life’ (84% primary & 74% of secondary school CYP, 201/11(collected through the ECM Survey)	City level data only	Feb/Mar
CYP Are active citizens who feel they have voice & influence	10. Reduce crime and anti-social behaviour	15. Proportion of 10-17 year olds offending- 2023 young people with 1 or more offence in 10/11 which is 2.7%	City level data	Both
	11. Increase participation, voice and influence	16. C&YP influence in a) school b) in the area they live - 70% and 56% reporting at least a fair amount of influence. (collected through ECM Survey)	City level data only	Feb/Mar
<b>Other performance information to be reported to Area Committees</b>				
New referrals to C&YPSC (where a child has no existing open referral or open case)			Area and ward	Both
Common Assessment Framework( CAF) data – initiated and completed CAFs			Area and ward	Both
School inspection data			Area	Both
Children Centre Inspection data			Area and individual CC level	Both

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# Children Leeds

## Child friendly city priorities

### In a child friendly Leeds...

13. Children and young people can make safe journeys and can easily travel around the city
  - Affordable public transport and parking
  - More zebra crossings
  - Promote safe cycling paths and walking routes
14. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play
  - Good access to the city centre
  - Signposting to attractions
  - Playful areas for all ages of children and places where young people can hang out and have fun
  - Information about what is going on and when
  - Maps showing safer routes in the city centre
15. There are places and spaces to play and things to do, in all areas and open to all
  - More staff in places and spaces children and young people go
  - Things to do all year round, not just during holidays
  - Families and young people informed about what is going on across the city and how to get there e.g. bus routes
16. Children and young people can easily find out what they want to know, when they want it and how they want it
  - Use websites, social media, posters, letter, text, email and verbally
  - Information is up to date and relevant
  - Two way communication; opportunities to give feedback, suggest ideas and have discussions e.g. online forums
17. Children, young people and adults have a good understanding of children's rights, according to the **United Nation Convention on the Rights of the Child**
  - Responsibility of all to respect each others rights
  - Recognise young people who are active citizens, volunteer their time and help out in their local communities
  - Adults working with children and young people and families, need to explain how their work supports children's rights
  - Agree which child friendly version of UNCRC should be promoted across the city e.g. through schools and different organisations
18. Children and young people are treated fairly and feel respected
  - Tackle stereotyping of young people
  - More positive media coverage of young people
  - Adults are friendlier to children and young people
  - Better access and choice for disabled children and young people e.g. leisure opportunities
19. Children and young people have the support and information they need to make healthy lifestyle choices

## Appendix 2: Proposed schedule of Information for Area Committee Reporting for 2012

- Better information and support around the following issues; emotional health, building confidence, having positive friendships, eating healthily and being active, sex and relationships, drugs, smoking and alcohol
20. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning
- Better approaches to tackling bullying and disruptive behaviour of pupils
  - Lessons are more interactive and fun
  - Linking lessons to life skills and future employment
21. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all
- More support for young people not in education, employment and training
  - Increase work experience opportunities across the city and across professions
  - Young people know where to go to find out about job vacancies and apprenticeships, work experience opportunities and careers information, advice and guidance
22. All children and young people have their basic rights met
- All children and young people have a home and feel they have a reasonable standard of living
  - Protecting all children and young people from harm
  - Support low income families
23. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives (this is “participation”)
- Inform children and young people that it’s their right to have a voice and be involved in decisions affecting their lives (Article 12 – UNCRC)
  - Increase understanding of different ways children and young people can share their view, have their say and make a difference
  - More opportunities for all children and young people to get actively involved in decision making and influence change in the city centre and local communities
  - Tackle barriers preventing children and young people getting involved in “participation” activities
  - Organisations working with or for children and young people, should involve children and young people in deciding what they should do, how they should do it and how well they are doing it
24. Places and spaces where children and young people spend time and play are free of litter and dog fouling
- Clean streets
  - Clean parks
  - Encourage people to take responsibility for their actions
  - Children, young people and adults working together on community clean ups



**Looked After Children Data By Area and Ward**

<b>Children looked after</b>		<b>At 30/06/11</b>	<b>At 30/12/11</b>
<b>East North East</b>			
Outer North East	Alwoodley	12	12
	Harewood	3	4
	Wetherby	2	3
Inner North East	Chapel Allerton	55	53
	Moortown	10	7
	Roundhay	13	15
Inner East	Burmantofts and Richmond Hill	144	153
	Gipton and Harehills	151	155
	Killingbeck and Seacroft	62	58
<b>West North West</b>			
Outer North West	Adel and Wharfedale	3	4
	Guiseley and Rawdon	12	7
	Horsforth	30	29
	Otley and Yeadon	20	20
Inner North West	Headingley	13	15
	Hyde Park and Woodhouse	50	49
	Kirkstall	48	44
	Weetwood	11	13
Inner West	Armley	86	83
	Bramley and Stanningley	88	88
Outer West	Calverley and Farsley	9	8
	Farnley and Wortley	43	44
	Pudsey	22	24
<b>South East</b>			
Outer East	Cross Gates and Whinmoor	36	38
	Garforth and Swillington	1	5
	Kippax and Methley	24	21
	Temple Newsam	39	38
Outer South	Ardsley and Robin Hood	7	5
	Morley North	17	16
	Morley South	20	24
	Rothwell	20	21
Inner South	Beeston and Holbeck	93	95
	City and Hunslet	133	134
	Middleton Park	98	92
<b>Out of Leeds/could not map*</b>			
Out of Leeds/could not map		69	71
<b>Total</b>		<b>1,444</b>	<b>1,448</b>

\* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

**Children Subject to a Child Protection Plan (CPP) by Area and Ward**

<b>Children subject to a child protection plan</b>		<b>At 30/06/11</b>	<b>At 30/12/11</b>
<b>East North East</b>			
Outer North East	Alwoodley	18	12
	Harewood	2	2
	Wetherby	0	10
Inner North East	Chapel Allerton	32	16
	Moortown	10	6
	Roundhay	19	1
Inner East	Burmantofts and Richmond Hill	60	85
	Gipton and Harehills	95	79
	Killingbeck and Seacroft	39	38
<b>West North West</b>			
Outer North West	Adel and Wharfedale	6	7
	Guiseley and Rawdon	19	24
	Horsforth	8	15
	Otley and Yeadon	11	22
Inner North West	Headingley	12	19
	Hyde Park and Woodhouse	29	23
	Kirkstall	41	39
	Weetwood	16	16
Inner West	Armley	47	53
	Bramley and Stanningley	103	105
Outer West	Calverley and Farsley	5	1
	Farnley and Wortley	51	52
	Pudsey	29	24
<b>South East</b>			
Outer East	Crossgates and Whinmoor	26	20
	Garforth and Swillington	9	4
	Kippax and Methley	12	12
	Temple Newsam	38	33
Outer South	Ardsley and Robin Hood	24	24
	Morley North	9	8
	Morley South	19	19
	Rothwell	14	28
Inner South	Beeston and Holbeck	51	58
	City and Hunslet	45	61
	Middleton Park	67	77
<b>Out of Leeds/could not map*</b>			
Out of Leeds/could not map		56	33
<b>Total</b>		<b>1,022</b>	<b>1,026</b>

\* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

**Referrals to Social Care by Area and Ward**

Referrals to Social Care		2010-11 12 months	Apr-Dec 2011/12 9 months
<b>East North East</b>			
Outer North East	Alwoodley	194	168
	Harewood	53	55
	Wetherby	124	99
Inner North East	Chapel Allerton	511	380
	Moortown	151	132
	Roundhay	167	158
Inner East	Burmantofts and Richmond Hill	1,064	706
	Gipton and Harehills	1,052	802
	Killingbeck and Seacroft	766	609
<b>Wes North West</b>			
Outer North West	Adel and Wharfedale	94	77
	Guiseley and Rawdon	138	135
	Horsforth	132	148
	Otley and Yeadon	227	178
Inner North West	Headingley	57	72
	Hyde Park and Woodhouse	311	241
	Kirkstall	392	353
	Weetwood	217	167
Inner West	Armley	636	558
	Bramley and Stanningley	637	452
Outer West	Calverley and Farsley	213	141
	Farnley and Wortley	395	328
	Pudsey	243	183
<b>South East</b>			
Outer East	Cross Gates and Whinmoor	351	268
	Garforth and Swillington	208	134
	Kippax and Methley	226	145
	Temple Newsam	455	316
Outer South	Ardsley and Robin Hood	266	169
	Morley North	216	182
	Morley South	314	213
	Rothwell	243	197
Inner South	Beeston and Holbeck	764	605
	City and Hunslet	770	480
	Middleton Park	1,041	850
<b>Out of Leeds/could not map*</b>			
Out of Leeds/could not map		1,015	714
<b>Total</b>		<b>13,643</b>	<b>10,415</b>

\* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

**CAF's Initiated by Area and Ward**

CAF's Initiated		2010-11 12 months	Apr-Dec 2011/12 9 months
<b>East North East</b>			
Outer North East	Alwoodley	27	17
	Harewood	13	8
	Wetherby	19	6
Inner North East	Chapel Allerton	46	20
	Moortown	27	13
	Roundhay	24	17
Inner East	Burmantofts and Richmond Hill	72	38
	Gipton and Harehills	68	47
	Killingbeck and Seacroft	53	25
<b>West North West</b>			
Outer North West	Adel and Wharfedale	12	5
	Guiseley and Rawdon	20	14
	Horsforth	21	18
	Otley and Yeadon	25	13
Inner North West	Headingley	3	4
	Hyde Park and Woodhouse	25	20
	Kirkstall	32	25
	Weetwood	22	15
Inner West	Armley	45	16
	Bramley and Stanningley	43	29
Outer West	Calverley and Farsley	25	11
	Farnley and Wortley	32	19
	Pudsey	28	12
<b>South East</b>			
Outer East	Cross Gates and Whinmoor	39	20
	Garforth and Swillington	24	6
	Kippax and Methley	35	8
	Temple Newsam	43	16
Outer South	Ardsley and Robin Hood	19	5
	Morley North	21	11
	Morley South	15	9
	Rothwell	26	10
Inner South	Beeston and Holbeck	66	38
	City and Hunslet	55	35
	Middleton Park	60	37
<b>Out of Leeds/could not map*</b>			
Out of Leeds/could not map		50	43
<b>Total</b>		<b>1,135</b>	<b>630</b>

\* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

**CAF's Completed by Area and Ward**

CAF's completed		2010-11 12 months	Apr-Dec 2011/12 9 months
<b>East North East</b>			
Outer North East	Alwoodley	18	16
	Harewood	8	6
	Wetherby	13	5
Inner North East	Chapel Allerton	35	18
	Moortown	20	13
	Roundhay	18	14
Inner East	Burmantofts and Richmond Hill	51	35
	Gipton and Harehills	40	41
	Killingbeck and Seacroft	37	23
<b>West North West</b>			
Outer North West	Adel and Wharfedale	10	5
	Guiseley and Rawdon	14	14
	Horsforth	15	17
	Otley and Yeadon	20	12
Inner North West	Headingley	2	3
	Hyde Park and Woodhouse	20	17
	Kirkstall	28	22
	Weetwood	16	15
Inner West	Armley	29	16
	Bramley and Stanningley	28	25
Outer West	Calverley and Farsley	18	11
	Farnley and Wortley	18	17
	Pudsey	20	11
<b>South East</b>			
Outer East	Cross Gates and Whinmoor	29	19
	Garforth and Swillington	19	6
	Kippax and Methley	24	7
	Temple Newsam	32	16
Outer South	Ardsley and Robin Hood	13	4
	Morley North	15	11
	Morley South	10	9
	Rothwell	14	9
Inner South	Beeston and Holbeck	49	36
	City and Hunslet	48	28
	Middleton Park	43	37
<b>Out of Leeds/could not map*</b>			
Out of Leeds/could not map		39	41
<b>Total</b>		<b>813</b>	<b>579</b>

\* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

**Primary & Secondary School Attendance by Area & Ward for Academic Years 2009-10 and 2010-2011****Provisional Data**

Area	Ward Name	Primary Attendance Rate 2009-10	Primary Attendance Rate 2010-11	Secondary Attendance Rate 2009-10	Secondary Attendance Rate 2010-11
		Half terms 1-5	Half terms 1-5	Half terms 1-5	Half terms 1-5
<b>East North East</b>					
Outer North East	Alwoodley	94.7%	94.9%	93.7%	93.5%
Outer North East	Harewood	95.2%	95.6%	No secondary schools in this ward	
Outer North East	Wetherby	95.6%	95.9%	91.8%	92.4%
Inner North East	Moortown	95.4%	95.8%	91.8%	92.6%
Inner North East	Roundhay	95.0%	95.7%	93.2%	93.5%
Inner North East	Chapel Allerton	93.3%	93.8%	No secondary schools in this ward	
Inner East	Gipton & Harehills	92.3%	92.9%	No secondary schools in this ward	
Inner East	Killingbeck & Seacroft	93.1%	93.8%	88.1%	86.1%
Inner East	Burmantofts & Richmond Hill	93.0%	93.6%	89.3%	89.1%
<b>West North West</b>					
Outer North West	Adel & Wharfedale	95.8%	96.1%	91.8%	91.7%
Outer North West	Guiseley & Rawdon	96.0%	96.1%	92.9%	93.8%
Outer North West	Horsforth	95.8%	96.1%	93.8%	94.3%
Outer North West	Otley & Yeadon	95.5%	95.7%	93.7%	94.5%
Inner North West	Kirkstall	94.6%	94.6%	93.3%	94.1%
Inner North West	Weetwood	94.2%	94.9%	88.6%	90.1%
Inner North West	Headingley	92.9%	93.9%	No secondary schools in this ward	
Inner North West	Hyde Park & Woodhouse	92.9%	95.4%	89.2%	88.3%
Inner West	Armley	93.7%	93.9%	86.8%	88.1%
Inner West	Bramley & Stanningley	93.9%	94.7%	89.4%	92.4%
Outer West	Calverley & Farsley	95.1%	95.2%	92.0%	92.3%
Outer West	Farnley & Wortley	93.7%	94.8%	90.9%	90.7%
Outer West	Pudsey	94.6%	95.0%	92.3%	93.5%
<b>South East</b>					
Outer East	Cross Gates & Whinmoor	94.5%	94.3%	88.9%	90.8%
Outer East	Garforth & Swillington	95.3%	95.1%	94.0%	94.7%

Appendix 4 Attendance, KS2, KS4 and Foundation Stage data for Academic Years 2009/10 & 2010/11

**Primary & Secondary School Attendance by Area & Ward for Academic Years 2009-10 and 2010-2011**  
Continued

Area	Ward Name	Primary Attendance Rate 2009-10	Secondary Attendance Rate 2009-10	Primary Attendance Rate 2010-11	Secondary Attendance Rate 2010-11
		Half terms 1-5	Half terms 1-5	Half terms 1-5	Half terms 1-5
Outer East	Kippax & Methley	94.8%	94.9%	92.7%	92.0%
Outer East	Temple Newsam	94.7%	95.0%	92.0%	93.4%
Outer South	Ardsley & Robin Hood	94.5%	94.4%	90.2%	91.6%
Outer South	Morley North	95.1%	95.5%	No secondary schools in this ward	
Outer South	Morley South	94.2%	95.3%	92.6%	93.5%
Outer South	Rothwell	94.9%	94.8%	92.0%	91.7%
Inner South	Beeston & Holbeck	92.9%	94.2%	90.3%	92.4%
Inner South	City & Hunslet	93.0%	93.7%	No secondary schools in this ward	
Inner South	Middleton Park	93.0%	93.4%	No data from South Leeds Academy	86.9%

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

**Key Stage 2 English and Maths (LEVEL 4 + English and Maths %)**

Area	Ward Name	2009/10*	2010/11
<b>East North East</b>			
Outer North East	Alwoodley	92	86
Outer North East	Harewood	89	80
Outer North East	Wetherby	79	84
Inner North East	Moortown	84	86
Inner North East	Roundhay	76	84
Inner North East	Chapel Allerton	56	58
Inner East	Gipton & Harehills	58	56
Inner East	Killingbeck & Seacroft	59	70
Inner East	Burmantofts & Richmond Hill	78	64
<b>West North West</b>			
Outer North West	Adel & Wharfedale	85	86
Outer North West	Guiseley & Rawdon	89	84
Outer North West	Horsforth	85	79
Outer North West	Otley & Yeadon	83	81
Inner North West	Kirkstall	71	72
Inner North West	Weetwood	82	71
Inner North West	Headingley	52	66
Inner North West	Hyde Park & Woodhouse	0	50
Inner West	Armley	63	70
Inner West	Bramley & Stanningley	58	64
Outer West	Calverley & Farsley	80	82
Outer West	Farnley & Wortley	81	67
Outer West	Pudsey	71	73
<b>South East</b>			
Outer East	Cross Gates & Whinmoor	70	73
Outer East	Garforth & Swillington	81	76
Outer East	Kippax & Methley	70	70
Outer East	Temple Newsam	76	77
Outer South	Ardsley & Robin Hood	73	80
Outer South	Morley North	80	80
Outer South	Morley South	63	73
Outer South	Rothwell	63	69
Inner South	Beeston & Holbeck	58	67
Inner South	City & Hunslet	69	65
Inner South	Middleton Park	0	65

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

\* KS2 test results in 2010 should be treated with caution due to the test boycott in which almost half of Leeds schools participated. Test results for 2010 therefore do not provide a full picture of outcomes and are likely to be skewed in certain areas.



**Key Stage 4 - % of Pupils achieving 5+ A\*-C GCSE including English and Maths**

Area	Ward Name	Number of schools	Academic Year 09/10	Academic year 10/11
<b>East North East</b>				
Outer North East	Alwoodley	1	62	58
Outer North East	Harewood	0	n/a	n/a
Outer North East	Wetherby	2	55	54
Inner North East	Moortown	2	49	57
Inner North East	Roundhay	2	49	53
Inner North East	Chapel Allerton	0	0	n/a
Inner East	Gipton & Harehills	0	n/a	n/a
Inner East	Killingbeck & Seacroft	2	31	44
Inner East	Burmantofts & Richmond Hill	2	36	37
<b>West North West</b>				
Outer North West	Adel & Wharfedale	1	49	56
Outer North West	Guiseley & Rawdon	3	70	70
Outer North West	Horsforth	1	67	75
Outer North West	Otley & Yeadon	1	62	71
Inner North West	Kirkstall	1	72	71
Inner North West	Weetwood	2	45	47
Inner North West	Headingley	0	n/a	n/a
Inner North West	Hyde Park & Woodhouse	1	31	21
Inner West	Armley	1	24	31
Inner West	Bramley & Stanningley	1	33	44
Outer West	Calverley & Farsley	1	56	52
Outer West	Farnley & Wortley	1	45	48
Outer West	Pudsey	2	51	58
<b>South East</b>				
Outer East	Cross Gates & Whinmoor	1	32	40
Outer East	Garforth & Swillington	1	74	78
Outer East	Kippax & Methley	1	56	54
Outer East	Temple Newsam	2	45	54
Outer South	Ardsley & Robin Hood	1	48	47
Outer South	Morley North	0	n/a	n/a
Outer South	Morley South	3	58	63
Outer South	Rothwell	1	51	52
Inner South	Beeston & Holbeck	1	36	43
Inner South	City & Hunslet	0	n/a	n/a
Inner South	Middleton Park	1	27	26

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

**Foundation Stage Threshold Data % achieved good level of development**

Area	Ward Name	2009/10	2010/11
<b>East North East</b>			
Outer North East	Alwoodley	67	68
Outer North East	Harewood	71	70
Outer North East	Wetherby	65	76
Inner North East	Moortown	71	71
Inner North East	Roundhay	48	54
Inner North East	Chapel Allerton	49	37
Inner East	Gipton & Harehills	32	43
Inner East	Killingbeck & Seacroft	39	46
Inner East	Burmantofts & Richmond Hill	34	43
<b>West North West</b>			
Outer North West	Adel & Wharfedale	74	80
Outer North West	Guiseley & Rawdon	70	73
Outer North West	Horsforth	69	82
Outer North West	Otley & Yeadon	53	64
Inner North West	Kirkstall	63	66
Inner North West	Weetwood	57	57
Inner North West	Headingley	52	48
Inner North West	Hyde Park & Woodhouse	42	48
Inner West	Armley	47	57
Inner West	Bramley & Stanningley	42	44
Outer West	Calverley & Farsley	58	63
Outer West	Farnley & Wortley	52	59
Outer West	Pudsey	61	60
<b>South East</b>			
Outer East	Cross Gates & Whinmoor	58	67
Outer East	Garforth & Swillington	55	57
Outer East	Kippax & Methley	67	68
Outer East	Temple Newsam	41	52
Outer South	Ardsley & Robin Hood	55	63
Outer South	Morley North	58	57
Outer South	Morley South	52	69
Outer South	Rothwell	63	65
Inner South	Beeston & Holbeck	40	43
Inner South	City & Hunslet	32	36
Inner South	Middleton Park	45	49

Appendix 5 NEET and Not Known Data by Area and Ward

**NEET and Not Known Data by Area and Ward as at 31<sup>st</sup> December 2011**

Area	Ward	NEET Count	NEET %	Not Known Count	Not Known %
No Postcode Ward	No Wedge	10	19.23%	3	5.77%
<b>East North East</b>					
Outer North East	Alwoodley	22	3.26%	55	8.16%
Outer North East	Harewood	11	2.48%	41	9.23%
Outer North East	Wetherby	6	1.20%	45	9.0%
Inner North East	Chapel Allerton	58	6.37%	83	9.11%
Inner North East	Moortown	20	2.77%	44	6.09%
Inner North East	Roundhay	27	3.31%	43	5.27%
Inner East	Burmantofts and Richmond	86	10.15%	109	12.87%
Inner East	Gipton and Harehills	129	10.94%	140	11.87%
Inner East	Killingbeck and Seacroft	122	11.32%	124	11.50%
<b>West North West</b>					
Outer North West	Adel and Wharfedale	12	2.11%	48	8.44%
Outer North West	Guiseley and Rawdon	19	2.61%	81	11.13%
Outer North West	Horsforth	18	2.74%	38	5.79%
Outer North West	Otley and Yeadon	23	3.14%	76	10.38%
Inner North West	Headingley	6	5.17%	10	8.62%
Inner North West	Hyde Park & Woodhouse	46	10.80%	44	10.33%
Inner North West	Kirkstall	42	7.41%	50	8.82%
Inner North West	Weetwood	23	3.75%	66	10.77%
Inner West	Armley	75	8.72%	142	16.51%
Inner West	Bramley and Stanningley	66	7.94%	125	15.04%
Outer West	Calverley and Farsley	18	2.64%	65	9.53%
Outer West	Farnley and Wortley	77	8.41%	134	14.63%
Outer West	Pudsey	24	3.53%	76	11.19%
<b>South East</b>					
Outer East	Crossgates and Whinmoor	33	4.06%	100	12.32%
Outer East	Garforth and Swillington	18	2.32%	84	10.84%
Outer East	Kippax and Methley	27	3.78%	83	11.61%
Outer East	Temple Newsam	45	5.22%	93	10.79%
Outer South	Ardsley and Robin Hood	27	3.47%	75	9.65%
Outer South	Morley North	23	3.33%	101	14.64%
Outer South	Morley South	31	4.63%	106	15.82%
Outer South	Rothwell	31	4.74%	64	9.79%
Inner South	Beeston and Holbeck	68	8.37%	115	14.16%
Inner South	City and Hunslet	99	10.95%	222	24.56%
Inner South	Middleton Park	110	10.40%	156	14.74%

Appendix 6 - Primary and Secondary School Inspection Judgement Grades

**Primary and Secondary School Overall Effectiveness Inspection Judgement Grades as at 16.01.12**

Area	School	Overall Effectiveness Inspection Judgement Grades				Number of settings inspected	No. of settings not inspected
		Outstanding	Good	Satisfactory	Inadequate		
<b>East North East</b>							
<b>Outer North East</b>	Primary	9	10	4	0	23	0
	Secondary	0	2	1	0	3	0
<b>Inner North East</b>	Primary	5	5	6	0	16	0
	Secondary	1	2	1	0	4	0
<b>Inner East</b>	Primary	4	11	7	0	22	0
	Secondary	0	2	2	0	4	0
<b>West North West</b>							
<b>Outer North West</b>	Primary	7	18	3	0	28	0
	Secondary	0	4	2	0	6	0
<b>Inner North West</b>	Primary	2	11	6	0	19	0
	Secondary	0	1	2	0	3	0
<b>Inner West</b>	Primary	1	6	8	0	15	0
	Secondary	0	0	0	1	1	1
<b>Outer West</b>	Primary	3	11	7	0	21	0
	Secondary	0	2	2	0	4	0
<b>South East</b>							
<b>Outer East</b>	Primary	3	15	10	0	28	0
	Secondary	1	3	1	0	5	0
<b>Inner South</b>	Primary	3	9	9	1	22	0
	Secondary	0	1	0	0	1	1
<b>Outer South</b>	Primary	5	11	8	0	24	0
	Secondary	1	1	3	0	5	0

Note: Judgements relating to the effectiveness of VI Forms previously shown in this table have been removed due to the discontinuation of this measure in the current OFSTED inspection framework.

**SILC and PRU Overall Effectiveness Inspection Judgement Grades**

Leeds City Wide	Overall Effectiveness Inspection Judgement Grades				
Setting	Outstanding	Good	Satisfactory	Inadequate	Number of Settings
Specialist Inclusive Learning Centre (SILC)	1	4		1	6
Pupil Referral Unit (PRU)	1	2	1		4

**Children's Centre Inspection Judgement Grades as at 31st Dec 2011**

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
<b>East North East</b>							
<b>Outer North East</b>	Alwoodley CC						None
	Boston Spa CC						None
	Wetherby CC						None
<b>Inner North East</b>	Chapel Allerton CC						CC Services
	Chapel Allerton CC - Nursery						Childcare
	Chapelton CC						CC Services
	Chapelton CC - Nursery						Childcare
	Meanwood CC - Nursery						Childcare
	Carr Manor CC						None
	Moortown CC						None
	Rounday CC						None
<b>Inner East</b>	Gipton North CC - Nursery						Childcare
	Gipton South CC - Nursery						Childcare
	Harehills CC						CC Services
	Harehills CC - Nursery						Childcare
	Kentmere EYC and OOS Club						Childcare
	Osmondthorpe CC - Nursery						Childcare
	Parklands CC						CC Services
	Parklands CC - Nursery						Childcare
	Richmond Hill CC						CC Services
	Richmond Hill CC						Childcare
	Seacroft CC						CC Services
	Seacroft CC - Nursery						Childcare
	Shakespeare CC - Nursery						Childcare
	Shepherds Lane CC - Nursery						Childcare
	Crossgates and Manston CC						None
	<b>West North West</b>						
<b>Outer North West</b>	Horsforth CC						CC Services
	Guiseley CC						None
	Otley CC						None
	Yeadon and Rawdon CC						None

Appendix 7 – Children Centre Inspection Grades

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
<b>Inner North West</b>	Burley Park CC						CC Services
	Burley Park CC - Nursery						Childcare
	Hawksworth Wood CC - Nursery						Childcare
	Headingley CC						CC Services
	Ireland Wood CC						Childcare
	Little London CC						CC Services
	Little London CC - Nursery						Childcare
	Quarry Mount CC						CC Services
	Quarry Mount CC Nursery						Childcare
	Kirkstall CC						None
<b>Inner West</b>	Armley Moor CC Nursery						Childcare
	Bramley CC - Nursery						Childcare
	Castleton CC - Nursery						Childcare
	Hollybush - CC						None
<b>Outer West</b>	Upper Pudsey CC						Childcare
	Farnley CC						None
	Farsley and Calverley CC						None
	Swinnow CC						None
<b>South East</b>							
<b>Outer East</b>	Meadowfield CC						CC Services
	Meadowfield CC Nursery						Childcare
	Swarcliffe CC at Langbar - Nursery						Childcare
	Garforth CC						None
	Kippax CC						None
	Temple Newsam and Colton CC						None
	Villages East CC						None
<b>Inner South</b>	City & Holbeck CC						Childcare
	Cottingley CC (under 3s) - Nursery						Childcare
	Hunslet CC at Rylestone						CC Services
	Hunslet CC at Rylestone						Childcare
	Hunslet CC St Mary's Site						Childcare
	Middleton CC (over 3s)						CC Services

## Appendix 7 – Children Centre Inspection Grades

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
<b>East North East</b>							
	Middleton CC (over 3s) Nursery						Childcare
	Middleton CC (under 3s)						CC Services
	Middleton CC (under 3s) Nursery						Childcare
	New Bewerley CC - Nursery						Childcare
	Two Willows CC - Nursery						Childcare
	Windmill CC						CC Services
	Windmill CC - Nursery						Childcare
<b>Outer South</b>	Daisy Chain Childcare @ Lofthouse CC						Childcare
	Gildersome and Drighlington CC						CC Services
	Morley North CC						CC Services
	Morley South CC (over 3s) - Nursery						None
	Rothwell CC						Childcare
	Rothwell CC at Rose Farm						CC Services
	Ardsley and Tingley CC						None

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**Report of Director of City Development**

**Report to East Inner Area Committee**

**Date: 22<sup>nd</sup> March 2012 February - April cycle (within the consultation period)**

**Subject: LDF Core Strategy – Publication Document**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	All	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. Following consideration by Executive Board on 10<sup>th</sup> February, the City Council's Local Development Framework (Publication Draft) has been approved for public consultation. The consultation period is 28<sup>th</sup> February – 12<sup>th</sup> April (5:00pm) and the purpose of this report is to make Area Committees aware of the consultation, the broad scope and to direct any subsequent comments to the Comments Form for completion. The Core Strategy document (and background material) is available via the City Council's web site, together with a copy of the Comments Form.
2. In aspiring to be the 'best city in the UK' (the Vision for Leeds), the Core Strategy reflects the spatial and land use aspects of this ambition, as part of an overall approach to manage opportunities for regeneration and longer term growth. A key responsibility for the Core Strategy, is to provide strategic overview for the preparation of a future Site Allocations Development Plan Document (DPD) and Neighbourhood Plans. It is not therefore the role of the Core Strategy to identify specific allocations of land for development (this will be the role of the Site Allocations DPD, informed by the Neighbourhood Planning process) but to provide an overall 'steer' and policy framework for overall scale and distribution of development. The Site Allocations DPD is at a very early stage of production and will but subject to the first stages of public consultation anticipated in Autumn 2012.
3. The Core Strategy takes a district wide approach to plan for the homes and jobs the communities need in a sustainable manner. Integral therefore to the strategy, is the need to respect local character, distinctiveness and to achieve environmental management requirements, in support of regeneration and growth. Linked to this also, is the identification of a network of "Green Infrastructure" (linking areas of open space and nature conservation interest) across Leeds. This overall approach is therefore

relevant to each of the Area Committees. An underlying approach of the Core Strategy is to identify types of settlements/places across the district, together with a hierarchy of City and Town Centres, as a focus for development. Consequently, where these settlements and 'centres' have been defined and are located, will be of relevance to individual Area Committees (further details, of the area based aspects of the Core Strategy, are summarised in paras. 3.2 – 3.4 and Appendix 2 of this report).

4. Initial work on the Core Strategy commenced in late 2006 and the emerging document has therefore been subject to several periods of both formal and informal consultation work. The current (Publication) stage of engagement, is the final formal stage of public consultation, prior to submission for independent examination by an Inspector. It should be emphasised also, that, this stage of consultation is specifically concerned with the "soundness" of the plan (rather than inviting more general comments and changes). Consequently, the purpose of the Comments Form is to seek comments on the soundness of the document (i.e. is it Justified, is it Effective and is it Consistent with national policy and to give specific reasons why it may not be sound (and the changes necessary to make it sound). The Comments Form can also be used to capture responses, which to support the soundness of the plan.

### **Recommendations**

5. Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

## 1 Purpose of this report

- 1.1 In reflecting the priorities and ambitions for Leeds (as set out as part of the Vision for Leeds), the Core Strategy sets out the broad spatial and land use planning framework for the district (to 2028). Central to its preparation has been the desire to plan for the people and places of Leeds, in the development of an approach, which seeks to manage growth in a sustainable way. This approach seeks to balance the overall needs of a growing population in the delivery of an appropriate scale, distribution and phasing of development, taking into account local character and distinctiveness.
- 1.2 In playing its part, (and linked to a range of a range of strategic initiatives and programmes), for Leeds to become 'the best city in the UK', the Core Strategy provides a framework to deliver a range of key priorities. These include:
- responding to forecasts that the population of Leeds is set to grow and the opportunities and challenges associated with this including, greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds,
  - arising from the spatial pressures of population growth, the need to develop a longer term strategy to create more and affordable homes, whilst seeking to respect and enhance, the character and distinctiveness of local communities and settlements,
  - the promotion of urban regeneration, through the recycling of brownfield land and the development of land in sustainable locations, as a basis to minimise the impact upon greenfield and Green Belt land,
  - harnessing the 'housing growth principles' agreed through public consultation, as a basis to meet housing needs and delivery in appropriate locations through a phased approach,
  - planning for job creation and economic growth by promoting key economic sectors (including financial & business services, low carbon manufacturing, retail, housing and construction as identified within, the Leeds Growth Strategy), key strategic locations for development (including the City Centre and the Aire Valley – Urban Eco-Settlement/Enterprise Zone), together with a portfolio of opportunities for employment development & job growth and regeneration,
  - delivering quality of place, high standards of urban design, conservation & construction, the protection and enhancement of the environment and ease of movement (through walking & cycling), in support of a sustainable, child friendly and healthy city,
  - mitigating the consequences of climate change by managing flood risk, enabling sustainable design and construction and support for low carbon energy.
- 1.3 Following consideration by Executive Board, the Core Strategy has been approved for public consultation (Regulation 27 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended (the LDF Regs)).

Following this stage of consultation and consideration of representations made, the City Council may then proceed to formal Submission of the document to the Secretary of State for Independent Examination.

## **2 Background information**

### Overview

- 2.1 In seeking to address the priorities set out as part of the Vision for Leeds, responding to major changes in the economy and national guidance, there is considerable urgency to progress the Core Strategy. Central to this is the need to plan for the implications of a growing and changing population. Based upon the Strategic Housing Market Assessment (SHMA), it is anticipated that the population of Leeds will rise from 755,136 in 2010 to 859,583 in 2028 (Employment led, fixed headship scenario, extrapolated to 2028). Associated with this growth, are greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds. Meeting the challenges and opportunities linked to these changes, is therefore a key issues for Leeds as a whole and in taking forward the Core Strategy.
- 2.2 Within the context of national planning guidance (including PPS12 and the emerging National Planning Policy Framework), the Localism Act (and the need to provide a direction and planning framework for the preparation of the Site Allocations DPD and Neighbourhood Plans) City Council priorities (including the delivery of City Priority Plans & the Leeds Growth Strategy), the Core Strategy is the key spatial and land use planning document for Leeds. Once adopted, substantive parts of the Core Strategy will replace the existing Development Plan (the Leeds UDP 2006).
- 2.3 Following early technical work and stakeholder engagement in 2006, wider public consultation on an Issues & Alternative Options document (October – December 2007) and a further 6 week period of public consultation (October – December 2009) on a 'Preferred Approach' document, a Publication draft document has now been prepared. This document has been developed in the light of the consultation work described above and also informed by supporting technical work and evidence base material. This material includes the Strategic Housing Market Assessment (SHMA), the housing growth consultation with key stakeholders (summer 2011), the PPG 17 Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment, Retail & Town Centres Study and Employment Land Review.

## **3 Main issues**

- 3.1 The Core Strategy has been prepared during a major period of change. This includes significant and emerging changes to national and regional planning policy, culminating in the preparation of the draft National Planning Policy Framework, the impending abolition of Regional Spatial Strategies and the introduction of the Localism Act. These changes have been against a background of a global economic downturn and restructuring, a reduction in public funding and national (regional and local) priorities to stimulate economic recovery and growth. Within this context, it is important that the Core Strategy has regard to these circumstances in the short term but seeks to be ambitious in the longer term (the plan period and beyond) to plan for places, communities and infrastructure, in

aspiring to be the ‘best city in the UK’. The performance against these objectives will need to be monitored, to ensure that the plan remains ‘fit for purpose’. In seeking to meet these objectives, the document is subdivided into two key policy sections the Spatial Development Strategy (supported by the Key Diagram) and Strategic Themes & Policies. The main issues, arising from these sections are summarised below.

### Implications for Area Committees

- 3.2 The following sections below (Places, Shopping & supporting the needs of communities, Local distinctiveness, sustainability & environmental quality, Economic growth & prosperity, Meeting housing needs, Regeneration, Transport and Environment) provide a detailed summary of each of the key sections of the document for consultation.
- 3.3 The broad approach of the document is to consider district wide issues and to provide an overall policy approach, for the preparation of a more detailed Site Allocations document (informed by Neighbourhood Plans) to follow. As a basis to develop this overall approach, the Core Strategy (Table 1 below) sets out the settlement types across the district. This helps to provide a focus for the policies of the plan and the scale and distribution of opportunities for regeneration and growth (and the identification of designating Town & local centres).

Table 1 – Identification of Settlement Types

<b>Settlement Type</b>	<b>Location</b>
<b>Main Urban Area</b>	Leeds City Centre and the surrounding communities and neighbourhoods forming the main urban and suburban areas of the City
<b>Major Settlements</b>	Garforth Guiseley/Yeadon/Rawdon Morley Otley Rothwell Wetherby
<b>Smaller Settlements</b>	Allerton Bywater Bardsey Barwick-in-Elmet Boston Spa Bramham Bramhope Calverley Collingham Drighlington East Ardsley Gildersome Kippax Lofthouse/Robin Hood Micklefield Mickletown Methley Pool-in-Wharfedale Scholes Swillington Tingley/West Ardsley
<b>Villages/Rural</b>	All other settlements and locations

## Summary of Policy areas relevant to Committee areas

- 3.4 For ease of reference the Core Strategy Key Diagram, incorporating the Area Committee boundaries, has been appended to this report. This in turn illustrates the key policies relating to different areas across the district and the application of the approaches summarised below.

### Places

- 3.5 A fundamental strand of the Core Strategy is the importance of the character and distinctiveness of Leeds, as a context for securing opportunities for regeneration and longer term growth. Particular characteristics of Leeds MD, are the extensive areas of greenspace and open land surrounding and linking through urban areas via green corridors and river valleys. Leeds is distinctive also, as a consequence of the wide collection of individual towns and villages across the District, in addition to the main urban area (which also includes the city centre). Leeds is therefore unlike many other cities and it is important therefore, that an appropriate balance is struck between the needs of economic and housing growth, quality of life and in maintaining and enhancing this special character. Within this context, the publication draft Core Strategy provides a policy framework to facilitate and enable, the delivery of development proposals in a sustainable manner, as a basis for 'Place making'. Consequently, emphasis is given to Regeneration Priority Programme Areas (Spatial Policy 4), identifying and supporting the role of the places and settlements across the District, a 'centres' based approach to the need to enhance the role of the City Centre, Town and Local Centres, as a basis to provide the range of services required by the community in accessible and sustainable locations (Spatial Policies 2 and 3). Policies are also contained within other sections (see para. 3.5 below) regarding the importance of design and conservation.

### Shopping & supporting the needs of Communities

- 3.6 In supporting the current and future needs of local communities, the document, seeks to support and strengthen the role of the City Centre and Town Centres across the district. Spatial Policies 2 & 3 therefore support a 'centres first', approach regarding the use and expansion of such areas. Policies P1, P2, P3, P4, P5 and P6, set out the approach in planning for shopping development (including the creation of new centres, in appropriate circumstances, linked to regeneration and longer term opportunities for growth). Integral to this overall approach, is the desire to safeguard, enhance and develop the role of Leeds City Centre as the primary destination for major retail, commercial, leisure and cultural development. This also recognises its key role at the heart of the strategic transport hub (including Leeds City station and interchange facilities). Within this context, it is critically important to ensure that major investment opportunities (including major retail development at Eastgate) within the City Centre, are secured as a priority.
- 3.7 In supporting the needs of communities (including schools) across Leeds, the Core Strategy also places emphasis upon the provision of Community Facilities and Services (Policy P8). In complementing the overall strategic approach to the need to respect local character and distinctiveness, policies for Design, Conservation and Landscape are also set out, to ensure that development proposals are appropriate.

### Local Distinctiveness, sustainability & environmental quality

- 3.8 Population increase, climate change and the global economy are all huge challenges facing Leeds. In seeking to meet these challenges and the benefits of longer term economic prosperity, environmental quality, local identity and distinctiveness, the Core Strategy sets out the spatial planning framework for the District. Fundamental to this approach, is the need to plan for the homes and jobs the city needs in a sustainable way, in balancing the overall, scale, location, distribution and phasing of development. Consequently, emphasis is made throughout the publication document to the need to deliver sustainable forms of development and policy outcomes, whilst protecting and enhancing environmental quality. This should be achieved by respecting local distinctiveness, for example through a focus of development upon the role of settlements and Town & Local Centres (Spatial Policies 1 & 2), the identification of strategic Green Infrastructure (Spatial Policy 13) and detailed policies for Conservation, Sustainable Design and Construction (Policies P9, P10 & EN2).

### Economic growth & prosperity

- 3.9 The Leeds Growth Strategy focuses upon seven key employment sectors including Health and Medical, Low Carbon Manufacturing and Housing & Construction. In helping to support and facilitate this strategy, the approach of the Core Strategy is to support and enable job retention, opportunities for training and the creation of new opportunities. Spatial Policies 8 and 9, set out criteria in support of a competitive local economy, offices, industry and warehouse development. Emphasis has also been given to the important strategic economic role of the City Centre (Spatial Policy 3) and Aire Valley Leeds (Urban Eco-Settlement & Enterprise Zone) in providing opportunities for economic development (Spatial Policy 5). In support of promoting job opportunities, detailed policies are also set out for General Employment Land, Office Development and for Safeguarding Existing Employment Land and Industrial Areas (EC1, EC2, EC3).

### Meeting Housing Needs & planning for longer term growth

- 3.10 Planning for housing needs and delivering housing development in appropriate locations, is a major opportunity and challenge for the District. This is made especially difficult by the current nature of the housing market and current rates of housing delivery. As noted above, it is anticipated that the population of Leeds will rise significantly over the plan period. Meeting the complex demographic needs of the existing population, together with the implications of an ageing and growing population, are therefore key considerations for the Core Strategy. Consequently, planning for such growth is therefore integral to the overall approach. The Core Strategy therefore, seeks to plan not just for a sufficient housing land supply in appropriate locations but also the quality, type and affordability of homes in meeting local needs. As emphasised throughout this report, a key dimension of this approach is to manage growth in a sustainable way, whilst maintaining local character, distinctiveness and environmental quality.
- 3.11 In developing an appropriate policy approach to these issues, the Core Strategy has been informed by a number of elements including the conclusions of the Strategic Housing Market Assessment (2011), work in relation to the Strategic Housing Land Availability Assessment (SHLAA), the Scrutiny Board Inquiry into Housing Growth and the informal consultation and debate (summer 2011)

regarding housing growth in Leeds (including representatives of the development industry, Members and community groups). Based on this evidence and informed by the conclusions of the Scrutiny Board Inquiry and housing growth informal consultation, the Core Strategy identifies a series of housing growth principles (see below).

### Housing Growth Principles

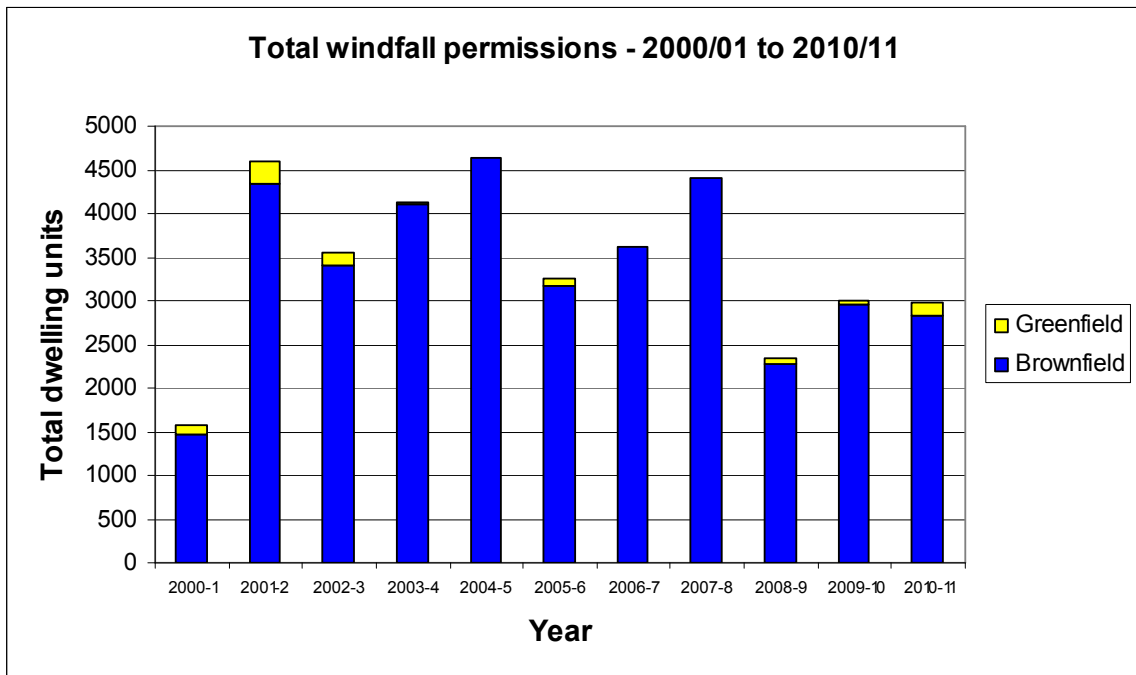
- Ensure housing growth is linked to the creation of sustainable neighbourhoods throughout the city (see SP1),
- Set a realistic and phased target for the delivery of new homes (see SP6),
- Ensure housing growth targets reflect local housing needs, now and in the future, in terms of tenure, type and size, (see SP6 and H4),
- Enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes, (P10 & EN2),
- Facilitate the development of brownfield and regeneration sites, (see SP1, SP3, SP4 and SP6),
- Agree a range of mechanisms to deliver additional affordable homes, (see H5),
- Work in partnership to find ways to facilitate housing growth (see Section 6 Implementation & Delivery).

3.12 In taking into account the above considerations and a range of factors including, demographic requirements, current housing market conditions, the desire to meet a range of housing needs, the City Council's longstanding commitment to the regeneration of brownfield land and historical past performance in the successful delivery of windfall development, Spatial Policies (6 & 7) set out the approach to the Housing Land Requirement, Allocation and Distribution of Housing Land.

3.13 As a large post industrial city and through an on going process of urban regeneration and renaissance, Leeds has continued to evolve in terms of its economic diversity and formats for housing delivery. A major aspect of these changes has been the recycling of brownfield (previously developed land – PDL), for windfall housing and other uses. Leeds has a long and well recorded history of windfall housing being delivered, which has been monitored continuously by the City Council since the 1980s, as a key source of land for development.

3.14 Based upon past performance (see the Table below) and the continued urban renewal and regeneration of Leeds, windfall will continue to play an important role in housing delivery. This is due in part to the scale of the District in respect of the extent of the Main Urban Area of Leeds and large collection of settlements across the District (including Major and Small Settlements identified as part of the Settlement Hierarchy – see Table 1: Identification of Settlement Types). Consequently, the role of windfall and the identification of a windfall allowance, is integral to the overall housing strategy set out in this Plan.





3.15 Within this overall context, Spatial Policy 6 sets out a housing requirement of 70,000 dwellings (net) over the plan period. In recognition of the conditions of the current housing market, it is proposed that this is phased over two periods, 3,660 p.a. (2012/13 – 2016/17: 18,300 dwellings) and 4,700 p.a (2017/18 – 2028: 51,700 dwellings). In meeting this requirement (and based upon past performance) a ‘windfall’ allowance for has been made for 500 dwellings p.a on small and unidentified sites. The 66,000 units remaining (following the discounting of the windfall allowance), are comprised of current, undelivered allocations (7,500 units), extant planning permissions (20,000 units) and other additional sites (including infill development within existing urban areas and suitable urban extensions) deemed appropriate for housing delivery, against the criteria set out in Spatial Policy 6. This will entail the need to use Protected Areas of Search (PAS) sites and to carry out a selective review of the Green Belt.

**SPATIAL POLICY 6: - THE HOUSING REQUIREMENT AND ALLOCATION OF HOUSING LAND**

70,000 (net) new dwellings net between 2012 and 2028 will be accommodated at a rate of:

- 3,660 per annum from 2012/13 to the end of 2016/17 (18,300)
- 4,700 per annum from 2017/18 (51,700)

Delivery of 500 dwellings per annum (8,000 over the plan period) is anticipated on small and unidentified sites.

Guided by the Settlement Hierarchy, the Council will identify 66,000 dwellings gross (62,000 net) to achieve the distribution in tables H2 and H3 in SP7 using the following considerations:

- (i) Sustainable locations (which meet standards of public transport accessibility -see the Well Connected City chapter), supported by existing or access to new local facilities and services,
- (ii) Preference for brownfield and regeneration sites,
- (iii) The least impact on Green Belt purposes,
- (iv) Opportunities to enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes,

- (v) The need for realistic lead-in-times and build-out-rates for housing construction,
- (vi) The least negative and most positive impacts on green infrastructure, green corridors, green space and nature conservation,
- (vii) Generally avoiding or mitigating areas of flood risk.

3.16 In reflecting the overall strategy approach of the Core Strategy and as a basis to provide a framework for the future Site Allocations DPD and the preparation of Neighbourhood Plans, Spatial Policy 7, sets out tables indicating the overall magnitude and distribution of housing land by Settlement Hierarchy and by Housing Market Characteristic Area (see below).

Spatial Policy 7 – Table 3

<b>Housing Market Characteristic Area</b>	<b>Number</b>	<b>Percentage</b>
Aireborough	2,300	3%
City Centre	10,200	15.5%
East Leeds	11,400	17%
Inner Area	10,000	15%
North Leeds	6,000	9%
Outer North East	5,000	8%
Outer North West	2,000	3%
Outer South	2,600	4%
Outer South East	4,600	7%
Outer South West	7,200	11%
Outer West	4,700	7%
<b>Total</b>	<b>66,000</b>	<b>100%</b>

3.17 In seeking to meet the complex housing needs of a growing population and as a basis for a qualitative approach to housing delivery, a series of detailed policies are also set out to cover a range of housing issues. These include the Managed Release of Sites (H1), Housing Density (H3), Housing Mix (H4), criteria for the allocation of Gypsy and Traveller Sites (H7) and Housing for Independent Living (H8). These policies underpin the overall strategic approach and a basis to consider housing need issues at a local level.

3.18 Current housing market conditions, wider economic uncertainties and the need to plan for the necessary infrastructure and facilities to support growth are major issues for the delivery of the Core Strategy. Within this context a draft Infrastructure Delivery Plan has been prepared (see Background documents) as a basis for on going dialogue to securing infrastructure improvements and longer term requirements to support growth. Housing delivery and output, will therefore need to be closely monitored against the above requirements (and a monitoring framework is therefore being developed as part of the Core Strategy). Notwithstanding these difficulties however, in seeking to meet the housing needs and requirements as set out over the plan period, the delivery of housing growth will result in the need for a selective Green Belt review (as a basis to identify sites for future housing/employment development as necessary and also Protected Areas of Search for future development beyond the plan period). Within this context, Spatial Policy 10 sets out the overall approach. It needs to be emphasised however that the precise extent and detailed boundaries will need to be identified through the Site Allocations DPD process, as a basis to deliver the

housing growth principles and location of development criteria identified as part of the Core Strategy.

### Regeneration Priority Areas

- 3.14 In meeting local needs, including opportunities for homes and jobs, the Core Strategy reflects the City Council's long standing priorities for major urban regeneration. Spatial Policy 4 therefore identifies East Leeds, Aire Valley Leeds, the Leeds Bradford Corridor (incorporating the West Leeds Gateway) and South Leeds, as Regeneration Priority Programme Areas. In seeking to meet local aspirations within these areas and to plan for the effective use of land, the Core Strategy provides a framework to facilitate housing renewal and provision and local environmental improvements (improvements to greenspace quality through suitable remodelling) within such areas. Within this overall context, as noted in para. 3.6 above, Spatial Policy 5 sets out a strategic policy for Aire Valley Leeds, in underpinning the significance of this area to the District's growth aspirations.

### Transport & Accessibility)

- 3.15 Planning for Transport Infrastructure and Investment priorities, is a key priority for the Core Strategy. Within this context, the Plan reflects District wide priorities incorporated as part of the Local Transport Plan and ongoing work at a City Region level. Consequently, Core Strategy Spatial Policy 11, provides an overarching framework to help direct and bid for infrastructure provision to support the city's priorities. These include enhancements to Leeds City Station, opportunities to create new rail stations and the delivery of Park and Ride facilities. In recognising the important strategic and economic role of the Airport, Spatial Policy 12, sets out an approach to support managed growth, linked to the provision of infrastructure improvements and the consideration of related environmental issues. In support of this strategic approach, Policies T1 and T2 provide a basis to consider Transport Management and Accessibility requirements associated with development proposals.

### Managing Environmental Resources

- 3.16 Leeds has a reputation for innovation, effective environmental management and a commitment to mitigating the consequences of climate change. In taking these commitments forward and in contributing to the environmental sustainability of the District, the Core Strategy sets out a broad policy framework to cover the Management of Environmental Resources. The desire to help 'future proof' the city in respect of climate change (including mitigation) and planning for a low carbon economy (to support job growth as well as the protection and enhancement of the environment) are integral to this approach. Detail Policies are therefore provided to protect and enhance the 'green environment', including Green Infrastructure (Spatial Policy 13 and G1, Increasing Tree Cover (G2), Greenspace provision (G3, G4, G5 & G6), Biodiversity (G7 & G8) and planning for Energy and Natural Resources, including, Carbon Reduction & Low Carbon Energy (EN1 & EN3), Sustainable Design & Construction (EN2) and Managing Flood Risk (EN5). Policies are also included for Waste Management and Minerals (EN6 & EN7), in providing a Core Strategy context for related and expanded policies in the Natural Resources and Waste DPD.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Consistent with the City Council's adopted Statement of Community Involvement (SCI), the Core Strategy (see paragraph 2.5 above) has been subject to several formal and informal phases of public consultation and engagement. Following consideration by Executive Board of the Publication document, a further formal 6 week period of public consultation (consistent with the LDF Regulations), is being undertaken. Following consideration of any representations made, the next stage will be the formal submission of the Core Strategy to the Secretary of State for Independent Examination, prior to Adoption. The decision to submit the Core Strategy to examination and subsequently to adopt the document are decisions reserved to full Council.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Due regard has been given to Equality, Diversity, Cohesion and Integration issues in the formulation of the Core Strategy. This has included meeting the requirements of the Strategic Environmental Assessment Directive, which has meant that the Core Strategy has been subject to the preparation of a Sustainability Appraisal. The purpose of this Appraisal is to assess (and where appropriate strengthen) the document's policies, in relation to a series of social, environmental and economic objectives. As part of this process, issues of Equality, Diversity, Cohesion and Integration, are embedded as part of the Appraisal's objectives. In complementing the preparation of the Sustainability Appraisal, a Health Impact Assessment exercise, has also been undertaken (See Health Topic Paper – Background documents) in the preparation of the emerging Core Strategy Publication document, the conclusions of which have also been embedded within the document.

4.2.2 Given this approach, considerations of equality of opportunity and good relations have been integrated into the formulation of the Core Strategy and an assessment of the impact of the policies on the advancement of equality and good relations has been carried out. This is evidenced in the comprehensive Equality Impact Assessment Screening document, which is available as a Background paper.

4.2.3 The EIA Screening document describes the overall scope of the Core Strategy and the many stages of public consultation which have been completed to date. The planning and delivery of this consultation has been consistent with the City Council's adopted LDF Statement of Community Involvement. The consultation process, within available resources, has been extensive and has sought to engage with a wide range of communities and groups across the District, including, people of all ages, people with disabilities, gender and black, ethnic minority groups. In the preparation of the Core Strategy, a fundamental consideration has been to recognise that the population of Leeds is growing, resulting in demographic changes across the District and in spatial pressures in particular areas. Consequently, the Plan seeks to provide a strategic planning framework to address these issues, which in turn is to be monitored for effectiveness. The implications of Equality and Diversity, Cohesion and Integration, will again be considered in the production of the Site Allocations DPD which will take forward the policy requirements of the Core Strategy.

- 4.2.4 Within the EIA Screening document examples of the community groups contacted at each stage of consultation have been provided, together with the range of issues highlighted for discussion.
- 4.2.5 In providing an overall analysis and review of the Core Strategy in relation to equality issues, the EIA Screening document provides a summary of the impact of individual policy areas. These include Transport, Retail, Housing, the City Centre, Employment, Environmental Resources and Green Infrastructure. Consistent with the overall objectives of the Core Strategy, these policy areas aim to promote equality, respect diversity and seek to improve cohesion and integration. The conclusions highlighted in the EIA Screening, are that in some policy areas the Core Strategy is neutral in its effects upon these issues (such as gender discrimination in relation to Transport policy) but in the majority of cases, the Core Strategy has a positive effect (for example seeking to meet a range of housing needs and the provision of affordable housing). In addition the identification of Regeneration Priority Programme Areas and the provisions of proposed employment Policies, were regarded as having a positive effect in terms of their impact upon all ages, people with disabilities, gender and black, ethnic minority.

### **4.3 Council policies and City Priorities**

- 4.3.1 As highlighted in this report, the Core Strategy, plays a key strategic role in taking forward the spatial and land use elements of the Vision for Leeds and the aspiration to the 'the best city in the UK'. Related to this overarching approach and in meeting a host of social, environmental and economic objectives, where relevant the Core Strategy also seeks to support and advance the implementation of a range of other key City Council and wider partnership documents. These include the Leeds Growth Strategy, the City Priority Plan, the Council Business Plan and the desire to be a 'child friendly city'.

### **4.4 Resources and value for money**

- 4.4.1 The preparation of statutory Development Planning documents is an essential but a very resource intensive process. This is due to the time and cost of document preparation (relating to public consultation and engagement), the preparation and monitoring of an extensive evidence base, legal advice and Independent Examination.
- 4.4.2 These challenges are compounded currently by the financial constraints upon the public sector and reduced staffing levels, concurrent with new technical and planning policy pressures arising from new legislation (including the Community Infrastructure Levy and Localism Act). There are considerable demands therefore in taking forward the Core Strategy and related work, including the preparation of the Site Allocations DPD, which is due to quickly follow on.
- 4.4.3 A key component of the Core Strategy document itself, relates to the provision of infrastructure. National guidance (PPS12), sets out requirements for the preparation of Infrastructure Delivery Plans (IDP) to support the phased implementation of Core Strategy priorities. This guidance was written before the current economic slow down and constraints upon public sector finance. Whilst opportunities are being vigorously pursued to secure infrastructure funding, there are uncertainties regarding the level and timing of resources. Work is also ongoing within the City Council to work up in more detail the approach to the Community Infrastructure Levy (CIL).

4.4.4 Notwithstanding these challenges and difficulties, a draft IDP has been prepared in support of the Core Strategy. This provides a framework to identify infrastructure requirements and an on going basis to engage with infrastructure providers, communities and developers, to help meet requirements.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 The DPD is being prepared within the context of the LDF Regulations and statutory requirements. The DPD is a Budgetary and Policy Framework document, due to this, and also because this matter is a Council function of the Area Committee, then this report is exempt from call-in by Scrutiny.

#### **4.6 Risk Management**

4.6.1 As emphasised in this report, there is considerable urgency to take the Core Strategy forward. The absence of such an up to date strategy would leave a vacuum in strategic and land use planning in being able to respond to the priorities set out in the Vision for Leeds and a range of other key documents (including the emerging Site Allocations DPD and Neighbourhood Plans).

4.6.2 The preparation of the Core Strategy document has been a complex process and the Publication stage is necessary prior to formal submission and Independent Examination. Given the range of issues covered, the City Council will need to continue to take appropriate advice, in order to respond to issues which may arise and in order to keep the momentum behind the process.

### **5 Conclusions**

5.1 The Core Strategy is at a critical stage in its production and as detailed in this report, needs to be taken forward as a matter of urgency. In aspiring to be the 'best city in the UK', the Core Strategy takes forward the spatial and land use aspects of this ambition, as part of an overall strategy. As a basis to address these priorities and in order to provide a strategic framework for the preparation of the Site Allocations DPD and Neighbourhood Plans.

5.2 Central to this approach, is the desire to plan for the homes and jobs the District needs in a sustainable manner. Consequently, integral to the strategy is the need to respect local character, distinctiveness and environmental management requirements

### **6 Recommendations**

6.1 i) Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

### **7 Consultation and background material**

7.1 The following consultation and background material is available on the City Council's web site, together with a representations form. There are also links from this web page to supporting technical material which has been used to inform the preparation of the Core Strategy. These including the Strategic Housing Market Assessment, Employment Land Review and Leeds Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment.

## **8 Background documents<sup>1</sup>**

Core Strategy Publication Draft

Key Diagram

Sustainability Appraisal

Draft Infrastructure Delivery Plan

Draft Core Strategy Monitoring Framework

Equality Impact Assessment Screening

Habitats Regulations Assessment Screening

Health Topic Paper

Draft National Planning Policy Framework & Leeds City Council's response (approved at Executive Board 12<sup>th</sup> October 2011).

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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**Core Strategy**  
Development Plan Document  
Publication Draft  
Comments Form

Ref:  
(For Official Use Only)

The Leeds Core Strategy Development Plan Document is now at publication stage.

This is your last opportunity to comment on it. We would like to hear your views on the 'soundness' of the Document.

You can access the Core Strategy documents online and additional copies of this form from our website [www.leeds.gov.uk/ldf](http://www.leeds.gov.uk/ldf), or you may request copies by:

Emailing us at: [ldf@leeds.gov.uk](mailto:ldf@leeds.gov.uk)  
Phoning us on: (0113) 247 8092

Completed forms should be returned either by:

Email to: [ldf@leeds.gov.uk](mailto:ldf@leeds.gov.uk)  
or Post to: Core Strategy publication  
Forward Planning and Implementation  
Leeds City Council  
The Leonardo Building  
2 Rossington Street  
Leeds LS2 8HD

**All comments should be made in writing  
no later than 5pm on 12 April 2012**

**Data Protection Act 1998**

Any personal information collected on this form will be processed on computer for the purposes of Leeds City Council for monitoring Local Development Framework documents. The information will not be shared with anyone else unless you have given your consent or we are required to do so by law. Further guidance on Leeds City Councils' data protection policy can be downloaded from the Leeds City Council website.

**If you have difficulty filling in this form we can make special arrangements to suit your needs – please let us know.**

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.....  
(Please continue on a separate sheet if necessary)

6. Please set out what change(s) you consider necessary to make the Core Strategy sound.

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(Please continue on a separate sheet if necessary)

Please let us know if you wish to take part in the Examination in Public to be held in 2013.

Yes  No

Please fill in a separate sheet for each representation you wish to make.

Please sign and date this form:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Could you please also state whether you are an asylum seeker or refugee.

Are you an asylum seeker? Yes  No   
Are you a refugee? Yes  No

Please tick the appropriate box to select your religion.

Buddhist  No religion  Christian   
Rastafarian  Hindu  Sikh   
Jewish  Muslim

Any other: .....

**Sexuality** How would you describe your sexual orientation? (definitions for these terms are below.)

Heterosexual  Gay man   
Lesbian  Bisexual

Heterosexual: Someone who is attracted to persons of the opposite sex, emotionally or physically.

Gay man: A man who is attracted, emotionally or physically to other men.

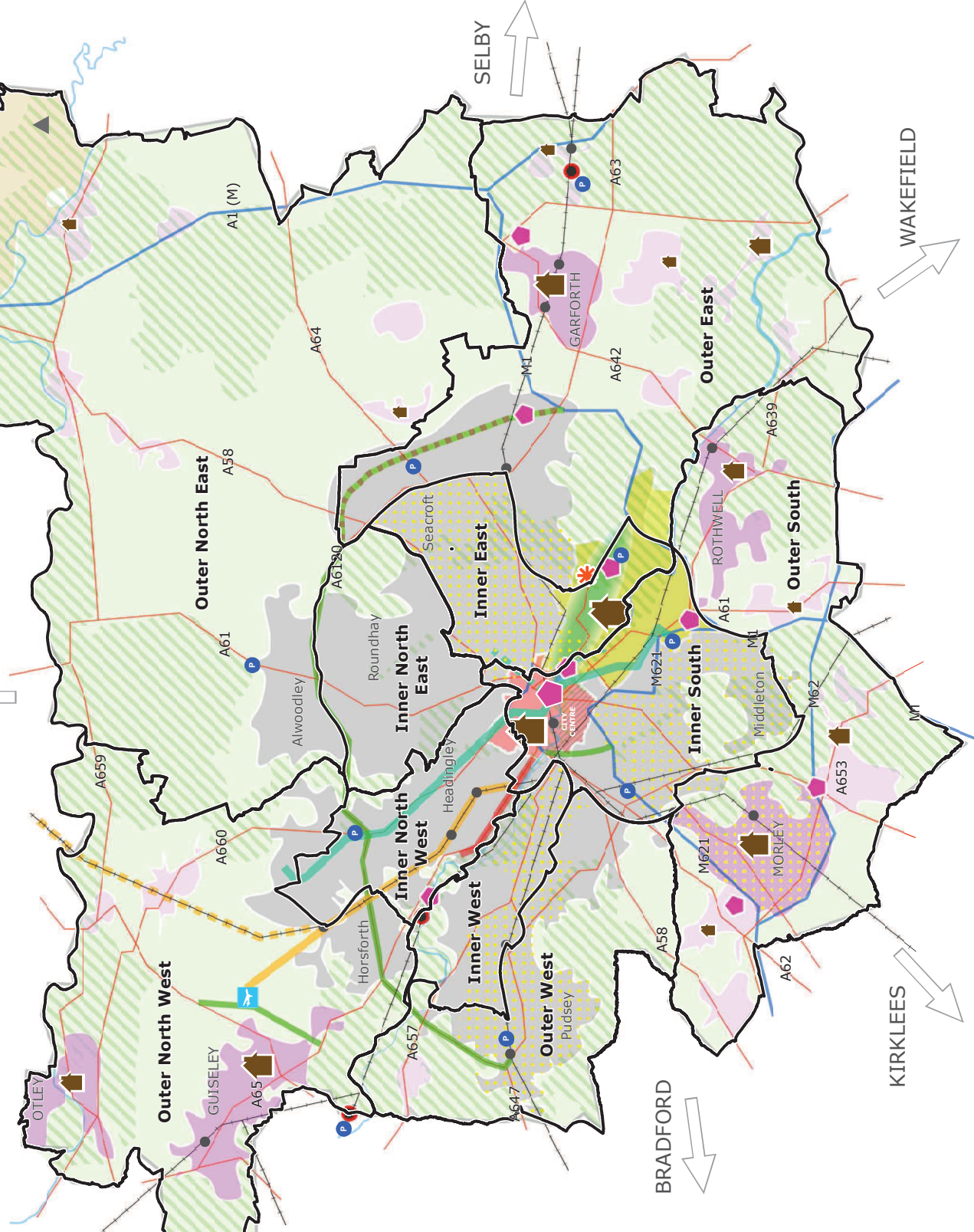
Lesbian: A woman who is attracted emotionally and or physically to other women.

Bisexual: Someone who is attracted to both sexes, emotionally and or physically.

**Thank you for your assistance.**



# Core Strategy Key Diagram - Incorporating the Area Committee Boundaries



- Area Committee Boundaries**
- key**
- Settlement Hierarchy (i)**
    - City Centre (10,200 New Homes)
    - Main Urban Area (33,900 New Homes)
    - Major Settlements (13,800 New Homes)
    - Smaller Settlements (8,000 New Homes)
  - Locations for New Housing (ii)**
    - 500 - 1,000 Homes
    - 1,000 - 2,000 Homes
    - 2,000 - 3,500 Homes
    - 5,000 - 10,000 Homes
  - Opportunity for Regeneration and Brownfield Land / Residential development**
  - Green Belt**
  - Rural Land (Non-Green Belt)**
  - Green Infrastructure**
  - Regeneration Priority Areas**
  - Aire Valley AAP / Eco Settlement / Strategic Waste Facility**
  - Enterprise Zone**
  - Strategic Locations for Job Growth (1,000+ FTE jobs)**
  - Leeds City centre - Southern Area**
  - Energy from Waste Facility (Location to be agreed)**
  - Railways**
  - Railway Stations**
  - Proposed Railway Stations**
  - Proposed Park & Ride**
  - A65 Quality Bus Initiative**
  - Proposed Tram Train - Phase 1**
  - Proposed Tram Train - Phase 2**
  - Proposed NGT Route**
  - Proposed NGT Route - St James Hospital Extension**
  - Aire Valley Transport Strategy**
  - Airport**
  - A Roads**
  - Motorways**
  - Highway Improvements**
  - East Leeds Orbital Route**
  - Waterways**
  - Leeds District Boundary**

(i) Settlements in the Settlement Hierarchy may be subject to Green Belt review  
 (ii) Indicative locations only, not site specific. The housing symbols illustrate new large scale housing areas. It does not show sites smaller than 500 homes. The total distribution of new housing provision across the Leeds district is detailed in Policy SP7

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**Report of East North East Area Leader**

**Report to Inner East Area Committee**

**Date: 12<sup>th</sup> March 2012**

**Subject: East North East Welfare Reform Project Team**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): All	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. Reports were provided to Executive Board in October 2011 and February 2012 setting out the impact of the Government's Welfare Reform programme in Leeds and providing an update in relation to the work of the citywide strategy responding to the welfare reform programme.
  
2. At the East North East Area Leadership Team meeting in November 2011 it was requested that a project team be established by the Area Leader to focus on action required in the East North East to support the work of the citywide strategy board and develop actions on a local level.
  
3. Neither DWP nor DCLG have finalised arrangements or detail around welfare reform and local Council Tax Support and a number of working groups have been established to help inform decisions on issues such as the role of local councils in Universal Credit delivery, the safeguard arrangements that will operate around direct payments to social sector tenants, funding arrangements for implementing welfare reform locally and timescales for migration activity. The Welfare Reform Bill itself has yet to become law and aspects of the proposals may change as a result of debates in Parliament. The outcomes of the debates in Parliament and the working group activities are key in finalising the approach the council needs to take in preparing for the reform.
  
4. This report summarises the main issues and provides members with an update of the work undertaken within the east north east in preparation for the welfare reform changes which will come into effect in April 2013.

5. The report also provides a copy of the action plan developed by the east north east welfare reform project team for information and comment.
6. Changes came into effect in January 2012 which effected the age threshold for the shared accommodation rate of Local Housing Allowance (LHA) which increased from 25 to 35., the report provides an update on activity to support residents through this change.

### **Recommendations**

7. Note and comment on the progress made in the local area to develop an action plan to mitigate the impact of the welfare reform changes to come into force in April 2013.
8. Support the development of communication strategy to underpin the work of the city wide strategy and focuses on the needs of residents within the east north east.
9. Note the action taken to support customers since the welfare reform changes which came into effect in January 2012.

## **1 Purpose of this report**

- 1.1 This reports provides members with an update of the work undertaken in the east north east to support the work of the citywide welfare reform strategy.
- 1.2 The report sets out the actions developed focussing on the east north east ensuring that customers, service providers and stakeholders are prepared for, and are able to respond to, the issues and requirements arising from the welfare reform programme.

## **2 Background information**

- 2.1 A report was presented to Area Committee in December 2011 which set out the details of the Government proposals for welfare reform and the likely impact on residents in Leeds. Reports have also been presented to the Executive Board in October 2011 and February 2012 outlining a city wide strategy in response to the proposed changes. A copy of the February 2012 executive board report is provided at **appendix 1** for information.
- 2.2 At the November 2011 meeting of the East North East Area Leadership Team a discussion was held around the impact for east north east and it was requested that the Area Leader establish a project team to focus on developing actions to mitigate the impact across the area.
- 2.3 Whilst the final details of the welfare reform are still not finalised it was recognised by the area leadership team that there is a need for early preparation and a communications strategy developed.

## **3 Main issues**

### **January 2012 Changes:**

- 3.1 Changes came into effect in January 2012 which effected the age threshold for the shared accommodation rate of Local Housing Allowance (LHA) which increased from 25 to 35. This means that single claimants up to the age of 35 will have their LHA based on a room in a shared property rather than a self contained one bedroom property. This change will apply for all new claimants from 1 January
- 3.2 For existing pre April 2011 claimants this change will take effect when their 9 month protection period from the April 2011 changes ceases so they experience all relevant changes in one go
- 3.3 Existing claimants whose claims were made between 1 April 2011 and 1 January 2012 will be moved to the shared accommodation rate on the anniversary date of their claim
- 3.4 All tenants affected by these changes have been sent personalised information about the changes, the impact of the changes and, in each case, the date the changes are due to be applied. Landlords and landlord groups have also been provided with information about the changes. The Government has also increased the amount of funding for Discretionary Housing Payments from £20m

annually to £30m annually for 11/12 and this will increase further to £60m for 12/13. Leeds allocation based on the £30m figure is £397k and it is expected that this figure will increase at least proportionately. The increased allocation will be used to help those facing the most difficulties.

- 3.5 Leeds is also a partner in a successful West Yorkshire bid to the Department for Work and Pensions for funds to establish a West Yorkshire online service that will help to match Housing Benefit tenants to affordable private sector accommodation. Work is currently underway to deliver this solution.

### **City Wide Preparations for the 2013 Reform:**

- 3.6 A Welfare Reform Strategy presented to Executive Board in February 2012 with the key elements of the Strategy dealing with:
- Developing a detailed understanding of the reform across Leeds.
  - Ensuring claimants and stakeholders are fully prepared for the changes.
  - Ensuring support arrangements are in place for vulnerable tenants.
  - Ensuring delivery of Council services reflect requirements of Welfare Reform.
  - Developing a budget action plan that sets out and addresses the financial implications for the Council arising from the Welfare Reform.
  - Working with Jobcentre Plus to maximise opportunities to tackle worklessness under a Universal Credit system.
- 3.7 As part of this strategy a number of activities have already been completed:
- Maps showing how and where changes relating to local housing allowance (LHA) changes, under occupation, the benefit cap and local Council Tax support schemes impact in Leeds both individually and cumulatively, will be available shortly.
  - Potential Council Tax support schemes are being worked up.
  - Monthly Welfare Reform briefing bulletins will be available for Members and stakeholders from February 2012.
  - Workshops are to be run in February and March for all frontline workers in the Council and in partner organisations to prepare staff to provide advice to customers about the Welfare Reform and potential impact.
- 3.8 Work is also underway to develop an understanding of the implications of the reform for Child Poverty. Detailed analysis is being developed around families on Housing Benefit with three or more children in the first instance to see (a) what the cumulative impact of the changes will be for these families and (b) to help develop approaches for maximising opportunities and mitigating unhelpful impacts. A number of case studies will be developed which will also look at issues such as debt, financial inclusion, digital inclusion and readiness for the changes. This work is being taken through the Child Poverty Group.



## **Consultation and Engagement**

3.9 The changes are being rolled out nationally, however, Leeds City Council have already consulted Leeds residents on specific Welfare Benefit changes i.e. non-dependent changes introduced in 2011 and will continue to do so as to any future proposals. Further publications will be produced as and when changes are confirmed and when the specific customers that will be affected are known. Also as part of the proposed Welfare Strategy document a Communication Plan is currently being developed setting out how the proposed changes will be communicated and residents consulted, along with staff, Members and all other stakeholders. It is proposed that regular briefings will be provided to Members as from February.

### **East North East preparations for the Reform:**

3.10 Following on from the request made at the November meeting of the East North east Area Leadership Team a project team has been established for the area. The aim of the team is accountable to the ENE Area Leadership Team, to put in place measures to mitigate the impact of the changes being implemented as part of the government's Welfare Reform agenda. The team is made up from nominated representatives from the ENE Area Leadership Team to work together to develop and implement an action plan. The members include representatives from:

- Area Support Team
- Children's Services
- Adult Social Care
- Jobs and Skills
- Health
- ENEHL
- Job Centre Plus
- Citizens Advice Bureaux
- VOICE
- Other organisations will be invited as necessary such as Advocacy Support.

3.11 The initial focus for the Project Team is centring on the following three areas of work:

- Good communication to all those that may be affected
- Better access to easy banking facilities
- Better digital access to the internet

3.12 The Project Team is working in close association with the City wide Strategic Board to ensure that any actions taken in the ENE of Leeds complement and add value to any city wide strategy and action plan.

3.13 An extensive amount of work has been undertaken to gather intelligence and data and map this to provide a picture of the areas which will be impacted upon by the changes, this information is now being used along with local intelligence to identify where best to target resources and intervention on a local level.

- 3.14 The project team aims to ensure that through partnership working resources are effectively allocated to avoid duplication and maximise impact.
- 3.15 Key challenges include the need to consider digital access for residents and access to banking as well as the need to support the most vulnerable residents and those who will be effected by more than one change.
- 3.16 The project team are now meeting on a regular basis and have developed a local area action plan for consideration and approval which is attached as **appendix 2**.
- 3.17 Regular updates will be provide to the ENE Area Leadership Team and Area Committees over the next twelve months in preparation for the implementation of the welfare reform programme.

#### **4 Corporate Considerations**

##### **4.18 Consultation and Engagement**

- 4.18.1 The strategy sets out proposals for preparing customers for the welfare reform and understanding the impacts at a local level. Delivery of the proposed actions will involve consultation with Area Committees, ward members and tenants groups.
- 4.18.2 Through the communications strategy for east north east residents will be provided with information through a variety of means at the most appropriate (and earliest) opportunity.
- 4.18.3 The communications strategy will be presented back to Area Committee for information in due course.

##### **4.19 Equality and Diversity / Cohesion and Integration**

- 4.19.1 The strategy is aimed at identifying and supporting vulnerable groups and targeting help and support to ensure all groups can access Universal Credit and manage their personal responsibilities. Where policies are reviewed and revised, equality impact assessments may be required to ensure that the equality implications of any revisions are properly considered.
- 4.19.2 The communications plan for east north east will ensure that marginalised groups and language needs are met with advice and support. This will be met through links with groups and representatives in the local area.

##### **4.20 Council policies and City Priorities**

- 4.20.1 The strategy is aimed at supporting the Council's Priorities and will provide data and information relevant to the Priority Boards activities.
- 4.20.2 The ENE action Plan aims to deliver priorities highlighted with then Area Committee Business Plans.

#### **4.21 Resources and value for money**

- 4.21.1 City wide the delivery of the strategy will need to be supported by financial investment. The strategy will need to be supported by a programme manager and it is intended to meet this cost, and admin support costs, from within existing budgets. Elements of the strategy will carry cost implications. Where these cannot be met from existing budgets, it is intended to explore funding from DWP and DCLG under the new burdens arrangement.
- 4.21.2 Within the east north east wherever possible actions will be delivered through existing staffing resources and structures.

#### **4.22 Legal Implications, Access to Information and Call In**

- 4.22.1 There are no legal implications arising directly from this report.

#### **4.23 Risk Management**

- 4.23.1 Welfare Reform is a corporate risk and the strategy is an important element in addressing the risks arising from the Welfare Reform programme

### **5 Conclusions**

- 5.1 The Welfare Reform programme changes the type of support provided to customers and the way that the support is provided. There are implications for both service providers and customers and a great deal of preparation is required to meet the challenges arising from the reform.
- 5.2 The strategy sets out an approach to ensuring that the extent of the impacts of the reform is understood and for ensuring that the appropriate support is put in place to enable customers to make the transition to a reformed welfare system. The strategy also sets out to ensure that the financial implications for the council and partners are understood and that appropriate plans are put in place to deal with these.
- 5.3 The ENE Project Team will provide a partnership approach to delivering actions to mitigate the impact for residents in the east north east of the Welfare Reform programme.

### **6 Recommendations**

- 6.1 Members are asked to note the content of this report and:
- 6.2 Note and comment on the progress made in the local area to develop an action plan to mitigate the impact of the welfare reform coming in to effect in April 2013 .

- 6.3 Support the development of communication strategy to underpin the work of the city wide strategy and focuses on the needs of residents within the east north east.
- 6.4 Note the action taken to support customers since the welfare reform changes which came into effect in January 2012.

## **7 Background documents<sup>1</sup>**

7.1 The following documents are background documents

- Welfare Reform Bill
- Local Government Finance Bill
- Welfare Reform Impact Assessments
- Welfare Reform Strategy

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

**Report of** Deputy Chief Executive and Director of Resources

**Report to** Executive Board

**Date:** 10<sup>th</sup> February 2012

**Subject:** Welfare Reform Strategy

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. A report was presented to the Executive Board in October 2011 setting out the impact of the Government's Welfare Reforms programme in Leeds with a recommendation that a strategy was developed to address the implications of the welfare reforms.
2. A strategy has been developed that focuses on preparing claimants and service providers to meet the challenges arising from the welfare reform programme. In particular there is a need to better understand the impact of the reforms at ward level and in relation to their implications for the Councils Priorities and how they need to feed into the work of the City Priority Boards.
3. The strategy also recognises there are financial implications for the council that will follow as a result of intentions to pay housing costs directly to council tenants and reduce funding for local Council Tax Support schemes.
4. Neither DWP nor DCLG have finalised arrangements or detail around welfare reform and local Council Tax Support and a number of working groups have been established to help inform decisions on issues such as the role of local councils in Universal Credit delivery, the safeguard arrangements that will operate around direct payments to social sector tenants, funding arrangements for implementing welfare reform locally and timescales for migration activity. The Welfare Reform Bill itself has yet to become law and aspects of the proposals may change as a result of debates in Parliament. The outcomes of the debates in Parliament and the working group activities are key in finalising the approach the council needs to take in preparing for the reforms.

## Recommendations

Executive Board is asked to:

- Approve the strategy and receive updates on progress with the strategy;
- Support a welfare reforms' communications strategy that, from March 2012, delivers timely, targeted information to customers and stakeholders;
- Support the proposal to work with Area Committees to ensure the strategy reflects and meets needs at a local level;
- Support activity to ensure face to face services fully support customers and service users in meeting requirements of Universal Credit;
- Approve the exploration of opportunities to get involved with pilots around Universal Credit delivery where the council would be able to add value and localise delivery arrangements

### **1 Purpose of this report**

- 1.1 The report sets out the overall strategy for ensuring that customers, service providers and stakeholders are prepared for, and able to respond to, the issues and requirements arising from the welfare reform programme

### **2 Background information**

- 2.1 A report was presented to Executive Board on 12<sup>th</sup> October 2011 which set out both the detail of the Government's proposals for welfare reform and the likely impact of the proposals in Leeds. Executive Board requested that a strategy for dealing with the welfare reforms be prepared and presented to Executive Board for approval.
- 2.2 It should be noted that until the Welfare Reform Bill becomes an Act, the reforms are subject to change and this in turn affects the type and extent of the preparation required. Equally, decisions are still awaited around the role of local councils in the delivery of Universal Credit, particularly in relation to supporting customers with the online claims process and providing essential support to vulnerable customers unable to make an online claim.
- 2.3 Aside from the progress of the Welfare Reform Bill, many areas of policy and administration are still under consideration and this makes more detailed action plans difficult to produce at this time. These areas include:
- how Universal Credit will deal with supported housing and temporary accommodation claims;
  - what the migration arrangements are for moving Housing Benefit cases onto Universal Credit and when cases will move;
  - what the safeguard arrangements for direct payment cases will be;
  - what level of support will be provided to social sector tenants to address financial exclusion issues and enable tenants to manage their finances effectively; and

- how administration grant funding will be adjusted to reflect reduction in Housing Benefit responsibilities and added responsibilities around local Council Tax support schemes.

2.4 A number of working groups have been established by DWP and DCLG to take forward some of these issues.

a) Transition Working Group: this is a DWP group looking at a wide range of issues for local councils around the transition from Housing benefit to Universal Credit. Leeds is represented on this group. A number of sub-groups of this group have also been set up to look in more detail at specific issues. These include:

- a. Support and Exceptions Working Group looking at the type of support needed by social sector tenants and social sector landlords to deal with financial exclusion and support tenants to manage their financial responsibilities effectively. Leeds is represented on this group.
- b. Face-to-face Delivery Working Group looking at the options for involving local councils in providing face-to-face services in support of Universal Credit. Again Leeds is represented on this group.
- c. Finance and Commerce Working Group looking at the implications for administration grants, implementation costs and preparation activity.

b) Reference Group: This is a high level DCLG group set up to oversee the development of local schemes of support for Council Tax. A Delivery sub-group has also been set up.

- a. A Delivery sub-group has been set up to develop the models and solutions to support the implementation of local schemes of Council tax support. This covers developing timetables, model schemes and forecasting options as well as identifying funding and finance issues, systems development issues and data-sharing solutions. Leeds is represented on this group.

2.5 The Department for Work and Pensions (DWP) is also considering a small number of pilot initiatives in two areas. One area relates to the issue of paying housing costs directly to social sector tenants; this is known as the Demonstrator Project and is intended to help identify the support social sector tenants will need to prepare for direct payments. The other relates to a wider role for local councils in Universal Credit delivery and is expected to influence the longer term delivery model of Universal Credit and it is recommended that Leeds actively explores this opportunity with a view to understanding how involvement would support customers and stakeholders in making the transition to a reformed welfare system. Final decisions on involvement in pilot initiatives would only be made following elected member consultation.

2.6 The outcomes from these groups and pilots, along with decisions on the role of local councils, will inform funding and design arrangements and will require revisions to the Welfare Reform Strategy.

### **3 Main issues**

- 3.1 The Welfare Reform Strategy, see appendix 1, is intended to ensure that Leeds is the best prepared city to meet the challenges and opportunities arising from the programme of reform. These challenges and opportunities can only be met through a common understanding of the implications of the reforms, a shared perspective on the outcomes to be achieved and a commitment to working together to deliver agreed actions. Although developed through the City Council, the successful preparation for the programme of reforms requires input from key partners including ALMOs, RSLs, Advice Agencies, private sector landlords, financial institutions and Jobcentre Plus and DWP.
- 3.2 The strategy is intended to prepare the city for the changes with much of this focused on preparing claimants and tenants for the changes and ensuring they understand and can carry out their responsibilities. The strategy will not be able to prevent some increases in rent arrears or council tax arrears as a result of customers receiving less support; nor will it remove the need for some tenants to move to more affordable accommodation or prevent possession activity where tenants cannot afford to pay their rent.
- 3.3 The key elements of the strategy are:

**a) Ensure detailed awareness of the impact of the welfare reforms across Leeds at a local level**

The proposed Welfare Reforms will impact in different ways on different groups and different areas of the city. An in-depth understanding of the impacts of the changes individually and cumulatively across Leeds is required in order to support the preparations for the reforms and to ensure that information is available for consideration by the City Priority Boards. This information needs to sit alongside intelligence and data on financial inclusion, digital inclusion and general deprivation data and will need to be revised periodically to reflect changes in caseload and will also need to be reviewed if there are changes to the welfare reform proposals.

Detailed information is now available at ward level in relation to Local Housing Allowance changes, social sector under-occupation scheme proposals, benefit cap proposals and local Council Tax support scheme options.

**b) Ensure claimants and stakeholders are fully prepared for the reforms**

Changes to housing benefit, council tax benefit and the introduction of Universal Credit will require many claimants to adapt to new ways of claiming benefit, take responsibility for paying rent, meet conditionality requirements for ongoing receipt of benefit and, in some cases, adapt to lower levels of financial support for rent and council tax purposes. A key strategic objective is to ensure that all claimants and stakeholders are aware of these new



responsibilities and that claimants are able to comply with them and have access to support and advice where required.

Key actions include:

- Delivering an effective communication strategy for tenants and stakeholders;
- Delivering a channel shift strategy to move claimants online to support the 'digital by default' intention for Universal Credit;
- Developing a programme to deliver financial and budgeting awareness to tenants and to increase numbers able to access mainstream financial services;
- Reviewing lettings policies, tenancy agreements and collection policies to support claimants in meeting personal responsibilities to pay rent and council tax; developing arrangements to support tenants to move to more affordable accommodation;
- Developing working arrangements with DWP for the smooth migration of claims to Universal Credit, including developing pilot and pathfinder options where appropriate;
- Ensuring appropriate provision of advice for claimants with debt or money management issues.

A monthly Welfare Reform Bulletin will be available for members and stakeholders with the first edition available in February. A series of workshops is also planned for February and March 2011/12 for all frontline staff across the council and partner organisations to support staff in dealing with enquiries about the welfare reforms.

### **c) Ensure support arrangements for vulnerable claimants:**

A number of customers will be unable to cope with the new requirements around Universal Credit and there will be customers who will be severely impacted by the reforms or whose circumstances mean that the reforms will create a significantly increased risk of homelessness or debt. A key strategic objective is to ensure that appropriate support arrangements are in place for these customers.

Families subject to the proposed benefit cap and a number of families affected by multiple changes are likely to need additional support and advice to retain or find suitable accommodation. Similarly, arrangements need to be put in place to prevent families with existing rent arrears or debt issues falling further into arrears and increasing the risk of eviction activity.

Key actions will include:

- Putting in place an effective Discretionary Housing Payment (DHP) scheme (NB Government funding for DHP in Leeds has increased from £297k in 10/11 to £800k in 12/13);
- Establishing a multi-disciplinary casework team to work with the most severely affected families;

- Supporting families who wish to move to more suitable accommodation;
- Providing expert money and debt advice services and working with financial institutions most notably Leeds City Credit Union, to tackle debt and provide access to affordable credit.

**d) Ensure delivery of Council Services reflects requirements arising from welfare reforms**

The Welfare Reform programme has specific implications for council services. Councils will cease to administer Housing Benefit but will take responsibility for setting up a Social Fund scheme and be required to implement a local scheme of Council Tax support. The role of councils in delivering or supporting the delivery of Universal Credit is still to be decided with decisions expected by the end of March 2012. Irrespective of any decision by DWP, it is expected that there will be increased demand on Customer Services as the welfare reforms come into effect and as a result of preparation activity for the reforms.

Social sector housing providers and the Council Tax service will need to collect more money from more people and this needs to be recognised when looking at collection resources. These services will also need extra capacity to develop and maintain effective working arrangements with Universal Credit administration and to manage effectively, along with the Benefits Service, the migration of claims to Universal Credit. There will also be changes to the way that housing costs for temporary accommodation and supported accommodation are funded which are likely to have administrative and possibly funding implications for councils and service providers.

Assessments of the additional resource requirements need to reflect the gradual growth in cases receiving Universal Credit from October 2013 through to 2017. A number of these additional resource requirements may fall within the New Burdens definition and opportunities to secure Government funding will be fully explored

**e) Develop a budget plan that addresses the potential financial implications for the council and partners arising from the reforms**

The welfare reforms have direct and indirect implications on the council's financial position. As well as the additional resource requirements as Services adjust to the new delivery requirements following welfare reform, there are also financial implications arising from loss of administration grant for Housing Benefits and likely increases in rent arrears and Council Tax arrears as a result of under-occupation proposals, decisions to pay housing costs directly to tenants under Universal Credit and less generous Council Tax Support schemes.

There is also a need to assess the costs of the preparation activity contained within the strategy and identify funding sources. It is expected that there will be some funding available to local councils from DWP in relation to Universal

Credit and there is expected to be DCLG funding for implementation of local Council Tax schemes.

**f) Develop a worklessness strategy for the city that delivers success under the Universal Credit environment**

The intention behind Universal Credit is that people moving into work will always be better off than staying on benefits. It is intended to push for a flexible and localised approach to the implementation of Universal Credit and the integration of council and Jobcentre Plus activity to deliver more positive outcomes for unemployed people, particularly young unemployed people.

**4 Corporate Considerations**

**4.4 Consultation and Engagement**

4.4.1 The strategy sets out proposals for preparing customers for the welfare reforms and understanding the impacts at a local level. Delivery of the proposed actions will involve consultation with Area Committees, ward members and tenants groups

**4.5 Equality and Diversity / Cohesion and Integration**

4.5.1 The strategy is aimed at identifying and supporting vulnerable groups and targeting help and support to ensure all groups can access Universal Credit and manage their personal responsibilities. Where policies are reviewed and revised, equality impact assessments may be required to ensure that the equality implications of any revisions are properly considered

**4.6 Council policies and City Priorities**

4.6.1 The strategy is aimed at supporting the Council's Priorities and will provide data and information relevant to the Priority Boards activities

**4.7 Resources and value for money**

4.7.1 The delivery of the strategy will need to be supported by financial investment. The strategy will need to be supported by a programme manager and it is intended to meet this cost, and admin support costs, from within existing budgets. Elements of the strategy will carry cost implications. Where these cannot be met from existing budgets, it is intended to explore funding from DWP and DCLG under the new burdens arrangement.

**4.8 Legal Implications, Access to Information and Call In**

4.8.1 There are no legal implications arising directly from this report

## **4.9 Risk Management**

- 4.9.1 Welfare Reform is a corporate risk and the strategy is an important element in addressing the risks arising from the Welfare Reform programme

## **5 Conclusions**

- 5.1 The Welfare Reform programme changes the type of support provided to customers and the way that the support is provided. There are implications for both service providers and customers and a great deal of preparation is required to meet the challenges arising from the reforms.
- 5.2 The strategy sets out an approach to ensuring that the extent of the impacts of the reforms is understood and for ensuring that the appropriate support is put in place to enable customers to make the transition to a reformed welfare system. The strategy also sets out to ensure that the financial implications for the council and partners are understood and that appropriate plans are put in place to deal with these.

## **6 Recommendations**

- 6.1 Approve the strategy and receive updates on progress with the strategy;
- 6.2 Support a welfare reforms' communications strategy that, from March 2012, delivers timely, targeted information to customers and stakeholders;
- 6.3 Support the proposal to work with Area Committees to ensure the strategy reflects and meets needs at a local level;
- 6.4 Support activity to ensure face to face services fully support customers and service users in meeting requirements of Universal Credit;
- 6.5 Approve the exploration of opportunities to get involved with pilots around Universal Credit delivery where the council would be able to add value and localise delivery arrangements

## **7 Background documents**

- 7.1 The following documents are background documents
- Welfare Reform Bill
  - Local Government Finance Bill
  - Welfare Reform Impact Assessments

<b>Key strategic objective 1</b>				
<b>Ensure detailed awareness of the impact of the welfare reforms across Leeds at a local level</b>				
<i>The proposed Welfare Reforms will impact in different ways on different groups and different areas of the city. An in-depth understanding of the impacts of the changes individually and cumulatively across Leeds is required in order to support the preparations for the reforms and to ensure that information is available for consideration by the City Priority Boards. This information needs to sit alongside intelligence and data on financial inclusion, digital inclusion and general deprivation data and will need to be revised periodically to reflect changes in caseload and will also need to be reviewed if there are changes to the welfare reform proposals.</i>				
<b>Action</b>	<b>Comment</b>	<b>Action Owner</b>	<b>Contributing Officers</b>	<b>Milestone or Target</b>
Provide detailed intelligence on the impact of the proposed reforms at city, ward and cluster level to support partners and stakeholders responses.	Analyses to cover impact of proposed welfare reform changes and be set in context against other key data sets covering deprivation, digital and financial inclusion etc.	<b>Claire Walker</b>	<b>David Jackman</b> Revenues and Benefits; <b>Stuart Hodgkinson</b> , University of Leeds <b>Ian Hunter</b> , Jobcentre Plus	February 2012 for initial analyses with data updated monthly thereafter  May 2012 for projections showing impact of migration to Universal Credit
<b><i>ENE Action</i></b> <b>Consider data required at LSOA and Street level to inform priority locations/families</b>	<b>Analysis to identify customers most likely to be effected by more than one change</b>	<b>Sharon Hughes</b>	<b>David Jackman</b> <b>Jackie Pruckner</b>	<b>Information being gathered taking into account needs of areas</b>
<b>Engage with housing options and housing providers for those on housing waiting lists</b>	<b>Increase links with private sector landlords to raise awareness,</b>	<b>Project Team</b>	<b>Louise Cresswell</b>	

Develop options for local schemes of Council tax support	Initial options to be developed to highlight impacts at city, ward and cluster level and to support more detailed equality impact assessments	<b>Steve Carey</b>	<b>David Jackman</b> Revenues and Benefits	Detailed options analyses and impacts to be identified by Jun 2012
<b><i>ENE Action</i></b>  <b><i>Local action to be developed once options above considered.</i></b>		<b><i>Project Team</i></b>		
<b>Key strategic Objective 2</b>				
<p><b>Ensure claimants and stakeholders are fully prepared for the reforms</b></p> <p>Changes to housing benefit, council tax benefit and the introduction of Universal Credit will require many claimants to adapt to new ways of claiming benefit, take responsibility for paying rent, meet conditionality requirements for ongoing receipt of benefit and, in some cases, adapt to lower levels of financial support for rent and council tax purposes. A key strategic objective is to ensure that all claimants and stakeholders are aware of these new responsibilities and that claimants are able to comply with them and have access to support and advice where required.</p>				

Action	Comments	Action Owner	Contributing Officers	Milestone or Target
<b>Communications</b>				
Develop and deliver a comprehensive communications programme aimed at meeting the information needs of citizens, customers, stakeholders and members	Communications will deliver targeted information and advice to those affected by the reforms	<b>Steve Carey</b>	<b>Paul Broughton</b> Customer Services ALMOs RSLs	Members and Stakeholder Bulletins available from February 2012  Series of targeted communications to customers to start in April 2012
<b><i>ENE Action: From corporate communications strategy develop local communications plan for the east north east focussing on the worst effected areas and priority neighbourhoods</i></b>	<b><i>Maximise local links and networks including local community radio.</i></b>	<b><i>Sharon Hughes</i></b>	<b><i>Project Team members</i></b>	<b><i>Regular member updates from Feb 2012. Area Committee update in March 2012. Full communications plan to be ready by April 2012 to feed into strategic plan.</i></b>
Increase provision of advice and guidance for customers affected by the welfare reforms.	Workshops to be run to provide the network of frontline workers from across the council and trusted partners with the knowledge and confidence to provide advice and guidance to service users affected by the reforms	<b>ALMOs RSLs Advice Agencies</b>		Schedule of workshops to run February and March 2012
<b><i>ENE Action Identify most appropriate service provider to engage with customers</i></b>	<b><i>Following on from the above training, consider additional local resources</i></b>	<b><i>Project Team</i></b>	<b><i>Sharon Hughes Nick Morgan (CAB) Louise Cresswell</i></b>	<b><i>March/April 2012</i></b>

	<p><i>available to support engagement consider those best placed to offer advice and support to marginalised groups and those with language barriers</i></p> <p><i>Develop programme of engagement with Voluntary, Community, Faith sector groups including commissioned providers.</i></p>		(NHS)	
<b>Preparing claimants</b>				
Develop a comprehensive partnership approach to promoting, supporting and enabling customers to comply with the 'digital by default' requirement for Universal Credit	Claimants will migrate to Universal Credit over a 4 year period from 2013 to 2017 and there will be a gradual build-up of customers needing to go online to claim Universal Credit over this time.	<b>Paul Broughton</b>	Ian Jones, ICT DWP ALMOs RSLs Advice Agencies	<p>Promotion material developed;</p> <p>Digital Broadband capability extended across Leeds</p> <p>Facilitated support available in OSCs, ALMOs, RSLs and Advice Agencies. Mobile service available for more vulnerable tenants unable to travel.</p>
<b>ENE Action</b> <i>Develop local approach to supporting residents with digital access</i>	<i>Focus attention of areas where digital access is highlighted as a need. Maximising partnership approach through mobile provision and facilities in the local area for residents</i>	<b>Project Team</b>	<b>VCFS</b> <b>Customer Services</b> <b>CAB</b> <b>NHS</b>	



	<b>to access. Feed information and needs into existing projects to increase access to IT, such as the Get IT Together project delivering in Chapeltown, Harehills and Gipton.</b>		<b>Liz Lawrence</b>	
In conjunction with the financial services sector, develop capacity to deliver financial capability sessions and promote access to affordable banking services, (including affordable credit and bill paying services)	DWP recognise the sensitivity around paying social sector tenants directly and are working with councils to understand the steps required to minimise risks	Dave Roberts/ Chris Smyth (Leeds City Credit Union),	Financial Inclusion Partnership, DWP Money Advice Service Registered Social Landlords ALMOs	Maintain the level of recruitment of new customers on low incomes accessing credit union services (savings, loans & current accounts)  Increase in number of tenants paying rent by monthly bill paying account
<b>ENE Action: Develop action to promote Credit Unions and engagement with financial sector in east north east.</b>	<b>Utilise front line staff trained in money management and training for additional staff</b>  <b>Engage with the migrant communities hub to cascade message to vulnerable groups and support access to banking.</b>	<b>Project Team</b>	<b>Sharon Hughes Chris Smith Dave Roberts</b>	
<b>Supporting claimants</b>				
Complete review of tenure strategy and develop a	Ahead of under-occupation rules coming into effect, take	<b>Liz Cook</b>	ALMOs RSLs	Reduction in number of tenants under-occupying

<p>scheme of support to assist tenants wishing to transfer to suitably sized accommodation.</p> <p>Ensure payment options, tenancy management arrangements and collection and recovery arrangements reflect Universal Credit requirements</p> <p>Ensure provision of debt advice and housing options advice is maintained or increased and is accessible across the city</p>	<p>steps to prevent under-occupation and work with tenants to reduce numbers under-occupying properties.</p> <p>Need to ensure steps are taken to encourage regular payment of rent and council tax, including option of aligning rent payments to Universal Credit payments.</p> <p>Review of Advice Agency funding undertaken with agreed recommendation to support provision of debt advice</p>	<p><b>ALMOs RSLs Revenues</b></p> <p><b>Bridget Emery</b></p>	<p>Financial Inclusion Group</p> <p>Advice Leeds Financial Inclusion Group</p>	<p>properties</p> <p>Increase in payments made by direct debit</p> <p>Corporate Debt policy reviewed and re-launched</p> <p>Direct payment safeguard arrangements built into collection and recovery processes</p> <p>Implementation of recommendations following recent Review of Advice Agency funding</p>
<p><b><i>ENE Action:</i></b></p> <p><b><i>Incorporate actions of cross ALMO action plan once realigned</i></b></p>		<p><b><i>Project Team</i></b></p>		<p><b><i>April 2012</i></b></p>
<p><b>Strategic objective 3</b></p>				
<p><b>Ensure support arrangements are available for vulnerable claimants</b></p> <p>A number of customers will be unable to cope with the new requirements around Universal Credit for a variety of reasons and there will be customers who will be severely impacted by the reforms or whose circumstances mean that the reforms will create a significantly increased risk of homelessness or debt. A key strategic objective is to ensure that appropriate support arrangements are in place for these customers.</p>				
<b>Action</b>	<b>Comment</b>	<b>Action Owner</b>	<b>Contributing</b>	<b>Milestone or Target</b>

			<b>Officers</b>	
Work closely with vulnerable claimants and families at most risk from the reforms and provide targeted packages of support	Some tenants will be more severely affected by the welfare reforms than others and some will struggle to meet their personal commitments. They include tenants affected by multiple changes, tenants already in arrears, tenants who have specific support needs, tenants with large families who will lose a high proportion of their Housing Benefit as a result of the Benefit Cap proposal etc.	Benefits Service; ALMOs; RSLs	Jobcentre Plus Customer Services Advice Agencies	Complete analysis of impact of reforms on larger families  Agree Discretionary Housing Payment policy: April 12  Rent 'safeguard' arrangements in place
<b><i>ENE Action Identify the most appropriate agency to work with vulnerable residents and best placed to offer tailored support and advice</i></b>	<b><i>As above</i></b>	<b><i>Project Team</i></b>		<b><i>Identify the most vulnerable residents effected by more than one change and prioritise these for support</i></b>
Develop city-wide arrangements to identify and manage tenancy turnover issues relating to debt and increasing rent arrears	Consider introducing arrangements to share information about tenants moving from one social landlord to another	E&N ALMOs RSLs	Private rented sector	Trigger mechanisms in place
Develop Social Fund strategy that targets funds to support local priorities	Councils take responsibility for Social Fund payments from April 2013	Steve Carey	Bridget Emery John Lennon	Oct 12: proposed scheme for consideration by Exec Board

**Strategic objective 4**

**Ensure delivery of Council Services reflects requirements arising from a reformed welfare system**

The welfare reforms carry implications for many front-line council services and a key strategic objective is to ensure that services are reviewed

<p>Develop resource requirements plan that reflects increasing collection, recovery and support activity as cases migrate to Universal Credit from 2013 to 2017</p>	<p>More rent and council tax will need to be collected from more people; councils and RSLs will need to establish effective operational relationships with a more remote Universal Credit service.</p>	<p>ALMOs Revenues</p>	<p>RSLs</p>	<p>Oct 12: requirements for April 13 with plans to phase increased requirements to match phased migration to Universal Credit</p> <p>Temporary and specialist accommodation arrangements in place</p>
<p>Ensure Customer Strategy reflects face-to-face service delivery and customer access requirements under Universal Credit</p>	<p>Councils will play a key role in supporting Universal Credit delivery through the design and delivery of face-to-face services that support customers into employment</p>	<p>Paul Broughton</p>	<p>ALMOs Revenues &amp; Benefits ASC Children's Services Jobs and Skills Jobcentre Plus</p>	<p>Apr 12: role of councils agreed;</p> <p>Apr 12: action plan for delivering required face-to-face services</p>
<p><b><i>ENE Action:</i></b></p> <p><b><i>Through the Team Neighbourhood approach ensure that services are supporting and complimenting</i></b></p>	<p><b><i>Build relationships with front line services to increase awareness of roles to support each other in engaging networks and resolving issues</i></b></p>	<p><b><i>Project Team</i></b></p>		

## Strategic objective 5

### Develop a budget action plan that addresses financial implications for the Council arising from the reforms

The welfare reforms will impact on the council's financial position directly as a result of reductions in administration grants where work is transferred to DWP and reductions in funding for Council tax support and indirectly through increased collection costs and increased levels of rent and council tax arrears. There are also new burdens in relation to implementation and operation of local schemes of support for Council Tax, migration activity to Universal Credit and a new role for councils in supporting the delivery of Universal Credit – although this is still to be determined.

Action	Comment	Action Owner	Contributing Officers	Milestone or Target
Develop financial plan that addresses the phased migration of housing benefit to Universal Credit.	Migration of HB to Universal Credit will see changes to council funding provided to administer HB and there are likely to be cost implications associated with migrating claims, decommissioning HB services and residual requirements	Steve Carey	Financial Management	Final arrangement can only be taken following DWP announcements of decisions around admin grant withdrawal.
In conjunction with West Yorkshire Councils, develop financial plan that supports the design, implementation and ongoing operation of local support schemes for Council Tax.	Implementation and administration costs for Council Tax Support schemes need to be developed taking account of DCLG funding arrangements	Steve Carey	Financial Management West Yorkshire Councils	Jun 12: Initial proposals on admin costs for local Council Tax Support schemes
Develop financial models for HRA and Collection Fund that reflect impact of reforms on collection rates and bad debt provision	Both rent arrears and council tax arrears are expected to increase as a result of lower levels of financial support and the introduction of direct payment of benefit to tenants	ALMOs Liz Cook	Financial Management	Jun 12: models available following details of migration strategy (expected May 12) and development of preferred local Council Tax Support scheme

**Strategic objective 6****Develop a worklessness strategy for the city that delivers success under a Universal credit environment**

Universal Credit is intended to ensure that people moving into work will always be better off

<b>Action</b>	<b>Comments</b>	<b>Action Owner</b>	<b>Contributing Officers</b>	<b>Milestone or Target</b>
Work with DWP to agree on a flexible and localised approach to the implementation of Universal Credit to guarantee support to our most vulnerable communities	Universal Credit is intended to ensure that people moving into work are always better off and will create financial incentives that are not present in the existing scheme	Sue Wynne (LCC)	Ian Hunter, Jobcentre Plus	Identification of opportunities to support young people and long term unemployed into work using flexibility and freedoms that result from a localised approach to Universal Credit delivery



Report author: Carly Grimshaw

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## Report of East North East Area Leader

## Report to Inner East Area Committee

Date: 22<sup>nd</sup> March 2012

## Subject: Update on Leeds Citizens Panel

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Killingbeck & Seacroft, Gipton & Harehills		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

## Summary of main issues

1. On 1st December 2011 the Inner East Area Committee received a report from the Assistant Chief Executive, Community Access and Performance, to update them on progress around the Leeds Citizens Panel.
2. Attached at appendix 1 is a note to update members further on the Leeds Citizens Panel arising from item 60.

## Recommendations

3. Members are recommended to note the update.

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## Background:

As part of a process of developing the Leeds Citizens' Panel, a report was presented to the Area Chairs forum in November and the ten Area Committees in the December round of meetings.

This matters arising note summarises and provides clarification on the main issues raised across the ten area committee meetings. Further information has also been provided on specific issues to individual area committees on request.

Please also see the information on latest recruitment progress and the application form in the accompanying Appendices.

## Issues Raised at December Round of Area Committees

### 1. How will you ensure that the Citizens' Panel will be representative of local people?

Most Area Committees have rightly highlighted the importance of ensuring representation, and expressed concern that local demographics might not be represented on the final panel.

Ensuring that panel membership is representative of age, gender and ethnicity at the Area Committee level is a key design principle of the programme and has been built into the recruitment process.

We have used latest population estimates to set demographic targets at Area Committee and have systems in place to track our progress against these.

The appendix illustrates the current recruitment progress, with around a third of the desired total membership recruited to date. It also contains the recruitment questionnaire, to show what information we are asking members to tell us about themselves, to help manage representation and inform analysis of future consultations.

### 2. What will you do if you have gaps in local representation?

Most Area Committees have asked for details of how gaps in local representation will be filled. Some have encouraged us to contact particular groups or organisations as part of the recruitment process. We welcome this local knowledge.

Phase 1 of recruitment which began in Oct 2011 has yielded around 2150 new members out of a target of 6000 through low cost recruitment from existing council and partner mailing lists and local media outlets. Phase 2 will focus on postal recruitment at the household level and through , which is expected to fill much of the remaining gaps and reach groups with lower internet coverage. Phase 3 of the recruitment process will target the individual gaps in each of the 10 areas of the city and may require us to work directly through local groups and organisations who represent specific sections of the community.

### 3. Equality and Diversity

The report states that there are no specific equality considerations, but this has been challenged by three area committees.

We should have made it clear that a stage one equality review (screener form) was completed and published which highlighted that the Citizens' Panel represents good practice and that a full Equality Impact Assessment would not be required. Follow the weblink below to see the details of this equality review:

**4. How much is the Citizens' Panel going to cost? Is it value for money?**

Some Area Committees have expressed strong commitment and support for the Citizens' Panel as a means of providing consistent and cost effective engagement, while others have questioned whether the proposed cost savings will be realised.

The Panel is intended to be a cost effective replacement for a number of major surveys the council is committed to for performance monitoring and service development. The Business Case for the Panel has always been that recruitment and use of the Panel must be at least cost-neutral compared to these surveys.

Although the process is ongoing, it is estimated that c£15K of existing budget will be used to complete the initial recruitment of the panel. The bulk of this will be print, postage and data capture of recruitment forms. All expenditure is set against allocated budget within Customer Access and Policy.

We currently expect to be able to show significant like-for like savings, for example:

Recruitment of the Panel c£15K + Delivery of equivalent to 2009 Residents Survey c£6K  
= c£21K

*Against*

Cost of 2009 Residents Survey (3400 face to face interviews) £64K

**Saving = c£43K**

Clearly, the more existing surveys and other consultations that are transferred to the Panel, the more savings can be shown, particularly in materials costs, due to a combination of relatively high response rates and online response from a proportion of Panel members.

**5. How does the Citizens' Panel link to existing community engagement activity undertaken by Area Committees?**

There were a number of questions about the how we will link the Citizens' Panel to existing programmes of engagement such as Community Leadership Teams in ENE

The Citizens' Panel should add value to local engagement activity as the responses provided from surveys will provide a good starting point for developing a wider programme of engagement which can target areas where greater detail on local opinion is required.

**6. How will the Citizens' Panel be used to support the development of Area Business Plans?**

There was general support for using evidence from Citizens' Panel consultations to inform annual Area Business Plan review process, as the Residents Survey has done in the past, without placing any extra resource requirements on Area Committees. Further work will be undertaken with Area Management to map how a calendar of engagement specifically links to the 5 Leeds Initiative priorities and what analysis and reporting can be produced at the Area Committee level.

**7. The Citizens' Panel and Wellbeing Fund priorities**

The recommendation that the use of the Citizens' Panel be taken up to support the identification of Wellbeing fund priorities attracted a number of concerns from elected members.

It should be noted that the Citizens' Panel is not intended to be a decision making mechanism in its own right. Its true value will lie in the way that it helps to measure local opinions on a

range of issues which can be used to inform decision making through existing and appropriate processes.

We recognise Area Committees will need to use their own judgment about how the findings of Citizens' Panel can aid in this process. This recommendation has therefore been withdrawn.

#### **8. What issues will be part of the calendar of consultation?**

There were a range of comments and questions received about the thematic content of Citizens' Panel surveys.

To date the following requests to consult the Panel have been received:

- 'Residents Survey' equivalent to capture agreed Business Plan / City Priority Plan indicators
- Health and Wellbeing Survey
- Anti-Social Behaviour consultation
- Environmental Services consultation
- Harmonious Communities consultation
- Parks and Countryside survey

These consultations are owned by the originating service, or partner, and usual approval and governance procedures apply.

#### **Next Steps**

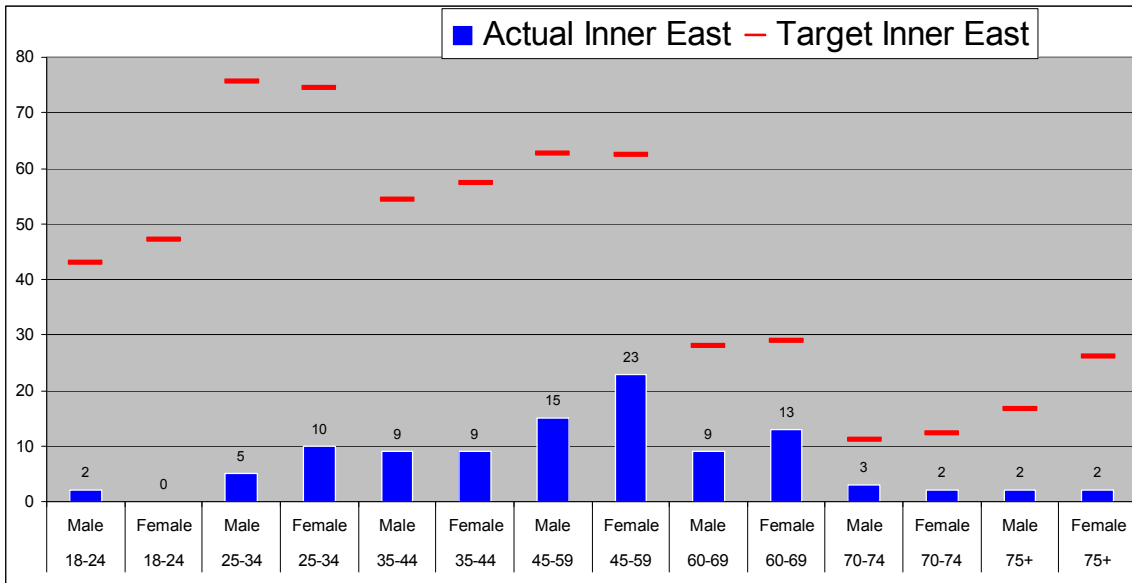
- Identify recruitment gaps at the Area Committee level. Confirm how recruitment to these gaps will be addressed.
- Further develop the calendar of consultation for the Panel.
- Area Management to develop more detailed information on the opportunities for the Panel consultations to supply useful evidence to support Area Business Plan development.

**Appendix 1 – Recruitment profile progress as of 12 January 2012**  
**Overall city-level recruitment progress**

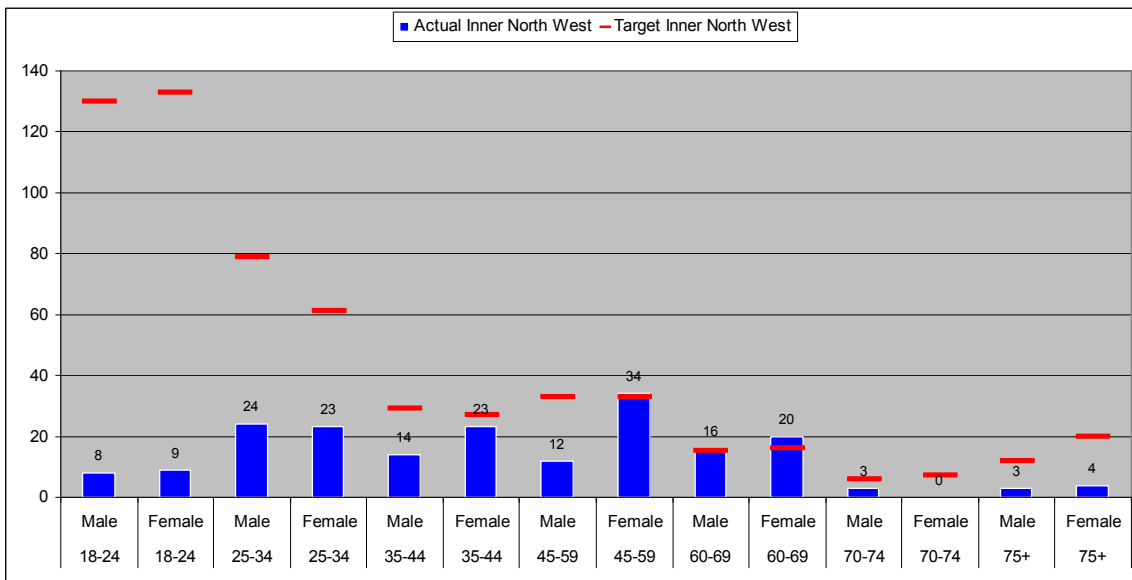
	<b>Count</b>	<b>% of Total Target</b>		
Total Recorded:	<b>2158</b>	36.0%	No. of Emails:	1957 (90.7%)
		<b>Total</b>	<b>Target</b>	<b>% of Target</b>
Age Groups:	18-24	55	912	6.0%
	25-34	311	1262	24.6%
	35-44	437	1036	42.2%
	45-59	600	1301	46.1%
	60-69	456	680	67.0%
	70-74	75	272	27.6%
	75+	93	536	17.3%
	<b>TOTAL</b>	<b>2027</b>	<b>6000</b>	<b>33.8%</b>
Gender:	Female	1057	3065	34.5%
	Male	965	2935	32.9%
	<b>TOTAL</b>	<b>2022</b>	<b>6000</b>	<b>33.7%</b>
Ethnicity:	White	1680	5505 (91.8%)	30.5%
	Mixed Race	28	82 (1.4%)	34.0%
	Asian	57	277 (4.6%)	20.6%
	Black	34	88 (1.5%)	38.8%
	Other	33	48 (0.8%)	68.2%
	<b>TOTAL</b>	<b>1832</b>	<b>6000</b>	<b>30.5%</b>
Area Committee:	Inner East	106	600	17.7%
	Inner North East	296	600	49.3%
	Inner North West	197	600	32.8%
	Inner South	148	600	24.7%
	Inner West	142	600	23.7%
	Outer East	255	600	42.5%
	Outer North East	183	600	30.5%
	Outer North West	277	600	46.2%
	Outer South	252	600	42.0%
	Outer West	206	600	34.3%
	<b>TOTAL</b>	<b>2062</b>	<b>6000</b>	<b>34.4%</b>
		<b>Total</b>	<b>% of Returns</b>	
Long Term Illness:	Yes	355	16.5%	
	No	1689	78.3%	
	No Response	114	5.3%	
Faith:	Buddhist	15	0.7%	
	Christian	1091	50.6%	
	Hindu	10	0.5%	
	Jewish	38	1.8%	
	Muslim	27	1.3%	
	Sikh	14	0.6%	
	No Religion	666	30.9%	
	Other	71	3.3%	
	No Response	226	10.5%	
	<b>TOTAL</b>	<b>2158</b>		

**Progress against age/gender targets by Area Committee (numbers not % shown)**

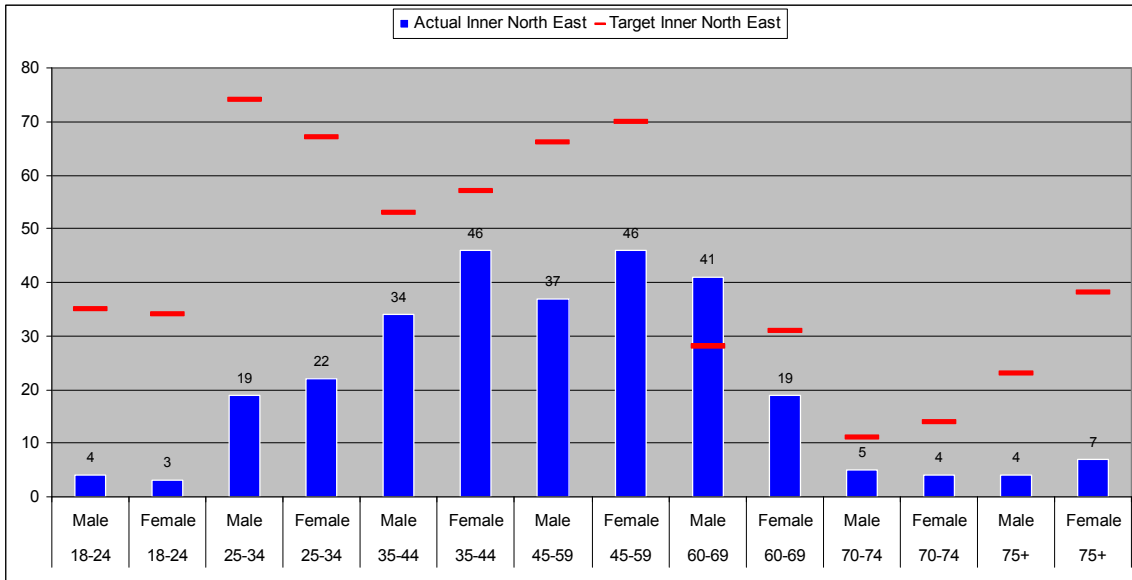
### Inner East



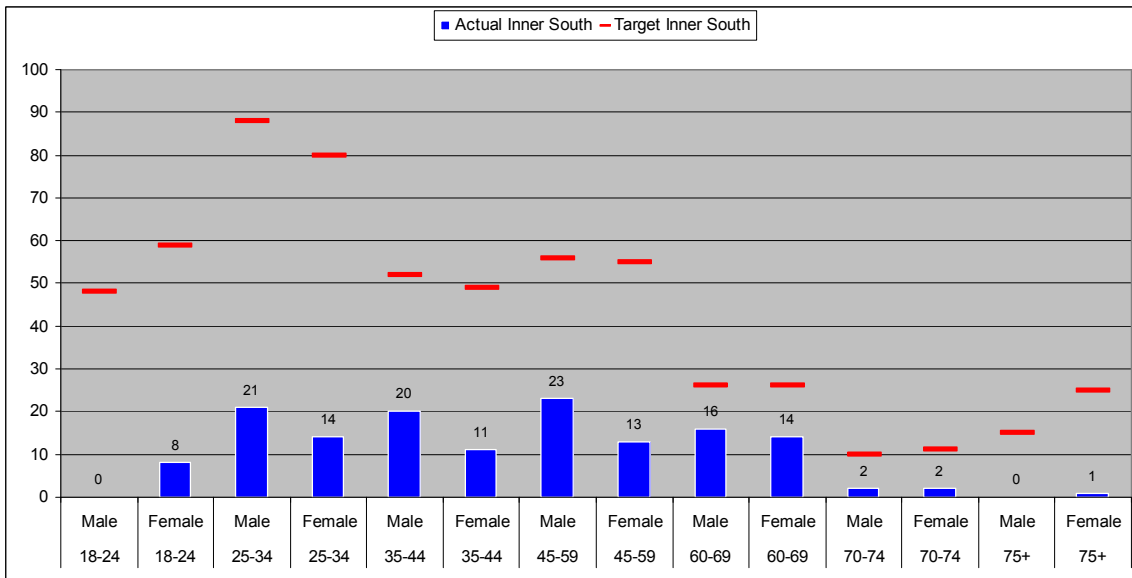
### Inner North West



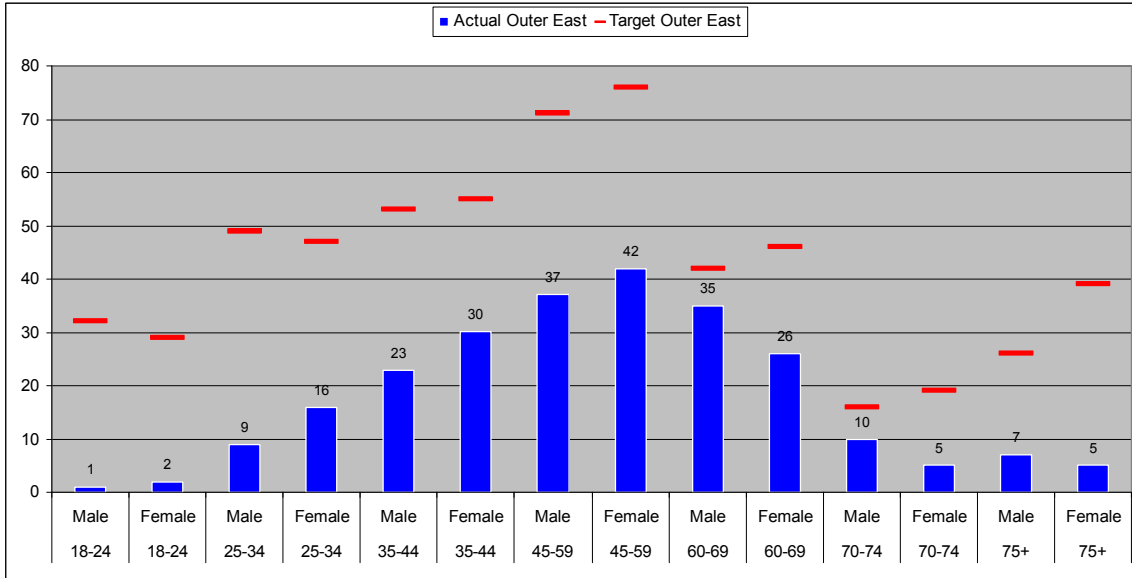
### Inner North East



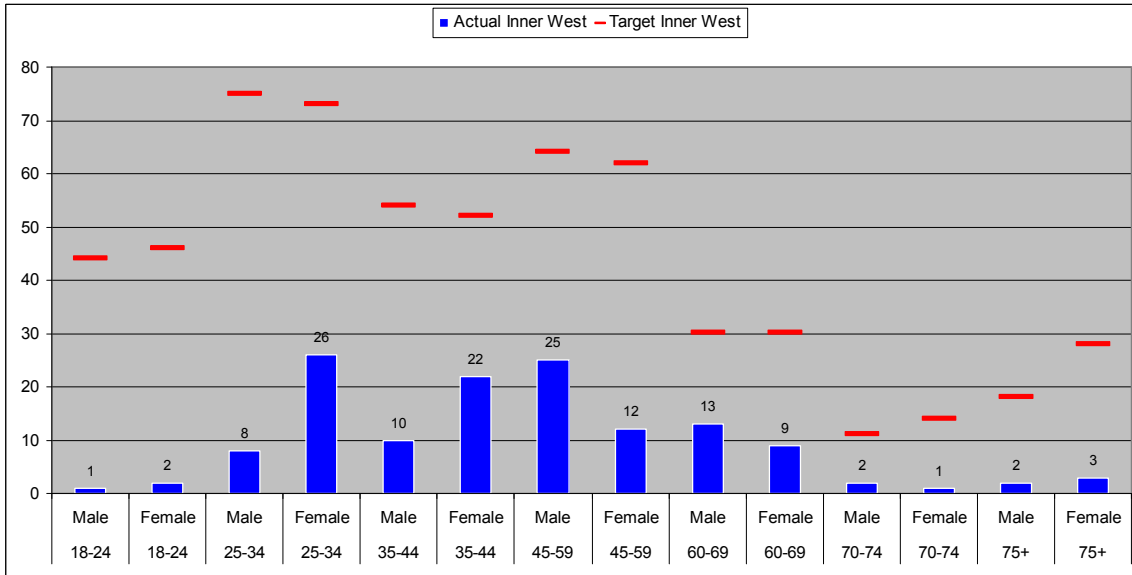
### Inner South



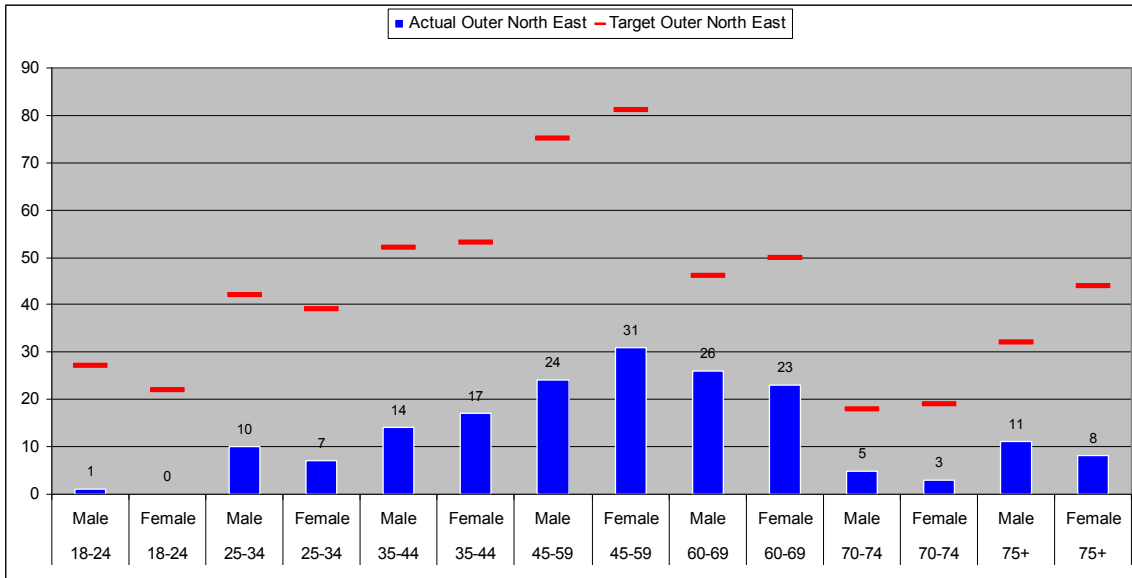
### Outer East



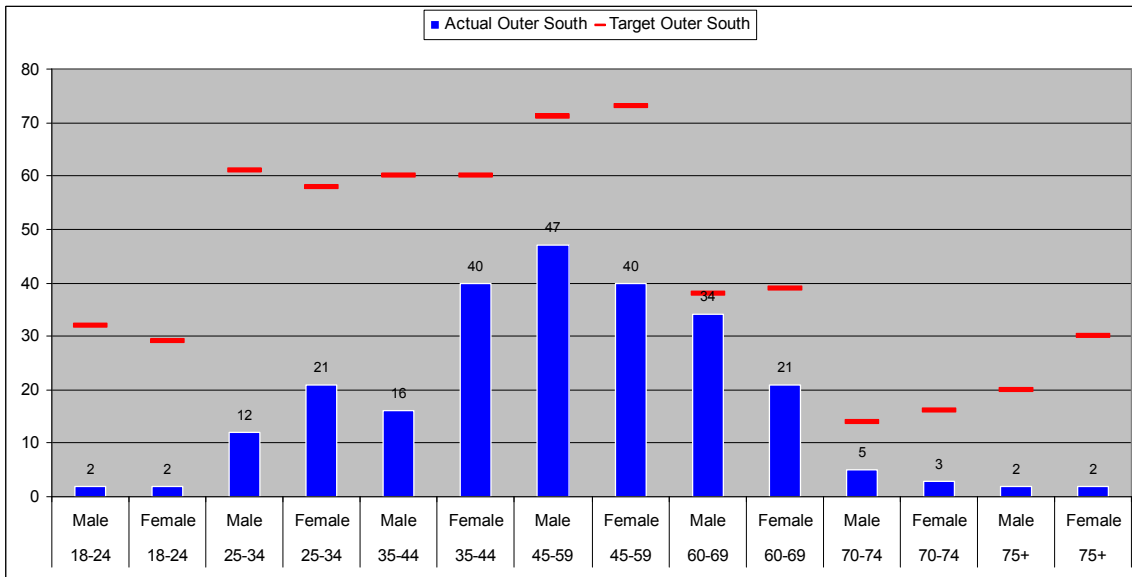
### Inner West



### Outer North East

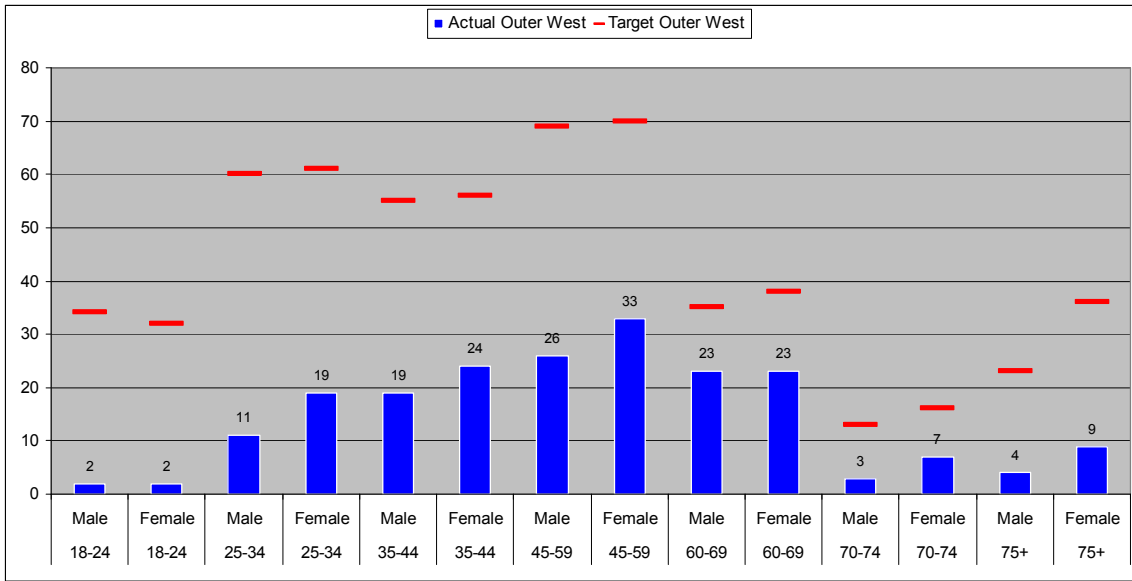


### Outer South

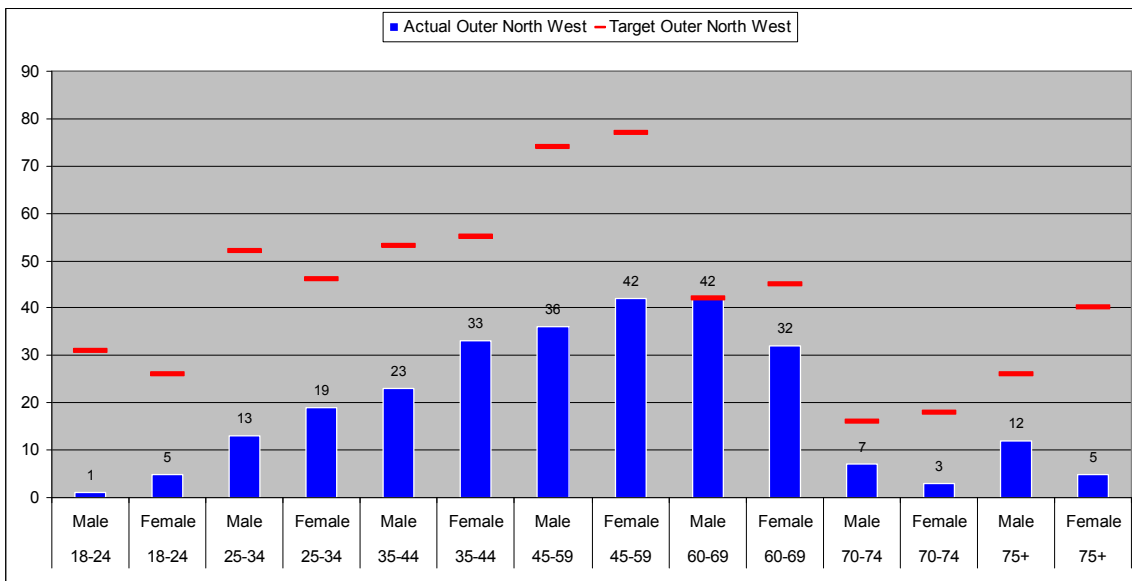




## Outer West

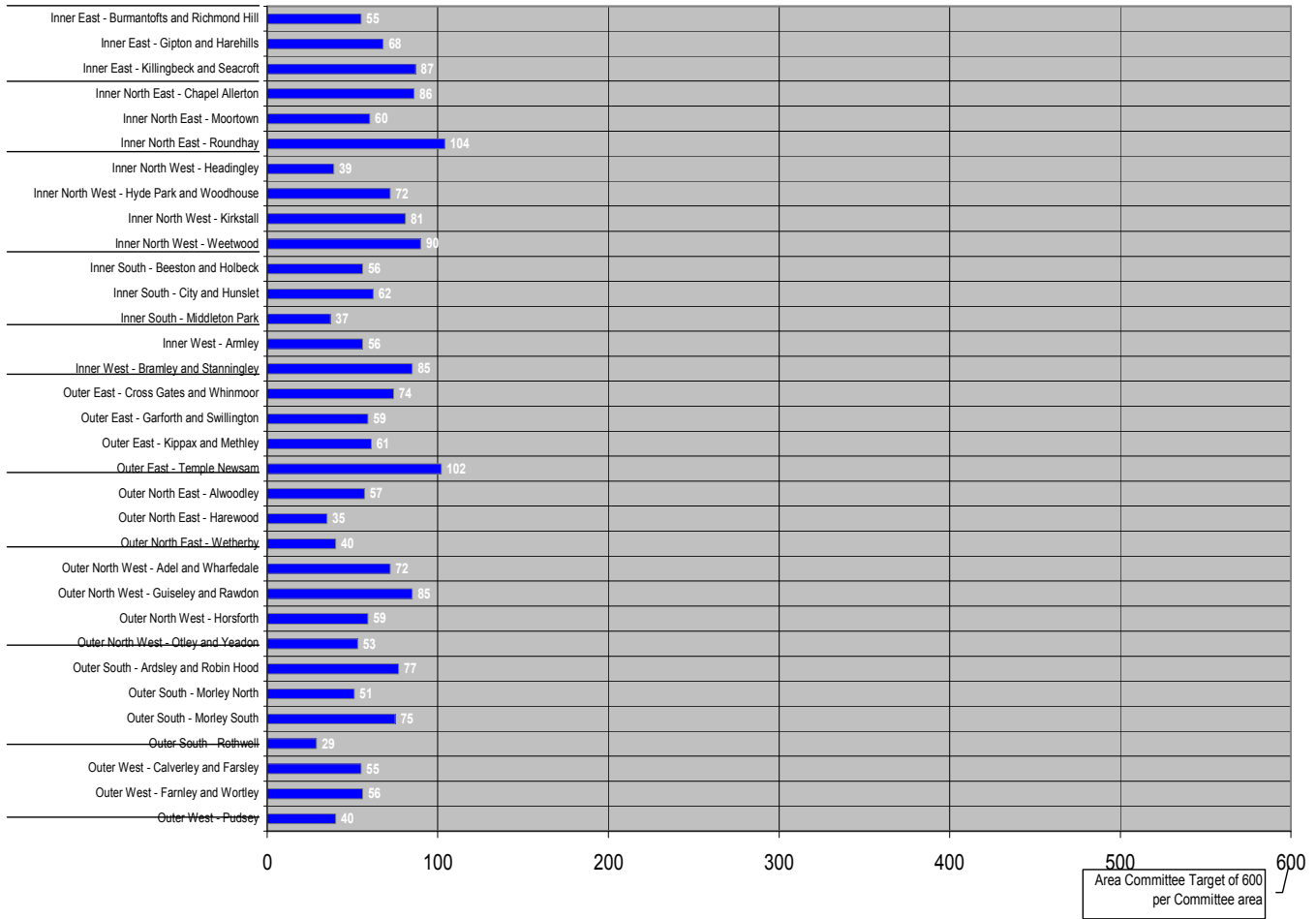


## Outer North West



# Overall return (numbers of members to date) by ward

## Returns by Ward



## Appendix Two – Recruitment questions



### Make a difference and get involved Joining the new Citizens' Panel for Leeds

By filling in this form you are telling us you are interested in joining the new Leeds Citizens' Panel.

We need to know some things about you to make sure the Citizens' Panel members come from a wide range of backgrounds.

By asking you for this information once now, you save time and we save public money by not having to ask every time you take part in the panel. We want to make sure the Citizens' Panel has representatives from people of different ages, backgrounds and from different places in Leeds. We analyse the results of the surveys you take part in, we also use this information to see if different groups of people have different views and experiences.

We will keep your information safe in line with the Data Protection Act. Your contact details and personal information will be held securely by Leeds City Council and will not be shared with other organisations. What you tell us now, and when you take part in Citizens' Panel surveys and discussions, is in confidence and will only be used to send you information about the panel and other ways to get involved. Four questions are mandatory and must be completed to join the panel. The rest of the questions are voluntary, but it will help us to know as much about you as you feel comfortable with.

#### 1. Getting in touch with you

Please tell us how we can contact you about the Citizens' Panel in future:

##### A. Tick your Title

Miss  Mrs  Ms  Mr  Other

Please write in below

##### B. First Name

##### C. Surname

An email address we can send surveys and information about the panel to

##### E. Postal address

House/Flat number Street

Town/District

Postcode

\* You need to tell us this to be able to join the Citizens' Panel

##### F. Telephone numbers we can contact you on about the panel

Main

Alternative

##### G. Please tell us how you heard about the new Leeds Citizens' Panel

- Poster/Leaflet  In an email I received  Through Twitter  
 On Leeds City Council Website  At a meeting or event  Through Facebook or similar social media  
 On the NHS Leeds website  Word of Mouth  In a local newspaper eg the Y  
 In the About Leeds newspaper  Through my workplace  Other (Please write in below)

Record 2



#### 2. About you

A. Are you:  Male  Female

\* You need to answer A & B to be able to join the Citizens' Panel\*

B. What is your date of birth? (DD/MM/YYYY) --

C. Please tick one option that best describes your ethnic background  
\* You need to tell us this to be able to join the Citizens' Panel\*

##### White

- British  
 Irish  
 Any other White background  
(Please write in below)

##### Asian or Asian British

- Indian  
 Pakistani  
 Bangladeshi  
 Kashmiri  
 Any other Asian background  
(Please write in below)

##### Other Ethnic Group

- Chinese  
 Arab  
 Gypsy/Traveller  
 Any other background  
(Please write in below)

D. Do you have any long term illness, health problem or disability that limits your daily activities?

Yes  No (if No, please go to E)

If Yes how would you describe your type of impairment?

(Tick all that apply to you)

- Physical Impairment  
(such as a wheelchair to get around and/or difficulty using your arms)  
 Sensory Impairment  
(such as being blind/having a serious visual impairment or being deaf/having a serious hearing impairment)  
 Mental Health Condition  
(such as depression or schizophrenia)  
 Learning Disability  
(such as Down's syndrome or dyslexia) or cognitive impairment (such as autism or head injury)  
 Long standing illness or health condition  
(such as cancer, diabetes, chronic heart disease or epilepsy)

Record 2







Report author: Carly Grimshaw  
Tel: 0113 3367610

**Report of East North East Area Leader**

**Report to Inner East Area Committee**

**Date: 22<sup>nd</sup> March 2012**

**Subject: Area Committee Forward Plan 2012/13**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Killingbeck & Seacroft, Gipton & Harehills, Burmantofts & Richmond Hill		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

1. This report provides members with an update of the reports expected to be presented during the 2012/13 municipal year.
2. It also provides members with a plan of how the meetings are suggested to be themed across the year to try and engage with more people.

**Recommendations**

3. It is recommended that members approve the forward plan contents for the Inner East Area Committee 2012/13.

## **1 Purpose of this report**

- 1.1 This report provides members with an update of the reports expected to be presented during the 2012/13 municipal year.
- 1.2 It also provides members with a plan of how the meetings are suggested to be themed across the year to try and engage with more people.

## **2 Background information**

- 2.1 In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C) and are updated annually and presented to each of the 10 Committees.
- 2.2 The purpose of the forward plan is to aid the Area Committee in carrying out its delegated functions and provide an annual timetable for reporting on the various functions that the Committee are responsible for.

## **3 Main issues**

- 3.1 In order to inspire greater community engagement with the Area Committee, meetings for 2012/13 have been themed to cover the areas of Community Safety, Young People, Health, Greenspace, Housing and Jobs and Skills/Business.
- 3.2 These themes incorporate all reports that come to the Area Committee on a regular cycle and also give the option of additional reports to be included as members feel necessary under the theme headings.
- 3.3 During the course of the year some reports will have to be deferred for various reasons. Whilst every attempt will be made to prevent this from happening external factors are sometimes insurmountable. Similarly there will be additional reports relating to topics of interest to the Area Committee which will be added on the agenda during the course of the year.
- 3.4 The forward plan of reports that the Area Committee can expect to see presented for 2012/13 can be found at appendix 1.
- 3.5 It is requested that the Area Committee note the timetable of reports and highlight any additional reports on matters of interest that they wish to see.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 The meetings have now been themed in order to try and increase the amount of engagement with local people meaning people can attend when the Area Committee is discussing a subject that they are interested in.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 All meetings will be organised in accordance with Leeds City Council's Equality policy and will be accessible to all members of the community.

### **4.3 Council policies and City Priorities**

4.3.1 The themes will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

### **4.4 Resources and value for money**

4.4.1 By themeing the Area Committee meetings this will reduce the number of meetings officers from different areas will need to attend and therefore be the best use of resources.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from the Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions included in this report.

4.5.3 There are no legal implications relating to this report.

### **4.6 Risk Management**

4.6.1 Not applicable under this section.

## **5 Conclusions**

5.1 The Inner East Area Committee will be themed as outlined and reports accepted as per the schedule.

5.2 Whilst every effort will be taken to adhere to the schedule reports may need to be reassigned due to external influences.

## **6 Recommendations**

6.1 It is recommended that members approve the forward plan contents for the Inner East Area Committee 2012/13.

## **7 Background documents<sup>1</sup>**

7.1 Area Committee Roles 2012/13

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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**Inner East Area Committee Forward Plan 2012/13**

Meeting Dates (all 5pm start)		Jun-12	Sep-12	Oct-12	Dec-12	Jan-13	Mar-13
Venue		tbc	tbc	tbc	tbc	tbc	tbc
Chairs Brief Dates		tbc	tbc	tbc	tbc	tbc	tbc
<b>Area Committee Core Business</b>	Appointments to Outside Bodies and Area Committee Sub Groups	Annual Appointments					
	Area Function Schedules	Report from Exec Board on Functions for 2011/12					
	Community Centre Portfolio Update	Annual Report and Pricing Policy review					
	Meeting Dates and Forward Plan for Year Ahead	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Updated Forward Plan	Meeting Dates for 2013/14
	Wellbeing Funding	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update	Approval of applications and budget update- approval of 2013/14 budget
	Business Plan/Area Leaders Report/Community Charter	Approve 2012/13 Business Plan and Charter		Business Plan 6 month update on priorities		Approve draft priorities 2013/14	New draft 2013/14 business plan and charter
	Community Engagement Strategy				Update on Community Engagement		Approval of 2013/14 Engagement Plan
	Priority Neighbourhoods (Neighbourhood Improvement Plans)		NIP Update Reports				Approve 2013/14 NIPs
	Environmental Delegation		Update on SLA				Approval of 2013/14 SLA
	Area Chairs		Minutes	Minutes	Minutes	Minutes	Minutes
	CCTV	Annual Report					
	NE Divisional Community Safety Partnership (DCSP)	Annual Report					
	West Yorkshire Fire	Annual Report					
<b>Young People</b>	Children's Services (inc Youth Services)		Annual Report				
	NE Children Leads Leadership Team/Partnership		Annual Report				
	Future of Primary School Provision		Annual Report				
<b>Health</b>	ENE Health & Well Being Partnership			Annual Report			
	Community Greenspace (Parks and Countryside)				Annual Report		
<b>Greenspace</b>	Environmental Action				Annual Report		
	ENE Homes					Annual Report	
<b>Housing</b>	East Leeds Regeneration					Annual Report	
	Houses in Multiple Occupation					Annual Report	
<b>Jobs and Skills/Business</b>	Jobs and Skills						Annual Report
<b>Other Reports:</b>							

Lead Officer for Inner East Area Committee to contact about Forward Plan: Carly Grimshaw (email [carly.grimshaw@leeds.gov.uk](mailto:carly.grimshaw@leeds.gov.uk))

Chair of Area Committee:

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**Report of the Chief Officer (Democratic and Central Services)**

**Report to East Inner Area Committee**

**Date: 22<sup>nd</sup> March 2012**

**Subject: Dates, Times and Venues of Area Committee Meetings 2012/13**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Burmantofts & Richmond Hill, Gipton & Harehills, Killingbeck & Seacroft	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2012/2013 municipal year which commences in May 2012, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.

**Recommendations**

3. Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.
4. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

## **1 Purpose of this report**

- 1.1 The purpose of this report is seek the Area Committee's formal approval of a meeting schedule for the 2012/2013 municipal year.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

## **2 Background information**

- 2.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year.
- 2.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. However, in order to appear in the Council's official Diary and Yearbook for 2012/13, the dates and times of the Area Committee meetings need to be approved as soon as possible.

## **3 Main issues**

### **3.1 Meeting Schedule**

- 3.1.1 The following provisional dates have been agreed in consultation with the Area Leader. They follow the same pattern as last year, i.e. 21<sup>st</sup> June, 6<sup>th</sup> September, 18<sup>th</sup> October, 6<sup>th</sup> December, 7<sup>th</sup> February 2013, 21<sup>st</sup> March and 9<sup>th</sup> May 2013.
- 3.1.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, may cause disruption in terms of co-ordination between the Area Committees.

### **3.2 Meeting Days and Times**

- 3.2.1 Currently the Committee meets on a Thursday and the above suggested dates reflect this pattern. The draft Diary suggests a 6.00pm start time, although the Committee has recently trialled a 5.00 pm start time. The Committee is requested to consider and set a start time.
- 3.2.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

3.2.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements.

3.2.4 Together with the 6 ordinary meetings proposed for the Area Committee, you will note at paragraph 3.1.1 above, that there is also a meeting scheduled in May 2013 which in line with Area Committee Procedure Rule 5.0 is scheduled to elect a Chair for the next municipal year. In line with the Procedure Rule, this meeting is required to take place between the closure of nominations for Chair (1 clear working day prior to the issue of the summons for the Annual Council Meeting) and before the Annual Council Meeting.

### 3.3 **Meeting Venues**

3.3.1 Currently the Committee alternates venues between the three Wards and the Civic Hall.

3.3.2 If the Committee were minded to request officers to explore possible alternative venues not currently utilised, then the considerations Members and officers would need to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.

3.3.3 In some instances, Committees utilise the Civic Hall as a meeting venue. The meeting facilities in the Civic Hall may be better in some instances, and the venue is possibly more convenient, given that Leeds is the hub of the public transport system. However, when considering the scheduling of meeting venues between the locality and the city centre, Members may wish to balance the benefits of Civic Hall with the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;
- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils.

## 4 **Corporate Considerations**

### 4.1 **Consultation and Engagement**

4.1.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Management have been consulted.

- 4.1.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Area Committee meeting schedule and venue arrangements.

## **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Area Committee meeting arrangements are accessible to all groups within the community.

## **4.3 Council policies and City Priorities**

- 4.3.1 An Area Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

## **4.4 Resources and value for money**

- 4.4.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

## **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 This report is not subject to Call In, as the decisions being taken fall within the Committee's Council Functions.

## **4.6 Risk Management**

- 4.6.2 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2012/13 Council diary.

## **5 Conclusions**

- 5.1 The Area Committee Procedure Rules stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council's diary for 2012/13, Members are recommended to agree the arrangements for the same period at today's meeting.

## **6 Recommendations**

- 6.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.

6.2 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they wish to request any amendments to such arrangements.

## **7 Background documents<sup>1</sup>**

7.1 Area Committee Procedure Rules

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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